

**MEMORANDUM**

**To:** Seguin City Council  
**From:** Melissa Reynolds, P.E., CFM – Director of Engineering & Capital Projects  
**Subject:** **Public Hearing and First Reading of Proposed Ordinance Amendments to the Seguin Unified Development Code, Chapter 4. Subdivisions**  
**Date:** December 5, 2022

City staff is proposing various amendments to the City of Seguin Unified Development Code, Chapter 4. “Subdivisions” in order to increase flood protections for existing and future residential property owners. The proposed amendments are consistent with area standards and provide increased standards and requirements for floodplain protection and flood hazard mitigation. Amendments are proposed in the following sections:

- Section 4.1 General
- Sec. 4.3 Easements
- Sec. 4.6 Stormwater and drainage standards
- Appendix C Fee Schedule

The intent of the proposed amendments is to provide stronger requirements for development intending to increase density within the areas prone to flooding and to ensure developments are designed in such ways so as to minimize flood risks and hazards to existing and new residents. The revisions would require drainage easements for approved/mapped floodways and will define submittal requirements and design criteria providing clarity to the development community.

The item was discussed at the Seguin Planning & Zoning Commission meeting in November with action recommending approval in December 2022.

Staff recommends approval of the first reading of the attached ordinance revisions within the Unified Development Code, Chapter 4 – Subdivisions and Appendix C Fee Schedule.