



# City of Seguin

210 E. Gonzales Street  
Seguin TX, 78155

## Meeting Agenda City Council

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Tuesday, August 6, 2019

5:30 PM

Council Chambers

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1. **Call to Order**
2. **Invocation - Council Member Jeremy Roy**
3. **Pledge of Allegiance/Salute to the Texas Flag**
4. **Roll Call**
5. **Hearing of Residents:**  
**Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to**  
**1) Statements of specific factual information given in response to any inquiry;**  
**2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting; 4) For the record, please state your name and address before speaking.**
6. **Presentation**
  - a. [19-232](#)  
Certificate of Recognition presented to Dustin Ortiz  
**Attachments:** [Texas Lineman's Rodeo Certificate - Dustin Ortiz](#)
  - b. [19-233](#)  
Certificate of Recognition presented to Tanner Cockle  
**Attachments:** [Texas Lineman's Rodeo Certificate - Tanner Cockle](#)
  - c. [19-231](#)  
Certificate of Recognition presented to Tommy McCormick  
**Attachments:** [Tommy McCormick Meter Madness National Competition](#)
  - d. [19-227](#)  
Update on the San Antonio Food Bank - Mario Obledo Jr. - Chief of SAFB Governmental Affairs

**7. Consent Agenda****a. 19-222**

City Council Minutes of July 15, 2019 Workshop and July 16, 2019

**Attachments:** [CityCouncilWorkshop.ParksBoardMinutes.7-15-2019](#)  
[CityCouncilMeetingMinutes.7-16-2019](#)

**b. 19-199**

Ordinance on second reading to consider a request by owner for annexation into the Seguin City Limits for property located south of Cordova Road, approximately 2.00 acres situated in the A.M. Esnaurizar Survey, Abs 20, Guadalupe County, Texas, consisting of one tract, Property ID 129033

**Attachments:** [Staff Memo VAN\\_06\\_21\\_19](#)  
[Vol Annex Ordinance Cordova Prop 129033](#)  
[VAN06212019 Exhibit A Map](#)  
[VAN06212019 Exhibit B Survey](#)  
[Service Plan Cordova VAN 06 21 19](#)

**c. 19-205**

Ordinance of the City Council of the City of Seguin, Texas on second reading amending the Seguin Code of Ordinances, Chapter 102, Utilities, Article II, Electricity; to modernize certain language and amending Appendix C - Fee Schedule, Chapter 102 Utilities, Article II, Electric Rates; providing for a severability clause; providing for publication; declaring an effective date; and authorizing city staff to submit this ordinance as a supplement to the Seguin Code of Ordinances

**Attachments:** [Acceptance of Electric Rate Study and Corresponding Electric Rate Modification Ordinance to Amend Appendix C to set electric rates](#)

**d. 19-204**

Ordinance of the City Council of the City of Seguin, Texas on second reading amending the Seguin Code of Ordinances Appendix C - Fee Schedules, Chapter 102, Utilities, Article III, Water Rates; and Article IV Wastewater Rates; providing for a severability clause; providing for publication; declaring an effective date; and authorizing city staff to submit this ordinance as a supplement to the Seguin Code of Ordinances

**Attachments:** [2019 07 16 Memo W-WW Rate Adjustment Final.docx](#)  
[Ordinance Amending Appendix C to set Water Wastewater Utility Rates](#)

**e. [19-215](#)**

Ordinance on second reading amending the Seguin Code of Ordinances, Chapter 98, Traffic and Vehicles, Article V, Stopping, Standing and Parking, by creating a new section 98-108, Tow Away Zones; providing for a severability clause; providing for an effective date; providing of publication of this Ordinance; and authorizing city staff to prepare this Ordinance for submission as a supplement to the Code of Ordinances

**Attachments:** [Council Memorandum - Tow Away Zones](#)  
[Ordinance Amending Seguin Code of Ordinances to create a tow away zone](#)

**8. Action Items - Discussion and Possible Motion to Approve****a. [ZC 13-19a](#)**

Public Hearing and Ordinance on first reading to consider a Zoning Designation to Single Family Residential (R-1) and Commercial (C) for property located at the 3900 Block of State Highway 46 N, Property ID 55496 (ZC 13-19) - Pamela Centeno, Director of Planning & Codes

**Attachments:** [Staff Memo ZC 13\\_19](#)  
[ZC 13-19 PZ Commission Report & Packet.pdf](#)  
[ZC 13-19 Ordinance.docx](#)  
[ZC1319 ExhibitA CC](#)

