



City of Seguin

210 E. Gonzales Street
Seguin TX, 78155

Public & Virtual Meeting Agenda City Council

Tuesday, April 20, 2021

5:30 PM

Council Chambers

"All patrons attending the meeting are required to wear a face covering in all city facilities pursuant to the City of Seguin's policy on March 2, 2021."

Opportunities for citizen comment will still take place at the beginning of the meeting. For the citizen comments section of the meeting, the public is asked to email any comments to virtualcouncil@seguintexas.gov no later than 3:00 pm on Tuesday, April 20, 2021.

Normal rules for public comment apply so please include your name and address in your email. Participants wishing to comment will receive a Zoom Meeting invitation, and a meeting ID number to enter when joining the meeting, as well as participant instructions.

This City Council meeting can be viewed live at:
[http://cityofseguintx.granicus.com/MediaPlayer.php?](http://cityofseguintx.granicus.com/MediaPlayer.php?publish_id=e10f6995-0c58-4692-84a3-5e44ffa7aa9a)
[publish_id=e10f6995-0c58-4692-84a3-5e44ffa7aa9a](http://cityofseguintx.granicus.com/MediaPlayer.php?publish_id=e10f6995-0c58-4692-84a3-5e44ffa7aa9a)

1. **Call to Order**
2. **Invocation - Council Member Mark Herbold**
3. **Pledge of Allegiance/Salute to the Texas Flag**
4. **Roll Call**

5. Hearing of Residents:

Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting; 4) For the record, please state your name and address before speaking.

6. Presentation

- a. [21-124](#) Presentation of the 2020 Economic Development Projects Compliance Report - Josh Schneuker, Director of Economic Development
Attachments: [042021 CC MTG - 2020 Economic Development Compliance Report Memo](#)
- b. [21-070](#) Update on COVID-19 - Steve Parker, City Manager
Attachments: [COVID Update Meeting April 20 2021Final](#)
[COVID Update Meeting April 6 2021Final](#)

7. Consent Agenda

- a. [21-122](#) City Council Minutes of April 6, 2021
Attachments: [CityCouncilMeetingMinutes.4-6-2021](#)
- b. [ZC 02-21 CC](#) Ordinance on second and final reading to consider a request for a zoning change from Duplex-2 and Commercial to Duplex-2 for properties located on Lucille Street (Property Ids 174216, 174217 & 174218)
Attachments: [Staff Memo ZC 02 21](#)
[ZC 02-21 Planning Commission Report & Packet](#)
[ZC 02-21 Ordinance](#)
[ZC0221ExhibitA_CC](#)
- c. [ZC-04-21 C](#) Ordinance on second and final reading to consider a zoning change from Public (P) & Single-Family Residential 1 (R-1) to Commercial (C) for two properties located at 225 N Saunders and along the 200 block of N Saunders St, Property ID 46196 & 46175
Attachments: [Staff Memo ZC 04 21](#)
[ZC 04-21 Planning Commission Report & Packet](#)
[ZC 04-21 Ordinance](#)
[ZC0421 ExhibitA CC](#)

d. [21-094](#)

Ordinance on second and final reading amending the Fiscal Year 2021 Utility Fund Budget of the City of Seguin, Texas; and declaring an effective date

Attachments: [Mid Year Utility Fund 2021](#)

e. [21-095](#)

Ordinance on second and final reading amending the Fiscal Year 2021 Special Revenue Budget for the City of Seguin, Texas; and declaring an effective date

Attachments: [Mid Year Special Revenue Fund 2021](#)

f. [21-119](#)

Ordinance on second and final reading amending the fiscal year 2021 Debt Service Budget of the City of Seguin, Texas; and declaring an effective date

Attachments: [Mid Year Debt Service Fund 2021](#)

8. Action Items - Discussion and Possible Motion to Approvea. [21-093](#)

Ordinance on second and final reading amending the Fiscal Year 2021 General Fund Budget of the City of Seguin, Texas; and declaring an effective date

Attachments: [Mid Year memo 2021 #2](#)

[Mid Year memo 2021](#)

[Mid-Year Budget Amendments CM letter](#)

[Mid Year General Fund 2021](#)

b. [21-131](#)

