

**MEMORANDUM**

**To:** Mayor and City Councilmembers  
Steve Parker, City Manager

**From:** Susan Caddell, Director of Finance

**Subject:** Special Revenue Fund Budget Amendment

**Date:** August 11, 2022

Included in this agenda item is a budget amendment to the Park Development Fund for the Walnut Springs Trail Extension Project. In another agenda item a change order to the contract is being presented. This budget amendment would fund that change order along with other expenditures relating to finishing out the project. The FY23 Proposed Budget included this funding, but City staff is recommending funding it now to keep the project on track.

I will be available for questions prior to and during the meeting. Please let me know if you have any questions.