



It's real.

City of Seguin

210 E. Gonzales Street
Seguin TX, 78155

Public & Virtual Meeting Agenda

City Council

Tuesday, September 7, 2021

5:30 PM

Council Chambers

Opportunities for citizen comment will still take place at the beginning of the meeting. For the citizen comments section of the meeting, the public is asked to email any comments to virtualcouncil@seguintexas.gov no later than 3:00 pm on Tuesday, September 7, 2021.

Normal rules for public comment apply so please include your name and address in your email. Participants wishing to comment will receive a Zoom Meeting invitation, and a meeting ID number to enter when joining the meeting, as well as participant instructions.

This City Council meeting can be viewed live at:
http://cityofseguintx.granicus.com/MediaPlayer.php?publish_id=a9a758f4-ff60-4756-9981-658bf8a26a36

1. **Call to Order**
2. **Invocation - Council Member Sonia Mendez**
3. **Pledge of Allegiance/Salute to the Texas Flag**
4. **Roll Call**
5. **Hearing of Residents:**
Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to
1) Statements of specific factual information given in response to any inquiry;
2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting; 4) For the record, please state your name and address before speaking.
6. **Presentation**

a. [21-247](#)
Update on the San Antonio Food Bank - Mario Obledo, Chief of Government & Public Affairs

b. [21-296](#)
City of Seguin Financial Reports for the Nine Months Ended June 30, 2021 - Susan Caddell, Director of Finance
Attachments: [June 30, 2021 City Council Financials](#)
[June 30, 2021 power point](#)

7. **Consent Agenda**

a. [21-286](#)
City Council Meeting Minutes of August 17, 2021
Attachments: [CityCouncilMeetingMinutes.8-17-2021](#)

b. [21-283](#)
Ordinance on second reading amending the FY2021 City of Seguin Special Revenue Fund Budget; and declaring an effective date
Attachments: [Council Memo -CVB Building](#)
[Ordinance - CVB Building](#)

8. **Action Items - Discussion and Possible Motion to Approve**

a. [21-302](#)
Public Hearing on FY2022 Budgets - Susan Caddell, Director of Finance
a. General Fund
b. Debt Service Fund
c. Special Revenue Fund
d. Utility Fund

b. [21-292](#)
Public Hearing on a proposal to increase total tax revenues from properties on the tax roll in the preceding tax year - Susan Caddell, Director of Finance

c. [21-293](#)
Resolution authorizing the City Manager to execute an Indigent Healthcare Agreement for FY2022 between Guadalupe Regional Medical Center, the City of Seguin, and Guadalupe County; and declaring an effective date of September 1, 2021 - Elizabeth McCowan, GRMC's Director of Risk and Legal Affairs
Attachments: [Resolution Approving An Interlocal Agreement for Indigent Health Care - 2021-2](#)
[GRMC CITY COUNTY INDIGENT Final 21-22](#)

d. [ZC
19-21 CC](#)

Public Hearing and Ordinance on first reading to consider a Zoning Change from Rural Residential (R-R) to Commercial (C) for a 2-acre portion of the property located at River Road and West Kingsbury, Property ID: 50454, (ZC 19-21)- Pamela Centeno, Director of Planning & Codes

Attachments: [Staff Memo ZC 19 21](#)
[ZC 19-21 Planning Commission Report & Agenda Packet](#)
[ZC 19-21 Ordinance](#)
[ZC1921 ExhibitA CC](#)

e. [21-280](#)

Resolution authorizing the City Manager to enter into a Professional Services contract with TRC Engineering, Inc., in the amount of \$53,662 for the Walnut Branch Spillway Repair and Bank Stabilization - Phase I - Billy Hornung, P.E., Project Engineer

Attachments: [Memo to Council_090721_WBLP Dam Repair](#)
[Walnut Branch Spillway Repair & Bank Stabilization Engineering Proposal](#)
[Resolution approving a professional services agreement with TRC for Walnut B](#)

f. [21-298](#)

Resolution authorizing the City Manager to execute an Interlocal Agreement between the City of Seguin and the City of Schertz for the provision of fire protection in the unincorporated area of Guadalupe County; and declaring an effective date - Dale Skinner, Fire/EMS Chief

