



It's real.

City of Seguin

210 E. Gonzales Street
Seguin TX, 78155

Virtual & Public Meeting Agenda City Council

Tuesday, April 6, 2021

5:30 PM

Council Chambers

"All patrons attending the meeting are required to wear a face covering in all city facilities pursuant to the City of Seguin's policy on March 2, 2021."

Opportunities for citizen comment will still take place at the beginning of the meeting. For the citizen comments section of the meeting, the public is asked to email any comments to virtualcouncil@seguintexas.gov no later than 3:00 pm on Tuesday, April 6, 2021.

Normal rules for public comment apply so please include your name and address in your email. Participants wishing to comment will receive a Zoom Meeting invitation, and a meeting ID number to enter when joining the meeting, as well as participant instructions.

**This City Council meeting can be viewed live at:
[http://cityofseguintx.granicus.com/MediaPlayer.php?
publish_id=12025d16-3cff-4340-8639-2b20ec2a12b0](http://cityofseguintx.granicus.com/MediaPlayer.php?publish_id=12025d16-3cff-4340-8639-2b20ec2a12b0)**

- 1. Call to Order**
- 2. Invocation - Council Member Sonia Mendez**
- 3. Pledge of Allegiance/Salute to the Texas Flag**
- 4. Roll Call**

5. Hearing of Residents:

Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting; 4) For the record, please state your name and address before speaking.

6. Presentation**a. [21-090](#)**

Presentation by the Texas Police Chiefs Association for the Police Department being awarded Re-Recognition status with the Best Practices Recognition Program

Attachments: [Memo to Council Police Department Re-Recognition Award](#)

b. [21-070](#)

Update on COVID-19 - Steve Parker, City Manager

Attachments: [COVID Update Meeting April 6 2021Final](#)
[COVID Update Meeting March 16 2021Final](#)
[COVID Update Meeting March 2 2021Final](#)

7. Consent Agenda**a. [21-105](#)**

City Council Minute of March 16, 2021

Attachments: [CityCouncilMeetingMinutes.3-16-2021](#)

b. [21-082](#)

Ordinance on second and final reading amending the Seguin Code of Ordinances Chapter 74, Parks, amending Article IV, Standards of Care for Youth Recreation Programs; providing for publication of this ordinance; providing a severability clause; providing for an effective date; and authorizing city staff to prepare this ordinance for submission as a supplement to the Code of Ordinances

Attachments: [Memo for Standards of Care for 2021](#)
[Ordinance adopting standard of care-2021](#)
[2021-2022 JAAM PARENT HANDBOOK](#)

8. Action Items - Discussion and Possible Motion to Approve

- a. [ZC
02-21 CC](#) Public Hearing and Ordinance on first reading to consider a request for a zoning change from Duplex-2 and Commercial to Duplex-2 for properties located on Lucille Street (Property Ids 174216, 174217 & 174218) - Pamela Centeno, Director of Planning & Codes
Attachments: [Staff Memo ZC 02 21](#)
[ZC 02-21 Planning Commission Report & Packet](#)
[ZC 02-21 Ordinance](#)
[ZC0221ExhibitA CC](#)
- b. [ZC-04-21 C
C](#) Public Hearing and Ordinance on first reading to consider a zoning change from Public (P) & Single-Family Residential 1 (R-1) to Commercial (C) for two properties located at 225 N Saunders and along the 200 block of N Saunders St, Property ID 46196 & 46175 - Pamela Centeno, Director of Planning & Codes
Attachments: [Staff Memo ZC 04 21](#)
[ZC 04-21 Planning Commission Report & Packet](#)
[ZC 04-21 Ordinance](#)
[ZC0421 ExhibitA CC](#)
- c. [ZC
05-21 CC](#) Public Hearing and Ordinance on first reading to consider a zoning change from Light Industrial (LI) to Industrial (I) for properties located at 2090 US Hwy 90 E (Property ID 62979 & 62978) - Pamela Centeno, Director of Planning & Codes
Attachments: [Staff Memo ZC 05 21](#)
[ZC 05-21 Planning Commission Report and Packet](#)
[ZC 05-21 Ordinance](#)
[ZC0521 ExhibitA CC](#)
- d. [21-115](#) Resolution of the City Council for the City of Seguin, Texas, authorizing submission of a grant application in response to the Office of the Attorney General, Victim Coordinator and Liaison Grant (VCLG); and declaring an effective date -Kathy Wood, Grant Administrator
Attachments: [04-06-21 City Council MEMO to submit FY22 VCLG Application](#)
[04-06-21 City Council RESOLUTION to submit FY22 VCLG Application](#)
- e. [21-113](#) Street closure request for Seguin Main Street to host Trade Days in the 100 & 200 Blocks of East Donegan, East Nolte and South River and Sale of Alcohol; and declaring an effective date - Kyle Kramm, Main Street and CVB Director/HPO
Attachments: [Trade Days Street Closure 4-24-2021](#)
[Trade Days April 2021 Map](#)

f. [21-112](#)

