



# City of Seguin

210 E. Gonzales Street  
Seguin TX, 78155

## Meeting Agenda City Council

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Tuesday, December 17, 2019

5:30 PM

Council Chambers

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1. **Call to Order**
2. **Invocation - Council Member Jeremy Roy**
3. **Pledge of Allegiance/Salute to the Texas Flag**
4. **Roll Call**
5. **Hearing of Residents:**  
**Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to**  
**1) Statements of specific factual information given in response to any inquiry;**  
**2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting; 4) For the record, please state your name and address before speaking.**
6. **Presentation**
  - a. [19-459](#) Seguin Economic Development Corporation FY 2018-2019 Annual Report - Joshua Schneuker, Director of Economic Development  
**Attachments:** [FY 2018-19 SEDC Annual Report](#)
7. **Consent Agenda**
  - a. [19-461](#)  
City Council Minutes of December 3, 2019  
**Attachments:** [CityCouncilMeetingMinutes.12-3-2019](#)

**b. [ZC-19-19](#)**

Ordinance on second reading to consider a Zoning Designation to Single-Family Residential 2 (R-2) for 2 acres on Cordova Road, an addition to the proposed Cordova Crossing Subdivision, Property ID 129033 (ZC 19-19)

**Attachments:** [Staff Memo ZC19\\_19](#)

[ZC 19-19 Planning Commission Report & Agenda Packet.pdf](#)

[ZC 19-19 Ordinance](#)

[ZC1919\\_ExhibitA\\_CC.pdf](#)

**c. [ZC-20-19](#)**

Ordinance on second reading to consider a Zoning Change from Multi-Family (MF-3) and Single Family Residential (R-1) to Planned Unit Development (PUD) for property located at SH 123 South and Harry Miller Pass, Property ID 116456 (ZC-20-19)

**Attachments:** [Staff Memo ZC 20\\_19](#)

[ZC 20-19 Planning Commission Report & Agenda Packet.pdf](#)

[09-05-19 GENERAL LAND USE PLAN](#)

[ZC 20-19 Ordinance.docx](#)

[ZC2019\\_ExhibitA\\_CC.pdf](#)

**d. [19-424](#)**

Ordinance on second reading amending the downtown parking regulations

**Attachments:** [Council Memo - Parking Revisions November 2019](#)

[Ordinance lifting 2 hour parking on a block of East Donegan and South Camp](#)

[DHD\\_parking\\_Dec2019\\_amendments](#)

**e. [19-441](#)**

Ordinance on second reading amending the Fiscal Year 2020 Utility Fund Budget of the City of Seguin, Texas; and declaring an effective date

**Attachments:** [Radio Infrastructure Building memo.doc.docx](#)

[Radio Infrastructure Building.doc](#)

**8. Action Items - Discussion and Possible Motion to Approve****a. [19-439](#)**

Ordinance on second reading amending the Seguin Code of Ordinances, Chapter 106, Vehicles for Hire, Article III, Wreckers; providing for a severability clause; providing for publication; providing for an effective date; and authorizing city staff to submit this ordinance as a supplement to the Seguin Code of Ordinances

**Attachments:** [19-045 Wrecker Ordinance Amendment](#)

[2019 Ordinance Amending Towing Practices - Final \(1\)](#)

**b.**     [19-483](#)

Amended Resolution of the City Council of the City of Seguin, Texas, authorizing the City Manager to act in all matters in connection with the Office of the Governor Criminal Justice Division, Victims of Crime Act Formula Grant Program (VOCA), grant number 3245402 - Kathy Wood, Grants Administrator

**Attachments:**   [12-2019 City Council MEMO to change Authorized Official VOCA](#)  
                          [12-2019 City Council RESOLUTION to change Authorized Official VOCA](#)

**c.**     [19-487](#)

Amended Resolution of the City Council of the City of Seguin, Texas authorizing the City Manager to act in all matters in connection with the Office of the Governor Justice Assistance Division, Justice Assistance Grant Number 3766301 - Kathy Wood, Grants Administrator

**Attachments:**   [12-2019 City Council MEMO to change Authorized Official JAG](#)  
                          [12-2019 City Council RESOLUTION to change Authorized Official-JAG](#)

