



**It's real.**

## **City of Seguin**

210 E. Gonzales Street  
Seguin TX, 78155

### **Public && Virtual Meeting Agenda City Council**

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Tuesday, February 23, 2021

5:30 PM

Council Chambers

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**"All patrons attending the meeting are required to wear a face covering pursuant to the City of Seguin's disaster declaration signed by Former Mayor Don Keil on June 26, 2020."**

Opportunities for citizen comment will still take place at the beginning of the meeting. For the citizen comments section of the meeting, the public is asked to email any comments to [virtualcouncil@seguintexas.gov](mailto:virtualcouncil@seguintexas.gov) no later than 3:00 pm on Tuesday, February 23, 2021.

Normal rules for public comment apply so please include your name and address in your email. Participants wishing to comment will receive a Zoom Meeting invitation, and a meeting ID number to enter when joining the meeting, as well as participant instructions.

This City Council meeting can be viewed live at:  
[http://cityofseguintx.granicus.com/MediaPlayer.php?publish\\_id=011c47a3-391b-48ff-9fc9-dcdec4ab5c96](http://cityofseguintx.granicus.com/MediaPlayer.php?publish_id=011c47a3-391b-48ff-9fc9-dcdec4ab5c96)

1. **Call to Order**
2. **Invocation - Council Member Jeremy Roy**
3. **Pledge of Allegiance/Salute to the Texas Flag**
4. **Roll Call**

**5. Hearing of Residents:**

**Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to**  
**1) Statements of specific factual information given in response to any inquiry;**  
**2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting; 4) For the record, please state your name and address before speaking.**

**6. Presentation****a. [21-066](#)**

2020 Annual Police Department Racial Profiling/Citizen Contact Report - Terry Nichols, Police Chief

**Attachments:** [Memo to Mayor and Council Racial Profiling Report](#)  
[Sequin PD 2020 Racial Profiling Report Final 2.10.21](#)  
[2020 City Council Racial Profiling Presentation 2.11.21 Final](#)

**b. [21-070](#)**

Update on COVID-19 - Steve Parker, City Manager

**Attachments:** [COVID Update Meeting February 23 2021Final](#)  
[COVID Update Meeting February 2 2021Final](#)  
[COVID Update Meeting January 19 2021Final](#)  
[COVID Update Meeting January 5 2021Final](#)

**7. Consent Agenda****a. [21-054](#)**

City Council Minutes of February 2, 2021

**Attachments:** [CityCouncilMeetingMinutes.2-2-2021](#)

**b. [21-030](#)**

Ordinance on second and final reading amending the Sequin Unified Development Code, Section 3.4.3, Land Use Matrix-Overnight Accommodations, RV Park; and providing for a severability clause; providing for publication; providing for an effective date; and authorizing city staff to submit this ordinance as a supplement to the Sequin Code of Ordinances

**Attachments:** [CC Memo UDC RV Parks in M R](#)  
[Planning Commission Report UDC Amendments 3.4.3 RV Park](#)  
[Ordinance 3.4.3 RV in MR District](#)

**c. [21-031](#)**

Ordinance on second and final reading amending the Seguin Unified Development Code, Section 3.6.2, Minimum Lot Areas for the Duplex-2 Zoning District; and providing for a severability clause; providing for publication; providing for an effective date; and authorizing city staff to submit this ordinance as a supplement to the Seguin Code of Ordinances

**Attachments:** [CC Memo UDC DP2 Lots](#)  
[Planning Commission Report UDC Amendments 3.6.2 DP2](#)  
[Ordinance 3.6 DP2 lot size](#)

**d. [21-032](#)**

Ordinance on second and final reading amending the Seguin Unified Development Code, Section 2.9.F, Subdivision Development- Time for Decision and General Process, and Section 2.9.2, Final Subdivision Plat; creating a new process for an Approval with Conditions for Final Plats; providing a severability clause; providing for publication; providing for an effective date; and authorizing city staff to submit this ordinance as a supplement to the Seguin Code of Ordinances

**Attachments:** [CC Memo UDC CondApproval FinalPlats](#)  
[Planning Commission Report UDC Amendments 2.9 Final Plat](#)  
[Ordinance 2.9 ConditionalApproval FinalPlats](#)

**8. Action Items - Discussion and Possible Motion to Approve****a. [21-072](#)**

In accordance with Texas Local Government Code Section 551.045(a-1) an additional item is added to the Agenda, on an emergency basis: Resolution ratifying and extending as amended the Mayor's Declaration of Emergency resulting from the February 2021 severe winter storm event; and declaring an effective date - Andrew Quittner, City Attorney

