

MEMORANDUM

To: City of Seguin Mayor and Council

From: Paul Wallace, Fleet Manager

Through: Steve Parker, City Manager
Rick Cortes, Deputy City Manager

Subject: Resolution of the City Council of the City of Seguin, Texas authorizing the City Manager to execute an agreement and/or approve a Purchase Order with RDO Equipment Co. regarding a Sourcewell quote in the amount of \$96,476.91 to purchase a mini excavator for use by the Water/Wastewater Utilities Department and declaring an effective date.

Date: February 7, 2023

The approved FY23 Capital Equipment Utility Fund Budget provides funding for the purchase of a mini excavator in the amount of \$100,000. City staff received a Sourcewell quote, Contract# 032119-JDC, from RDO Equipment (attached) in the amount of \$96,476.91 to purchase a John Deere 60G Mini Excavator.

Sourcewell is a government unit established under the laws of the State of Minnesota with the purpose of establishing a purchasing cooperative open to other governmental agencies. Sourcewell contracts meet Texas state bidding requirements.

City staff recommends approval of a Resolution of the City Council of the City of Seguin, Texas authorizing the City Manager to execute an agreement and/or approve a Purchase Order with RDO Equipment Co. regarding a Sourcewell quote in the amount of \$96,476.91 to purchase this John Deere 60G Mini Excavator for use by the Water/Wastewater Utilities Department; and declaring an effective date.