

**MEMORANDUM**

**To:** Mayor and City Council Members  
Steve Parker, City Manager

**From:** Timothy J. Howe, Director – Water / Wastewater Utilities

**Through:** Rick Cortes, Deputy City Manager

**Subject:** Purchase Backhoe Loader

**Date:** December 7, 2021

The City's 2021-2022 Utility Fund Capital Equipment Budget provides \$120,000 for the purchase of a Backhoe Loader for the Water Utilities' Water/Wastewater Maintenance Department. A quote was obtained for a Caterpillar Model 420 Backhoe Loader in the amount of \$116,100.00 from Holt Texas, LTD in San Antonio based upon Caterpillar, Inc.'s awarded Sourcewell contract. Sourcewell is a national purchasing cooperative administered by the State of Minnesota and purchases utilizing their contracts are compliant with Texas bidding requirements.

Staff recommends approval and will be available to answer any questions at the Tuesday, December 7, 2021 City Council meeting.