**d.**     [19-490](#)

Amended Resoulution of the City Council of the City of Seguin, Texas authorizing the City Manager to act in all matters in connections with the Office of the Governor Victim Services Division for the 2020-2021 Victim Coordinator and Liason Grant (VCLG) grant number 2098515 - Kathy Wood, Grants Administrator

**Attachments:**   [12-2019 City Council MEMO to change Authorized Official VCLG](#)  
                          [12-2019 City Council RESOLUTION to change Authorized Official-VCLG](#)

**e.**     [19-491](#)

Amended Resolution of the City Council of the City of Seguin, Texas authorizing the City Manager to act in all matters in connection with the Office of the Governor Homeland Security Grants Division for the Local Border Security Program (LBSP) grant number 2996205 - Kathy Wood, Grants Administrator

**Attachments:**   [12-2019 City Council MEMO to change Authorized Official LBSP.doc](#)  
                          [12-2019 City Council RESOLUTION to change Authorized Official -LBSP](#)

**f.**     [19-479](#)

Resolution of the City Council of Seguin, Texas approving a contract with McCoy Tree Surgery Company for tree trimming services needed by the Seguin Electric Utility; and declaring an effective date - Twila Wood, Purchasing Manager

**Attachments:**   [Council Memo.Tree Trimming Dec 2019](#)  
                          [Contract- 2020](#)  
                          [Resolution](#)

- g. [19-426](#) Ordinance on first reading amending the Seguin Code of Ordinances Chapter 82, Signs, Article IV, Construction and Maintenance, Division 4, Historic District, to change guidelines regarding the size, number and materials for signs in the Downtown Historic District; providing for a severability clause; providing for publication; providing an effective date; and authorizing staff to prepare this ordinance for submission as a supplement to the Code of Ordinances - Kyle Kramm, Main Street & CVB Director/HPO  
**Attachments:** [Council Memo - Downtown Sign Ordinance](#)  
[DIVISION 4. HISTORIC DISTRICT SIGNS](#)  
[Ordinance amending Downtown Historic District Sign Code](#)
- h. [19-485](#) City of Seguin Financial Reports for the Year Ended September 30, 2019 - Susan Caddell, Director of Finance  
**Attachments:** [September 30, 2019 City Council](#)
- i. [19-486](#) Approval of Quarterly Investment Report for Quarter Ended September 30, 2019 - Susan Caddell, Director of Finance  
**Attachments:** [September 30, 2019.pdf](#)
- j. [19-484](#) Ordinance on first reading amending the Fiscal Year 2020 Special Revenue Fund Budget of the City of Seguin, Texas and declaring an effective date - Susan Caddell, Director of Finance  
**Attachments:** [Budget Amendment - Asset Forfeiture Accounts.docx](#)  
[PD Needs 2020.doc](#)
- k. [19-467](#) Resolution supporting the traffic design plan for posted speed limits of 25 mph for the Greenfield Subdivision; and declaring an effective date - David Rabago, P.E., CFM, City Engineer  
**Attachments:** [Memo - Greenfield Subdivision Speed Reduction.docx](#)  
[080219\\_SpeedLimitWaiver](#)  
[Resolution approving a Road Plan for the Greenfield Subdivision](#)

**I. [19-478](#)**

## Board and/or Committee Appointments

- a. Building & Standards Committee
- b. Commission on the Arts
- c. Golf Course Advisory Board
- d. Historic Preservation and Design Commission
- e. Library Board
- f. Main Street Advisory Board
- g. Parks & Recreation Board
- h. Planning & Zoning Commission
- i. Seguin Housing Authority
- j. Zoning Board of Adjustments

**Attachments:** [Council.Appointments.Dec17](#)

**9. Acknowledgment of Bills****a. [19-492](#)**

Check Report: December 2, 2019 through December 12, 2019

**Attachments:** [Check Report \(6\)](#)

**10. Adjournment****CERTIFICATE**

I certify that the above notice of meeting was posted in the display case at the front of the Municipal Building, 210 E. Gonzales Street of the City of Seguin, Texas on the 13th day of December 2019 at 10:00 a.m.

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**Naomi Manski**  
**City Secretary**

The City of Seguin is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at (830) 401-2468 at least 48 hours in advance. This meeting site is accessible to disabled persons.