

# MEMORANDUM

**To:** City of Seguin Mayor and Council  
Steve Parker, City Manager

**From:** Jack Jones, Director of Parks & Recreation

**Through:** Rick Cortes, Deputy City Manager

**Subject:** Resolution of the City Council of the City of Seguin, Texas authorizing the City Manager to execute a two-year Facilities Use Agreement between the Seguin Youth Soccer Club and the City of Seguin for the use of Park West for games and practices and the Seguin Softball 4-Plex for practices only; and declaring an effective date.

**Date:** February 7, 2023

Attached is a Resolution authorizing the City Manager to execute a Facilities Use Agreement between the Seguin Youth Soccer Club and the City of Seguin for use of Park West located at 601 North Vaughan Avenue and the Seguin Softball 4-Plex located at 833 Nelda Street. As proposed in the agreement, Park West will be utilized for both practices and games, and the 4-Plex will be utilized for practices only. There are no substantive changes in the proposed agreement from the previous agreement. The previous agreement approved was from February 1, 2021, through January 31, 2023. Staff is proposing another two-year agreement, which is similar to the other sports facilities use agreements, from February 1, 2023, through January 31, 2025.

The proposed agreement with the City will provide soccer leagues for local youth. The registration numbers reported by the Seguin Youth Soccer Club for the two previous years are as follows:

- Spring 2021 – 323    Fall 2021 – 252
- Spring 2022 – 370    Fall 2022 – 357

Per terms of the proposed agreement, the City shall maintain the playing fields and surrounding areas including restrooms, lights, turf, insect control, and trash containers. The Seguin Youth Soccer Club will be responsible to provide labor and materials to chalk or paint field(s), operate and maintain the concession building at Park West, and provide proof of liability insurance coverage listing the City of Seguin as an additional insured.

The Seguin Youth Soccer Club will remit a payment of \$7.00 per youth player to the City per season in accordance with City ordinances. This fee is subject to change at any time during the term of this agreement and the soccer club agrees to pay any increased fee set by City Council.

At their meeting on January 5, 2023, the Parks and Recreation Advisory Board unanimously recommended approval for City Council consideration a Facilities Use Agreement between the Seguin Youth Soccer Club and the City of Seguin. City staff recommends approval of a Resolution authorizing the City Manager to execute a two-year Facilities Use Agreement between the Seguin Youth Soccer Club and the City of Seguin for the use of Park West for games and practices and the Seguin Softball 4-Plex for practices only as presented.