**Attachments:** [Resolution Ratifying and Extending Declaration of Disaster](#)  
[Emergency Declaration for February 15, 2021 no council](#)

**b. [21-069](#)**

Resolution of the City Council for the City of Seguin, Texas, authorizing submission of a grant application in response to the Office of the Governor, Public Safety Office, Homeland Security Grants Division, FY22 Local Border Security Program -Kathy Wood, Grants Coordinator

**Attachments:** [02-16-21 City Council MEMO to Submit FY22 LBSP Application](#)  
[02-16-21 City Council RESOLUTION to submit FY22 LBSP Application](#)

- c. [21-046](#) Resolution accepting a donation of public art for a statute of an eagle to be carved in Max Starcke Park and approving a contract for the donation and installation of the artwork - Kyle Kramm, Main Street & CVB Director/Historic Preservation Officer  
**Attachments:** [Council Memo - Tree Carving Donation](#)  
[Resolution approving donation of public art and agreement for installation thereof](#)  
[Eagle Carving Agreement](#)
- d. [21-064](#) Resolution authorizing revisions to the final Performance Agreement between the Seguin Economic Development Corporation and CoffeeTech Industries, Inc. - Joshua Schneuker, Director of Economic Development  
**Attachments:** [021621 CC Memo - CoffeeTech Industries PA Revisions](#)  
[Resolution approving Revised Economic Incentive to CoffeeTech Industries, Inc](#)
- e. [21-065](#) Resolution authorizing revisions to the final Tax Abatement Agreement between the City of Seguin and CoffeeTech Industries, Inc. - Joshua Schneuker, Director of Economic Development  
**Attachments:** [021621 CC Memo - CoffeeTech Industries TA Revisions](#)  
[Resolution Approving Revised Coffee Tech tax abatement agreement](#)
- f. [21-067](#) Approval of reports for the quarter ended December 31, 2020 for the following organizations that receive Occupancy Tax funding - Susan Caddell, Director of Finance  
a. Seguin Conservations Society  
b. Mid-Texas Symphony  
c. Teatro de Artes de Juan Seguin  
d. Seguin-Guadalupe County Hispanic Chamber of Commerce  
e. Seguin Heritage Museum  
f. Guadalupe County Fair Association  
g. Seguin LULAC Council #682  
h. Seguin Art League  
i. The Fields of Huber Ranch, LLC  
**Attachments:** [Quarterly reports for quarter ended 123120](#)  
[Quarterly reports for quarter ended 123120](#)
- g. [21-056](#) Resolution of the City Council of the City of Seguin, Texas approving the waiving of concession fees for RRL Concessions February 16, 2021 through September 30, 2021; and declaring an effective date - Jack Jones, Director of Parks and Recreation  
**Attachments:** [Memo for the waiver of concession fees](#)  
[Resollution approving waiver of Event Center concession fees for remainder of I](#)

h. [21-057](#)

Resolution of the City Council of the City of Seguin, Texas authorizing the City Manager to execute a Two-Year Facilities Use Agreement with the Texas Ladies State Championship Chili Cook-off for the annual Texas Ladies State Championship Chili Cook-off event held in Max Starcke Park east at the Patricia K. Irvine-King Pavilion; and declaring an effective date - Jack Jones, Director of Parks and Recreation

**Attachments:** [Memo for the Ladies State Chili Cook-off 2021](#)  
[Resolution approving 2 year agreement with Ladies State Chili Cook-off](#)  
[Texas Ladies State Championship Chili Cook-off Agreement 2021](#)

i. [21-071](#)

Appointment of Boards and/or Commissions - Mayor Donna Dodgen  
a. Schertz-Seguin Local Government Corporation  
b. Zoning Board of Adjustments

**Attachments:** [Council.Appointments.Feb16](#)

9. **Acknowledgment of Bills**a. [21-055](#)

Check Report: February 1, 2021 through February 12, 2021

**Attachments:** [Check Report \(5\)](#)

10. **Adjournment****CERTIFICATE**

I certify that the above notice of meeting was posted in the display case at the front of the Municipal Building, 210 E. Gonzales Street of the City of Seguin, Texas on the Monday, February 22, 2021 at 11:00 a.m.

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**Naomi Manski**  
**City Secretary**

The City of Seguin is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at (830) 401-2468 at least 48 hours in advance. This meeting site is accessible to disabled persons.