Attachments: [Council Memo Interlocal Agreement Schertz Fire FY22](#)
[Agreement.InterlocalSchertz.FireProtectionSvcs](#)
[Schertz Signed Contract](#)

g. [21-297](#)

Resolution of the City Council of Seguin, Texas authorizing the City Manager to execute a Facilities Use Agreement between the City of Seguin, Texas and the Seguin Independent School District for use of the "Smokey" Joe Williams Baseball Field, east side of Max Starcke Park, Max Starcke Park Golf Course, and the Park West concession building and large pavilion area; and declaring an effective date - Jack Jones, Director of Parks and Recreation

Attachments: [Memo for Facilities Use Agreement 2021](#)
[FacilitiesUseAgreement.SeguinISD](#)
[Seguin ISD Interlocal Agreement 2021-2022](#)

h. [21-299](#)

Approval of quarterly investment report for quarter ended June 30, 2021 - Susan Caddell, Director of Finance

Attachments: [June 30, 2021](#)

i. [21-294](#)

Resolution authorizing the City Manager to sign an engagement letter for the fiscal year ended September 30, 2021 financial audit with Armstrong, Vaughan, and Associates, P.C. - Susan Caddell, Director of Finance

Attachments: [Engagement letter to city council FY21](#)
[Audit Engagement Resolution FY21](#)
[Seguin FY21 Engagement letter](#)

j. [21-301](#)

Ordinance on first reading amending the Fiscal Year 2021 Utility Fund Budget of the City of Seguin, Texas; and declaring an effective date - Susan Caddell, Director of Finance

Attachments: [City Hall Exterior Repairs memo](#)
[City Hall Exterior Repairs](#)

k. [21-300](#)

Resolution of the City Council of the City of Seguin, Texas awarding a bid in an amount not to exceed \$369,146.00 to Sullivan Contracting Services for exterior repairs to City Municipal Building; authorizing the City Manager to enter into a construction contract; and declaring an effective date - Greg Odom, Director of Facilities

Attachments: [Memo for Council, City Hall Repair 9-1-21](#)
[Resolution approving a contract with Sullivan Contracting for the renovation of th](#)

l. [21-290](#)

Resolution nominating a candidate to serve on the Guadalupe Appraisal District Board of Directors - Mayor Donna Dodgen

Attachments: [Council.AppraisalDistrictNominee](#)
[Appraisal Dist Nominee.2022-2023](#)

9. Acknowledgment of Billsa. [21-287](#)

Check Report: August 16, 2021 through September 3, 2021

Attachments: [Check Report](#)

10. Executive Session

In accordance with Texas Government Code, Subchapter D, Section 551, the City Council may convene in a closed session to discuss any of the following items, any final action or vote taken will be in public:

a. [13-053](#)

Deliberation regarding Economic Development Negotiations in accordance with Section 551.071 and 551.087 - Steve Parker, City Manager

- b. [13-048](#)
Consultation with City Attorney in accordance with Section 551.072 regarding Deliberation on Real Property - Steve Parker, City Manager
- c. [13-013](#)
Deliberate contemplated litigation in accordance with Section 551.071 of the Texas Government Code - Andy Quittner, City Attorney
- d. [15-048](#)
In accordance with Section 551.071 - Deliberate pending litigation in the case Ron Varela v City of Seguin - Andy Quittner, City Attorney

11. **Action Item - Discussion and Possible Motion to Approve**

- a. [21-295](#)
Resolution approving a Letter of Engagement with the Law Offices of Ryan Henry; and setting an effective date - Andy Quittner, City Attorney
Attachments: [Resolution Approving Ryan Henry for Varela lawsuit](#)
[LB143631 Coverage Letter](#)
[Retention Direct Hire 09.07.21](#)

12. **Adjournment**

CERTIFICATE

I certify that the above notice of meeting was posted in the display case at the front of the Municipal Building, 210 E. Gonzales Street of the City of Seguin, Texas on the 3rd day of September 2021 at 4:00 p.m.

Naomi Manski
City Secretary

The City of Seguin is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at (830) 401-2468 at least 48 hours in advance. This meeting site is accessible to disabled persons.