



**It's real.**

## City of Seguin

210 E. Gonzales Street  
Seguin TX, 78155

### Public & Virtual Meeting Agenda

#### City Council

---

Tuesday, September 21, 2021

5:30 PM

Council Chambers

---

Opportunities for citizen comment will still take place at the beginning of the meeting. For the citizen comments section of the meeting, the public is asked to email any comments to [virtualcouncil@seguintexas.gov](mailto:virtualcouncil@seguintexas.gov) no later than 3:00 pm on Tuesday, September 21, 2021.

Normal rules for public comment apply so please include your name and address in your email. Participants wishing to comment will receive a Zoom Meeting invitation, and a meeting ID number to enter when joining the meeting, as well as participant instructions.

This City Council meeting can be viewed live at:  
[http://cityofseguintx.granicus.com/MediaPlayer.php?publish\\_id=5043903c-72a4-4c3e-b95d-bc72fda01461](http://cityofseguintx.granicus.com/MediaPlayer.php?publish_id=5043903c-72a4-4c3e-b95d-bc72fda01461)

1. **Call to Order**
2. **Invocation - Council Member Mark Herbold**
3. **Pledge of Allegiance/Salute to the Texas Flag**
4. **Roll Call**
5. **Hearing of Residents:**  
**Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to**  
**1) Statements of specific factual information given in response to any inquiry;**  
**2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting; 4) For the record, please state your name and address before speaking.**
6. **Presentation**

a. [21-328](#)

Update on COVID-19 - Steve Parker, City Manager

**Attachments:** [COVID Update Meeting Sept 21 2021Final](#)

7. **Consent Agenda**a. [21-306](#)

City Council Meeting Minutes of September 7, 2021

**Attachments:** [CityCouncilMeetingMinutes.9-7-2021](#)

b. [ZC](#)  
[19-21\\_CC](#)

Ordinance on second and final reading to consider a Zoning Change from Rural Residential (R-R) to Commercial (C) for a 2-acre portion of the property located at River Road and West Kingsbury, Property ID: 50454, (ZC 19-21)

**Attachments:** [Staff Memo ZC 19\\_21](#)

[ZC 19-21 Planning Commission Report & Agenda Packet](#)

[ZC 19-21 Ordinance](#)

[ZC1921\\_ExhibitA\\_CC](#)

c. [21-301](#)

Ordinance on second and final reading amending the Fiscal Year 2021 Utility Fund Budget of the City of Seguin, Texas; and declaring an effective date

**Attachments:** [City Hall Exterior Repairs memo](#)

[City Hall Exterior Repairs](#)

8. **Action Items - Discussion and Possible Motion to Approve**a. [21-329](#)

Resolution by the City Council of the City of Seguin, Texas waiving all fees, with the exception of public safety fees, associated for the upcoming 138th Annual Guadalupe County Fair & PRCA Rodeo on behalf of the Guadalupe County Agricultural and Livestock Fair Association; and declaring an effective date - Steve Parker, City Manager

**Attachments:** [Memo for Fees to be Waived for the 2021 County Fair](#)

[Resolution approving waiver of fees for the 2021 Guadalupe County Fair](#)

[GALFA Request of Rental Fee Waiver 2021](#)

b. [21-322](#)

Adjourn the Seguin City Council meeting to Call to Order the meeting of City of Seguin Employee Benefit Trust - Mayor Donna Dodgen

c. [21-303](#)

Approval of the minutes of the October 20, 2020, meeting of the Seguin Employee Benefit Trust - Kristy Lehnert, Director of Human Resources

**Attachments:** [Benefit Trust minutes 2020](#)

- d. [21-304](#)
- Resolution to award bid and authorize the Chairman of the Employee Benefit Trust to execute a contract for Employee Group Health, Dental and Life/AD&D benefits - Kristy Lehnert, Director of Human Resources
- Attachments:** [2022 Insurance Cover Memo](#)  
[COSequin 2022 Renewal Presentation 20220101](#)  
[Insurance Resolution 2022](#)
- e. [21-323](#)
- Adjourn the City of Seguin Employee Benefit Trust meeting and reconvene the Regular City of Seguin City Council meeting - Mayor Donna Dodgen
- f. [21-305](#)
- Resolution authorizing funding of the City of Seguin Employee Benefit Trust for plan year 2022 - Kristy Lehnert, Director of Human Resources
- Attachments:** [Funding of Trust 2022](#)
- g. [21-317](#)
- Ordinance on first reading levying a tax rate of \$0.5412 per \$100 valuation for the City of Seguin for the tax year 2021; providing for the effective date of this ordinance; and providing for the publication of this ordinance - Susan Caddell, Director of Finance
- Attachments:** [City Council Tax Ordinance Memo 2022](#)  
[Tax Ordinance-2022](#)
- h. [21-314](#)
- Ordinance on first reading adopting the 2021-22 Fiscal Year General Fund Budget and making appropriation in accordance with said budget for the period beginning the first day of October 2021 and ending the last day of September 2022; appropriating money to a sinking fund to pay interest and principal due on the City's indebtedness; and providing for the publication of this ordinance - Susan Caddell, Director of Finance
- Attachments:** [City Council Ordinance Memo 2022](#)  
[General Fund 2022](#)
- i. [21-318](#)
- Ordinance on first reading adopting the 2021-22 Fiscal Year Debt Service Fund Budget and making appropriation in accordance with said budget for the period beginning the first day of October 2021 and ending the last day of September 2022; appropriating money to a sinking fund to pay interest and principal due on the City's indebtedness; providing for the effective date of this ordinance; and providing for the publication of this ordinance - Susan Caddell, Director of Finance
- Attachments:** [Debt Service Fund 2022](#)

