

MEMORANDUM

To: Mayor Donna Dodgen and Seguin City Council
Steve Parker, Seguin City Manager

From: Kyle Kramm, Main Street & CVB Director

Through: Rick Cortes, Seguin Deputy City Manager

Subject: Building Purchase – 200 South Austin Street

Date: August 31, 2022

The City of Seguin has the opportunity to purchase 200 South Austin Street to serve as a Visitor Center, offices for the Main Street and Convention & Visitors Bureau staff, and a public restroom during business hours. The potential relocation of the Main Street & CVB Department will impact the department and the City by increasing the visibility of the visitor center to visitors, allow for easier and more frequent activation of Central Park, provide additional meeting space, and allow for the department to grow.

The purchase price would be \$482,000. The current property owner recently invested in the repair and stabilization of the southern limecrete wall and would construct the elevator shaft, replace necessary flooring, and make the restrooms ADA compliant before the closing of the sale.

Additional costs with the purchase will be closing costs, furniture, IT equipment, and the lift. The estimated total cost of the project will be near \$600,000. Action on financing the purchase will occur at a future meeting.