

## MEMORANDUM

**To:** City of Seguin Mayor and Council  
Steve Parker, City Manager

**From:** Jack Jones, Director of Parks & Recreation

**Through:** Rick Cortes, Deputy City Manager

**Subject:** Resolution of the City Council of the City of Seguin, Texas authorizing the City Manager to execute an agreement and/or approve a Purchase Order with Caldwell Country Chevrolet regarding a BuyBoard quote in the amount of \$107,188 to purchase two Silverado 2500 double cab trucks for use by the Parks & Recreation Department; and declaring an effective date.

**Date:** January 17, 2023

In the approved FY22/23 Capital Equipment Parks General Fund Budget, \$110,000 was allocated for the purchase of two  $\frac{3}{4}$  ton trucks. City staff received a BuyBoard quote from Caldwell Country Chevrolet (attached) in the amount of \$107,188 to purchase two Silverado 2500 double cab trucks. If this purchase is approved, the two new trucks will replace a 2004  $\frac{3}{4}$  ton truck and a 2005  $\frac{3}{4}$  ton truck each with approximately 140,000 miles. Both trucks are worn-out and have outlived their usefulness.

The BuyBoard is a Local Government Purchasing Cooperative administered by the Texas Association of School Boards in Austin, Texas. City purchases utilizing the BuyBoard are in compliance with all State bidding requirements.

City staff recommends approval of a Resolution of the City Council of the City of Seguin, Texas authorizing the City Manager to execute an agreement and/or approve a Purchase Order with Caldwell Country Chevrolet regarding a BuyBoard quote in the amount of \$107,188 to purchase two Silverado 2500 double cab trucks for use by the Parks & Recreation Department; and declaring an effective date.