

**MEMORANDUM**

**To:** Mayor Donna Dodgen and Seguin City Council  
Steve Parker, Seguin City Manager

**From:** Kyle Kramm, Main Street & CVB Director

**Through:** Rick Cortes, Seguin Deputy City Manager

**Subject:** FY2023 Fix-It Façade Grants

**Date:** December 1, 2022

Seguin Main Street released the FY2022 Fix-It Façade grant application in September 2022 with applications due Thursday, November 17. Façade grants can be used for any exterior improvements and repairs to properties within the downtown historic district. The grants reimburse up to 50%, or a maximum of \$10,000, of a project. Eleven applications were received totaling \$384,842.98 in reinvestment into downtown Seguin and requests in funding of \$83,115.58.

The Main Street program has \$50,389.37 to allocate this year thanks to the Council's contribution of \$35,000 in the FY2023 budget and previous projects either coming under budget or not coming to fruition.

At the November 21 Main Street Advisory Board meeting, the Board reviewed the eleven applications and recommended funding nine projects. To be able to assist more applicants, the Board recommended the maximum award for fiscal year 2023 be \$8,000, instead of the \$10,000. The Board recommended funding the following projects:

- **106 West Court Street**  
To repair cracks in the façade, replace missing downspout, and reconstruct bulkheads under storefront windows. The Board recommended a 33% grant, not to exceed \$2,789.16.
- **420 North Austin Street**  
Convert a window to a door to meet fire code. The Board recommended a 50% grant, not to exceed \$825.00.

## MAIN STREET & CVB

- **200 East Court Street**  
Construct awnings, install windows – transom and storefront. The Board recommends a 40% grant, not to exceed \$8,000.
- **110 South Austin Street**  
Construct a new awning. The Board recommends a 33% grant, not to exceed \$5,560.50.
- **109 – 113 North Austin**  
Repair the second story wood windows. The Board recommends a 50% grant, not to exceed \$1,969.58.
- **314 North River Street**  
To replace the tin roof with asphalt roof, the Board recommended a 33% grant, not to exceed \$6,805.35.
- **104 South Austin Street**  
Installation of a roof membrane system. The Board recommends a 40% grant, not to exceed \$8,000.00.
- **206 South Austin Street**  
Construct a new awning with recessed lighting. The Board recommended a 40% grant, not to exceed \$8,000.00.
- **409 North Austin Street**  
Repair balconies and replace windows. The Board recommended a 40% grant, not to exceed \$8,000.00.

The Main Street Advisory Board and staff respectfully request the Council's approval of the FY2023 FIX-IT Façade grants.