

**MEMORANDUM**

**To:** Mayor and City Councilmembers  
Steve Parker, City Manager

**From:** Susan Caddell, Director of Finance

**Subject:** End of year Budget Amendments

**Date:** September 22, 2022

The next several items, you will find budget amendments for the General Fund, Utility Fund, Special Revenue Fund and Debt Service Fund. Along with each amendment, you will find the explanation for each of the amendments. These amendments include increased revenue above what was budgeted, and some using available fund balance. After these amendments are approved, all funds will maintain the minimum required fund balance of three months operating expenditures as required by the City's Fund Balance Policy.

I will be available for questions prior to and during the meeting. Please let me know if you have any questions.