



It's real.

City of Seguin

210 E. Gonzales Street
Seguin TX, 78155

Public and Virtual Meeting Agenda City Council

Tuesday, January 19, 2021

5:30 PM

Council Chambers

"All patrons attending the meeting are required to wear a face covering pursuant to the City of Seguin's disaster declaration signed by Former Mayor Don Keil on June 26, 2020."

Opportunities for citizen comment will still take place at the beginning of the meeting. For the citizen comments section of the meeting, the public is asked to email any comments to virtualcouncil@seguintexas.gov no later than 3:00 pm on Tuesday, January 19, 2021.

Normal rules for public comment apply so please include your name and address in your email. Participants wishing to comment will receive a Zoom Meeting invitation, and a meeting ID number to enter when joining the meeting, as well as participant instructions.

**This City Council meeting can be viewed live at:
[http://cityofseguintx.granicus.com/MediaPlayer.php?
publish_id=bafcd9e4-ae7f-4176-91b0-93193ccca309](http://cityofseguintx.granicus.com/MediaPlayer.php?publish_id=bafcd9e4-ae7f-4176-91b0-93193ccca309)**

- 1. Call to Order**
- 2. Invocation - Mayor Pro Tem Penny Wallace**
- 3. Pledge of Allegiance/Salute to the Texas Flag**
- 4. Roll Call**

5. Hearing of Residents:

Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting; 4) For the record, please state your name and address before speaking.

6. Presentation**a. [20-457](#)**

Update on COVID-19 - Steve Parker, City Manager

Attachments: [COVID Update Meeting January 19 2021Final](#)
[COVID Update Meeting January 5 2021Final](#)
[COVID Update Meeting December 15 2020Final](#)
[DeclarationOfJune262020](#)
[COVID Update Meeting June 2 2020Final](#)
[COVID Update Meeting May 19 2020Final](#)
[COVID Update Meeting May 5 2020](#)
[Special Meeting March 24 2020](#)
[DeclarationOfDisaster.RatifyingApril30](#)
[COVID Update Meeting April 21 2020](#)
[April 30 Declaration of Disaster](#)
[040720 Finance Update](#)
[March 24th City Declaration](#)
[County Stay At Home Order](#)

7. Consent Agenda**a. [21-018](#)**

City Council Minutes of January 5, 2021

Attachments: [CityCouncilMeetingMinutes.1-5-2021](#)

b. [20-445](#)

Attachments: [Mesquite Street Extension Memo](#)
[Mesquite Street Extension](#)

c. [20-446](#)

Ordinance on second and final reading amending the Fiscal Year 2021 Special Revenue Fund Budget of the City of Seguin, Texas; and declaring an effective date

Attachments: [Hike and Bike memo](#)
[Hike and Bike](#)

d. [20-421](#)

Ordinance on second and final reading amending the Seguin Code of Ordinances, Appendix C - Fee Schedule, relevant portions of Chapter 74-Parks and Recreation; providing for a severability clause; declaring an effective date; preparing this ordinance for publication; and authorizing City staff to submit this ordinance as a supplement to the Seguin Code of Ordinances

Attachments: [Memo for the proposed Parks fees 2021](#)
[Ordinance Amending Appendix C - Fees - Parks](#)

e. [21-047](#)

Ordinance on second and final reading to consider a request for a Zoning Change from Single-Family Residential 1 to Commercial at the properties located at 2011 & 2015 Stockdale Hwy, Property Ids 56899 & 57179 (ZC 19-20)

Attachments: [Staff Memo ZC 19_20](#)
[ZC 19-20 Planning Commission Report and Packet](#)
[ZC 19-20 Ordinance](#)
[ZC1920 ExhibitA CC](#)

8. Action Items - Discussion and Possible Motion to Approvea. [21-038](#)

Resolution of the City Council for the City of Seguin, Texas, authorizing submission of a grant application in response to the Office of the Governor, Public Safety Office, Criminal Justice Division funding announcement Criminal Justice Program, FY2022.-Kathy Wood

Attachments: [01-19-21 City Council MEMO to Submit FY22 JAG Application](#)
[01-19-21 City Council RESOLUTION to submit FY22 JAG Application](#)

b. [21-040](#)

Resolution of the City Council for the City of Seguin, Texas, authorizing submission of a grant application in response to the Office of the Governor, Public Safety Office, Criminal Justice Division funding announcement: General Victim Assistance grant program, FY2022.-Kathy Wood

Attachments: [01-19-21 City Council MEMO to Submit FY22 VOCA Application](#)
[01-19-21 City Council RESOLUTION to submit FY22 VOCA Application](#)

c. [21-044](#)

Resolution authorizing the award of an annual contract for the purchase of water and wastewater treatment chlorine - Twila Wood, Purchasing Manager

Attachments: [Chlorine Contract. Council Memo 2021](#)
[Chlorine.Resolution 2021](#)

d. [21-039](#)

Resolution authorizing the City Manager to execute a Management Services Agreement between the City of Seguin, City of Schertz, and the Schertz-Seguin Local Government Corporation; and declaring the effective date of January 1, 2021 through September 30, 2022 - Amber Beard, General Manager

Attachments: [DOC006](#)
[Resolution approving 2021 Joint Management Services Agreement](#)
[Agreement for Managment Services_SSLGC_Schertz_Seguin \(1\)](#)

e. [21-027](#)

Resolution authorizing the City Manager to execute the 2021 Main Street Agreement with the Texas Historical Commission for Seguin to remain a "Sustaining" Main Street Community; and providing an effective date - Kyle Kramm, Main Street & CVB Director