Resolution of the City Council for the City of Seguin, Texas, authorizing submission of a Texas Community Development Block Grant Program application to the Texas Department of Agriculture, Office of Rural Affairs for the Community Development Fund; and authorizing the City Manager to act as the City's Executive Officer and Authorized Representative in all matters pertaining to the City's participation in the Texas Community Development Block Grant program - Kathy Wood, Grants Administrator

Attachments: [04-20-21 City Council MEMO to submit FY22 TxCDBG Application](#)

[04-20-21 City Council RESOLUTION to submit FY22 TxCDBG Application](#)

[Vetter Street Exhibit-Final Draft](#)

c. [21-127](#)

Resolution of the City Council of Seguin, Texas approving a one-year extension of the agreements with Brauntex Materials, Green Dream International and Vulcan Construction Materials to supply road materials needed by various City departments; and declaring an effective date - Twila Wood, Purchasing Manager

Attachments: [Memo.Road Materials Renewal.2021](#)

[Resolution.Renewal](#)

d. [21-116](#)

Resolution of the City Council of the City of Seguin, Texas awarding the bid for the Pavement Maintenance Project - TF-2021-18 to Lone Star Paving, in the amount of \$223,287.52 for the implementation of the street maintenance improvements; authorizing the City Manager to execute a service contract; and providing an effective date - John Donnelly, Director of Public Works

Attachments: [MEMO TO COUNCIL AWARD OF BID TF-2021-18 APRIL 20, 2021](#)

[Resolution approving Street Maintenance Bid and Agreement to Lone Star Paving TF-2021-18.Bid Tab](#)

e. [21-133](#)

Ordinance on first reading amending the Seguin Code of Ordinances, Appendix C - Fee Schedule, Chapter 66, Library to add fees related to tablets and mobile hot spots; providing for a severability clause; declaring an effective date; providing for publication; and authorizing city staff to submit this ordinance as a supplement to the Seguin Code of Ordinances - Jacki Gross, Library Director

Attachments: [Fee changes - Tablet Station and Mobile HotSpots 4.20.2021](#)

[Ordinance Amending Appendix C - Fees - Library](#)

f. [21-132](#)

Ordinance on first reading authorizing the abandonment of the City's interest in the unimproved street right-of-way in Lavaca Lane dedicated as part of Parkview Estates, Cater's Addition; assigning abandoned right-of-way to adjoining owners; and authorizing the city manager to execute all necessary documents - Andrew Quittner, City Attorney

Attachments: [Council Memo - Lavaca Lane Abandonment](#)

[Ordinance to Abandoning Lavaca Lane ROW](#)

[Boundary Line Agreement](#)

[Lavaca Ln O 10_H](#)

g. [21-128](#)

Street Closure request for Texas Authors Institute of History, Inc. to host a Lone Star Festival on May 29, 2021 in the 100 & 200 Blocks of East Donegan, East Nolte and South River; and declaring an effective date - Kyle Kramm, Main Street and CVB Director/HPO

Attachments: [Lone Star Festival Street Closure 5-29-2021](#)

[Lone Star Festival Map revised 5-29-21](#)

h. [21-130](#)

Street closure request for KWED to host Freedom Fiesta and City to host the Fourth of July Flag Raising Ceremony and Parade; and declaring an effective date - Kyle Kramm, Main Street and CVB Director/HPO

Attachments: [Freedom Fiesta and Fourth of July Parade 7- 2 and 3, 2021 Street Closure](#)

[Fourth of July Traffic Control](#)

9. Acknowledgment of Bills**a. [21-123](#)**

Check Report: April 5, 2021 through April 16, 2021

Attachments: [Check Report \(9\)](#)

10. Executive Session

In accordance with Texas Government Code, Subchapter D, Section 551, the City Council may convene in a closed session to discuss any of the following items, any final action or vote taken will be in public:

a. [13-014](#)

Deliberation regarding Economic Development Negotiations in accordance to Section 551.087 - Steve Parker, City Manager

11. Adjournment**CERTIFICATE**

I certify that the above notice of meeting was posted in the display case at the front of the Municipal Building, 210 E. Gonzales Street of the City of Seguin, Texas on the 16th day of April 2021 at 11:45 a.m.

Naomi Manski
City Secretary

The City of Seguin is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at (830) 401-2468 at least 48 hours in advance. This meeting site is accessible to disabled persons.