

It's real.

MEMORANDUM

To: Mayor and City Councilmembers
Steve Parker, City Manager

From: Susan Caddell, Director of Finance

Subject: Audit Services

Date: August 31, 2022

Attached you will find the audit engagement letter from Armstrong, Vaughan, and Associates, P.C. for fiscal year 2022. Due to the fact audit services is considered a professional service, State law and the City of Seguin Purchasing Policy does not require formal bids be obtained. In the past several years, we have been seeking requests for proposals, based upon qualifications, for audit services every three years. Armstrong, Vaughan, and Associates, P.C. have been awarded the contract for several years. Staff has an excellent working relationship and recommends approval of continuing the audit services with this firm.

Please let me know if you have any further questions