- j. [21-316](#)
- Ordinance on first reading adopting the 2021-22 Fiscal Year Special Revenue and Fiduciary Funds Budget and making appropriation in accordance with said budget for the period beginning the first day of October 2021 and ending the last day of September 2022; appropriating money to a sinking fund to pay interest and principal due on the City's indebtedness; providing for the effective date of this ordinance and providing for the publication of this ordinance - Susan Caddell, Director of Finance
- Attachments:** [Special Revenue 2022](#)
- k. [21-315](#)
- Ordinance on first reading adopting the 2021-22 Fiscal Year Utility Fund Budget and making appropriation in accordance with said budget for the period beginning the first day of October 2021 and ending the last day of September 2022; appropriating money to a sinking funds to pay interest and principal due on the City's indebtedness; and providing for the publication of this ordinance - Susan Caddell, Director of Finance
- Attachments:** [Utility Fund 2022](#)
- l. [21-325](#)
- Street closure request for SRE Promotions to host Corvettes on the Square on Saturday, October 2, 2021 in Central Park; and declaring an effective date - Kyle Kramm, Main Street & CVB Director
- Attachments:** [Corvettes on the Square St Closure Request 10-2-21](#)  
[Corvettes on the Square Map 10-2-21](#)
- m. [21-321](#)
- Resolution authorizing the sale of surplus property in accordance with the City's Disposal of Assets Policy - Twila Wood, Purchasing Manager
- Attachments:** [Agenda Item Memo.Auction Sept 2021](#)  
[Resolution.Auction.Sept 2021](#)
- n. [21-320](#)
- Resolution of the City Council of Seguin, Texas approving a one-year extension of the agreements with Brauntex Materials and Texas Materials (formerly Century Asphalt) to supply hot mix asphaltic concrete needed by the Seguin Public Works; and declaring an effective date - Twila Wood, Purchasing Manager
- Attachments:** [Agenda Item Memo.Hot Mix Sept 21](#)  
[Resolution.Renewal. Sept 2021](#)

o. [21-327](#)

Resolution authorizing a purchase through the HGAC Purchasing Cooperative of the Westnet Fire Station Alerting system - Shane McDaniel, Director of IT; Dale Skinner, Fire Chief

**Attachments:** [IT Memo - Westnet FSA](#)

[Resolution approving the purchase of the Westnet Fire Alert System](#)

[Seguin Central Fire Station First-In Alerting Smart Station System Revised 2 Qu](#)

p. [21-324](#)

Resolution of the City Council of Seguin, Texas authorizing the City Manager to enter into an Interlocal Agreement for Fire Protection Services between Guadalupe County and the City of Seguin; and declaring an effective date - Dale Skinner, Fire Chief

**Attachments:** [Council Memo Interlocal Agreement Guadalupe County 2022](#)

[Resolution approving Interlocal Agreement with Guadalupe County for Fire ser](#)

[Guadalupe County Fire Service Agreement-1yr-2021](#)

[Exhibit A](#)

[Exhibit B](#)

[Exhibit C](#)

q. [21-319](#)

Change the date of the City Council meeting or begin the meeting at 5:00 p.m. on Tuesday, November 16, 2021 - Donna Dodgen, Mayor

**Attachments:** [Council.November16meeting](#)

9. **Acknowledgment of Bills**a. [21-307](#)

Check Report: September 6, 2021 through September 17, 2021

**Attachments:** [Check Report \(1\)](#)

10. **Adjournment****CERTIFICATE**

I certify that the above notice of meeting was posted in the outside display case at the front of the Municipal Building, 210 E. Gonzales Street of the City of Seguin, Texas on the 17th day of September 2021 at 4:30 p.m.

---

**Naomi Manski**  
**City Secretary**

**The City of Seguin is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at (830) 401-2468 at least 48 hours in advance. This meeting site is accessible to disabled persons.**