Resolution awarding a tax exemption for the Recorded Texas Historic Landmark located at 308 South Erkel Avenue - Kyle Kramm, Main Street & CVB Director/Historic Preservation Officer

Attachments: [Council Memo - 308 South Erkel's 2021 Tax Exemption](#)
[Erkel Tax Abatement Resolution 2021](#)
[Hayes Receipt Total 2021](#)
[Hayes 308 S Erkel Ave Receipts 2021](#)
[Gibson House 308 S Erkel Ave Atlas](#)
[Property Tax Exemption Ord](#)

g. [21-107](#)

Resolution of the City Council of Seguin, Texas authorizing the purchase of UP85BD Underground puller trailer and all accessories for a total of \$167,000.00 through a Sourcewell contract; and declaring an effective date - Clarence Smith, Director of Electric Utilities

Attachments: [Request to purchase underground puller \(1\)](#)
[Resolution approving the purchase of a underground puller trailer for the Electric](#)
[Est 21103 from GRSP 78192](#)

h. [21-110](#)

Resolution awarding a bid and contract for manhole rehabilitation to Fuquay Inc.; and declaring an effective date - Timothy J. Howe, Director Water/Wastewater Utilities

Attachments: [Council Memo 3-18-2021 .docx](#)
[Resolution approving the bid of Fuquay Inc for manhole rehabilitation](#)
[CITY OF SEGUIN MANHOLE PROJECT 2020 BUYBOARD Bid Proposal \(1\).p](#)
[CITY OF SEGUIN_ MANHOLE REHAB PROJECT_2020 BUYBOARD Bid Prop](#)

i. [21-111](#)

Resolution authorizing the City Manager to execute an Agreement between the City of Seguin and the Seguin Independent School District for the operation of the Just for Kids Summer Day Camp program; and declaring an effective date - Jack Jones, Director of Parks and Recreation

Attachments: [Memo for Summer Day Camp 2021](#)
[Resolution approving 2021 Day Camp Agreement](#)
[Day Camp Agreement](#)

j. [21-117](#)

Resolution of the City Council of Seguin, Texas approving a finance agreement between the City of Seguin and Government Capital Corporation for the purchase of equipment for the golf course department; authorizing the City Manager to execute the contact; and declaring an effective date - Susan Caddell, Director of Finance

Attachments: [Memo to City Council 2021](#)
[Resolution trimax mower](#)
[Seguin, City of Sample Documents](#)

k. [21-093](#)

Ordinance on first reading amending the Fiscal Year 2021 General Fund Budget of the City of Seguin, Texas; and declaring an effective date - Susan Caddell, Director of Finance

Attachments: [Mid Year memo 2021](#)
[Mid-Year Budget Amendments CM letter](#)
[Mid Year General Fund 2021](#)

l. [21-094](#)

Ordinance on first reading amending the Fiscal Year 2021 Utility Fund Budget of the City of Seguin, Texas; and declaring an effective date - Susan Caddell, Director of Finance

Attachments: [Mid Year Utility Fund 2021](#)

m. [21-095](#)

Ordinance on first reading amending the Fiscal Year 2021 Special Revenue Budget for the City of Seguin, Texas; and declaring an effective date - Susan Caddell, Director of Finance

Attachments: [Mid Year Special Revenue Fund 2021](#)

n. [21-119](#)

Ordinance on first reading amending the fiscal year 2021 Debt Service Budget of the City of Seguin, Texas; and declaring an effective date - Susan Caddell, Director of Finance

Attachments: [Mid Year Debt Service Fund 2021](#)

9. **Acknowledgment of Bills**a. [21-106](#)

Check Report: March 15, 2021 through April 1, 2021

Attachments: [Check Report \(8\)](#)

10. **Adjournment****CERTIFICATE**

I certify that the above notice of meeting was posted in the display case at the front of the Municipal Building, 210 E. Gonzales Street of the City of Seguin, Texas on the 1st day of September 2021 at 3:00 p.m.

Naomi Manski
City Secretary

The City of Seguin is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at (830) 401-2468 at least 48 hours in advance. This meeting site is accessible to disabled persons.