



## City of Seguin

210 E. Gonzales Street  
Seguin TX, 78155

### Public and Virtual Meeting Agenda City Council

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Tuesday, February 2, 2021

5:30 PM

Council Chambers

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**"All patrons attending the meeting are required to wear a face covering pursuant to the City of Seguin's disaster declaration signed by Former Mayor Don Keil on June 26, 2020."**

Opportunities for citizen comment will still take place at the beginning of the meeting. For the citizen comments section of the meeting, the public is asked to email any comments to [virtualcouncil@seguintexas.gov](mailto:virtualcouncil@seguintexas.gov) no later than 3:00 pm on Tuesday, February 2, 2021.

Normal rules for public comment apply so please include your name and address in your email. Participants wishing to comment will receive a Zoom Meeting invitation, and a meeting ID number to enter when joining the meeting, as well as participant instructions.

This City Council meeting can be viewed live at:  
[http://cityofseguintx.granicus.com/MediaPlayer.php?publish\\_id=5863dcd1-aa29-434d-b53e-037deba7aaa4](http://cityofseguintx.granicus.com/MediaPlayer.php?publish_id=5863dcd1-aa29-434d-b53e-037deba7aaa4)

1. **Call to Order**
2. **Invocation - Council Member Joe Rea**
3. **Pledge of Allegiance/Salute to the Texas Flag**
4. **Roll Call**

**5. Hearing of Residents:**

**Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting; 4) For the record, please state your name and address before speaking.**

**6. Presentation****a. [20-457](#)**

Update on COVID-19 - Steve Parker, City Manager

**Attachments:** [COVID Update Meeting February 2 2021Final](#)  
[COVID Update Meeting January 19 2021Final](#)  
[COVID Update Meeting January 5 2021Final](#)

**7. Consent Agenda****a. [21-048](#)**

City Council Minutes of January 19, 2021

**Attachments:** [CityCouncilMeetingMinutes.1-19-2021](#)

**b. [21-043](#)**

Ordinance on second and final reading amending the Seguin Code of Ordinances, Chapter 102, Utilities, Article IX, Capital Recovery Fees, to update and make provisions for both a maximum and effective capital recovery fee; providing for publication of this ordinance; providing for an effective date; providing a severability clause; and authorizing city staff to prepare this ordinance for submission as a supplement to the code of ordinances

**Attachments:** [2021.01.12 Final 2020 Seguin Impact Fee Updated](#)  
[Ordinance Updating Water and Wastewater Capital Recovery Fees](#)

**8. Action Items - Discussion and Possible Motion to Approve**

**a.**     [21-030](#)

Public Hearing and Ordinance on first reading amending the Seguin Unified Development Code, Section 3.4.3, Land Use Matrix-Overnight Accommodations, RV Park; and providing for a severability clause; providing for publication; providing for an effective date; and authorizing city staff to submit this ordinance as a supplement to the Seguin Code of Ordinances - Pamela Centeno, Director of Planning & Codes

**Attachments:**   [CC Memo UDC RV Parks in M R](#)  
                          [Planning Commission Report UDC Amendments 3.4.3 RV Park](#)  
                          [Ordinance 3.4.3 RV in MR District](#)

**b.**     [21-031](#)

Public Hearing and Ordinance on first reading amending the Seguin Unified Development Code, Section 3.6.2, Minimum Lot Areas for the Duplex-2 Zoning District; and providing for a severability clause; providing for publication; providing for an effective date; and authorizing city staff to submit this ordinance as a supplement to the Seguin Code of Ordinances - Pamela Centeno, Director of Planning & Codes

**Attachments:**   [CC Memo UDC DP2 Lots](#)  
                          [Planning Commission Report UDC Amendments 3.6.2 DP2](#)  
                          [Ordinance 3.6 DP2 lot size](#)

**c.**     [21-032](#)

Public Hearing and Ordinance on first reading amending the Seguin Unified Development Code, Section 2.9.F, Subdivision Development- Time for Decision and General Process, and Section 2.9.2, Final Subdivision Plat; creating a new process for an Approval with Conditions for Final Plats; providing a severability clause; providing for publication; providing for an effective date; and authorizing city staff to submit this ordinance as a supplement to the Seguin Code of Ordinances - Pamela Centeno, Director of Planning & Codes

**Attachments:**   [CC Memo UDC CondApproval FinalPlats](#)  
                          [Planning Commission Report UDC Amendments 2.9 Final Plat](#)  
                          [Ordinance 2.9 ConditionalApproval FinalPlats](#)

**d.**     [21-051](#)

Resolution authorizing the purchase of an emergency response trailer mounted bypass pump including a 1,000 feet of discharge hose and various apparatus for Water / Wastewater Utilities; and declaring an effective date - Timothy J. Howe, Director of Water / Wastewater Utilities

**Attachments:**   [Council Memo 01-26-2021.docx](#)  
                          [Resolution approving bid for bypass pump - Water Wastewater Maintenance](#)  
                          [Bid Tab \(3\).xlsx](#)  
                          [Primax USA Bid. 001 \(1\).pdf](#)

**e. [21-052](#)**

Resolution authorizing the entry, negotiation, and purchase including the use of eminent domain proceedings for the acquisition of permanent utility easements in 13 tracts of land needed for a sanitary sewer force main needed for the decommissioning of the Walnut Branch Wastewater Treatment Plant; ratifying all actions taken to date towards such acquisition of land; declaring each section of this Resolution to be severable one from the other in event that any section is determined to be invalid; and declaring an effective date - Andrew Quittner, City Attorney

**Attachments:** [Council Memo - Walnut Branch Force Main](#)

[Resolution approving entry, negotiation and Purchase for Walnut Branch Decor](#)

[Exhibit A](#)

**f. [21-053](#)**

Resolution supporting the request by the City of New Braunfels to support legislation in the 87th Legislative Session that creates an exception to Texas Health and Safety Code Section 711.008 which allows the City of New Braunfels to approve the creation of a private cemetery within the boundaries of the City of New Braunfels and requesting that state legislators support any such bill by voting in favor of this legislation

**Attachments:** [Resolution supporting New Braunfels seeking cemetery legislation](#)

[CEMETERY Draft Bill 550 Krueger](#)

**g. [21-050](#)**

Board and/or Committee Appointments - Mayor Donna Dodgen

- a. Main Street Advisory Board
- b. Parks & Recreation Advisory Board
- c. Zoning Board of Adjustments

**Attachments:** [Council.Appointments.Feb2](#)

**9. Acknowledgment of Bills****a. [21-049](#)**

Check Report: January 18, 2021 through January 29, 2021

**Attachments:** [Check Report \(4\)](#)

**10. Adjournment****CERTIFICATE**

I certify that the above notice of meeting was posted in the display case at the front of the Municipal Building, 210 E. Gonzales Street of the City of Seguin, Texas on the 29th day of January 2021 at 3:00 p.m.

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**Naomi Manski**  
**City Secretary**

The City of Seguin is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at (830) 401-2468 at least 48 hours in advance. This meeting site is accessible to disabled persons.