Attachments: [TMS Program Council Memo 2021](#)
[Resolution Sustaining Level Official MS 2021 \(2\)](#)
[2021 Accredited Member Sublicense Form FINAL](#)
[Seguin_contract](#)
[Seguin_invoice](#)

f. [21-028](#)

Resolution authorizing the City Manager to execute an interlocal agreement between the City of Seguin and the City of North Richland Hills, Texas, for slurry seal materials for the Pavement Improvement Maintenance projects in FY2021 - John Donnelly, Director of Public Works

Attachments: [Memo to Council_Interlocal Agreement_City of Richland Hills_2020 01 19](#)
[Resolution Approving Interlocal Agreement with North Richland Hills and purcha](#)
[NRH INTERLOCAL AGREEMENT \(REV003\)](#)
[Sagewood Parkway Subdivision](#)

g. [21-042](#)

Presentation and Public Hearing on Updates to the Land Use Assumptions, Capital Improvement Plans, and Water and Wastewater Impact Fees - David Rabago, City Engineer, P.E., CFM

Attachments: [Memo - 2020 Water-WW Impact Fee Update Final](#)
[2020 Impact Fee Presentation_CC_FINAL](#)

h. [21-045](#)

Resolution of the City Council of the City of Seguin, Texas updating and amending the Land Use Assumptions, Capital Improvements Plans, and Impact Fee Study of the City of Seguin Water and Wastewater Utilities - David Rabago, P.E., CFM

Attachments: [Impact Fee Advisory Committee Report 2020](#)
[Resolution adopting amended CIP and Impact Fees](#)

i. [21-043](#)

Ordinance on first reading amending the Seguin Code of Ordinances, Chapter 102, Utilities, Article IX, Capital Recovery Fees, to update and make provisions for both a maximum and effective capital recovery fee; providing for publication of this ordinance; providing for an effective date; providing a severability clause; and authorizing city staff to prepare this ordinance for submission as a supplement to the code of ordinances - David Rabago, P.E., CFM

Attachments: [2021.01.12 Final 2020 Seguin Impact Fee Updated](#)
[Ordinance Updating Water and Wastewater Capital Recovery Fees](#)

j. [21-033](#)

Resolution to review City of Seguin Investment Policy in order to conform to Public Funds Investment Act, Texas Government Code Annotated, Chapter 2256 - Susan Caddell, Director of Finance

Attachments: [Policy Modifications memo-2021](#)
[Investment Policy Review Resolution 2021](#)
[City of Seguin Investment Policy 2021](#)

k. [21-034](#)

Resolution to review and adopt the list of brokers/dealer authorized to engage in investment transactions with the City of Seguin - Susan Caddell, Director of Finance

Attachments: [Approval of Brokers List memo 2021](#)
[City of Seguin Resolution Broker list 2021](#)

l. [21-035](#)

Resolution to review Seguin Economic Development Corporation (SEDC) Investment Policy and approve modifications to said policy in order to conform to Public Funds Investment Act, Texas Government Code Annotated, Chapter 2256 - Susan Caddell, Director of Finance

Attachments: [City Policy Modifications Approval memo-2021](#)
[City Council resolution 2021](#)
[Resolution 2021-01 Investment Policy Modifications](#)
[SEDC Investment Policy 2021](#)

m. [21-036](#)

Resolution of the City Council of Seguin, Texas approving the Five Year Capital Improvement Plan and Financial Forecast; and declaring an effective date - Susan Caddell, Director of Finance

Attachments: [City Council memo 2021](#)
[Resolution approving five year CIP 2021](#)
[5 Year Plan](#)
[5 Year Plan Presentation 2021](#)

n. [21-037](#)

Resolution amending the Fiscal Year 2021 Seguin Economic Development Corporation Budget - Joshua Schneuker, Director of Economic Development

Attachments: [01-19-21 CC Memo - EDA Grant Budget Amentment](#)
[Resolution approving amendment to SEDC FY 2021 Budget](#)
[Resolution 2021-03 8th Street Project Budget Resolution](#)

o. [21-041](#)

Board and/or Committee Appointments - Mayor Donna Dodgen

- a. Commission on the Arts
- b. Convention & Visitors Bureau (CVB)
- c. Golf Advisory Board
- d. Guadalupe Regional Medical Center
- e. Zoning Board of Adjustments

Attachments: [Council.Appointments.Jan19](#)

9. Acknowledgment of Bills**a. [21-019](#)**

Check Report: January 1, 2021 to January 15, 2021

Attachments: [Check Report \(3\)](#)

10. Executive Session

In accordance with Texas Government Code, Subchapter D, Section 551, the City Council may convene in a closed session to discuss any of the following items, any final action or vote taken will be in public:

a. [13-053](#)

Deliberation regarding Economic Development Negotiations in accordance with Section 551.071 and 551.087 - Steve Parker, City Manager

b. [13-048](#)

Consultation with City Attorney in accordance with Section 551.071 and Section 551.072 regarding Deliberation on Real Property, Easements and Right-of-Way access for several projects - Andrew Quittner, City Attorney

c. [14-032](#)

Personnel Matters in accordance with Section 551.074: Annual Evaluation of City Manager and amending the Employment Agreement - Mayor Donna Dodgen

11. **Reconvene into Regular Session for an Action Item as the result of the Executive Session**a. [21-020](#)

Resolution authorizing the first amendment to the contract with City Manager Steve Parker; and declaring an effective date - Mayor Donna Dodgen

12. **Adjournment****CERTIFICATE**

I certify that the above notice of meeting was posted in the display case at the front of the Municipal Building, 210 E. Gonzales Street of the City of Seguin, Texas on the 15th day of January 2021 at 5:00 p.m.

Naomi Manski
City Secretary

The City of Seguin is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at (830) 401-2468 at least 48 hours in advance. This meeting site is accessible to disabled persons.