**b. [19-224](#)**

Street closure request for the Seguin Guadalupe County Hispanic Chamber of Commerce to host Fiestas Patrias/Fiestas Juan Seguin in the 100 and 200 Blocks of S. River, E. Donegan, and E. Nolte Street on Saturday, September 14, 2019 - Kyle Kramm, Director of Main Street and CVB

**Attachments:** [Fiestas Patrias Fiestas Juan Seguin 2019 Street Closure REVISED](#)

**c. [19-194](#)**

Resolution to approve a proposed downtown mural design and artist fee for a mural to be located at 301 North Austin Street pursuant to the City of Seguin's Public Art Ordinance; and declaring an effective date - Kyle Kramm, Main Street & CVB Director

**Attachments:** [Council Memo - Downtown Mural](#)  
[Resolution approving a downtown mural, artist, and budget](#)  
[Ranger Mural Revised 8-1-19 IMG 2199](#)  
[Seguin Proposal](#)  
[CG RESUME](#)  
[SeguinLOI\\_Garcia](#)

**d.**      [19-230](#)

Approval of reports for the quarter ended June 30, 2019 for the following civic organizations that received Occupancy Tax funding - Susan Caddell, Director of Finance

- a.        Seguin Conservation Society
- b.        Mid-Texas Symphony
- c.        Teatro de Artes de Juan Seguin
- d.        Seguin-Guadalupe County Hispanic Chamber of Commerce
- e.        Seguin Heritage Museum
- f.        Guadalupe County Fair Association
- g.        Seguin LULAC Council #682
- h.        Seguin Area Chamber of Commerce
- i.        Seguin Art League
- j.        The Fields of Huber Ranch, LLC

**Attachments:**    [Quarterly reports for quarter ended 063019.docx](#)

[Quarterly Reports for quarter ended June 30, 2019.pdf](#)

**e.**      [19-243](#)

Ordinance on first reading amending the Fiscal Year 2019 General Fund Budget of the City of Seguin, Texas; and declaring an effective date - Susan Caddell, Director of Finance

**Attachments:**    [Loader memo.docx](#)

[Loader.doc](#)

**f.**      [19-244](#)

Ordinance on first reading amending the Fiscal Year 2019 Utility Fund Budget of the City of Seguin, Texas; and declaring an effective date - Susan Caddell, Director of Finance

**Attachments:**    [Emergency Fund Budget Amendment memo.doc.docx](#)

[Emergency Fund Budget Amendment.doc](#)

**g.**      [19-241](#)

Resolution authorizing the purchase of a wheel loader for Public Works; and declaring an effective date - Twila Wood, Purchasing Manager

**Attachments:**    [Loader.Memo](#)

[John Deere Quote](#)

[Resolution. Loader](#)

**h.**      [19-240](#)

Resolution to award the bid for the construction of a water blending station at the Seguin Water Plant to RP Constructors, Inc. in the amount of \$461,000.00; and declaring an effective date - Timothy J. Howe, Director Water/Wastewater Utilities

**Attachments:**    [Council Memo - Finished Water Blending Station 07-31-2019.docx](#)

[Resolution approving bid for blending facility to RP Constructors](#)

[Bid Recommendaion - WTP Flow Blending.pdf](#)

- i. [19-239](#) Resolution awarding a bid and contract for replacing a sanitary sewer force main at Geronimo Creek Wastewater Treatment Plant to Bell Contractors, Inc., in the amount of \$749,408.22; and declaring an effective date - Timothy J. Howe, Director Water/Wastewater Utilities  
**Attachments:** [Council Memo - GCWWTP Force Main Replacement 07-31-2019.docx](#)  
[Resolution awarding bid and contract to Bell Contractors for Geronimo Creek W](#)  
[Geronimo Creek WWTP Sewer Force Main Bid Recommendation.pdf](#)
- j. [19-228](#) Board and/or Committee Appointments  
a. Main Street Advisory Board  
**Attachments:** [Council.Appointment.August6](#)
- k. [19-242](#) Resolution authorizing a pause on accepting filing of all development plats and other documents in the City of Seguin under Local Government Code Chapter 212, Subsection A, beginning August 9, 2019 and continuing through September 30, 2019 - Pamela Centeno, Director of Planning & Codes and Andy Quittner, City Attorney  
**Attachments:** [Council Memorandum - pc revisions](#)  
[Resolution adopting platting moratorium](#)
- l. [19-235](#) Resolution authorizing the imposition of a prize fee to be assessed on monies paid as a cash bingo prize; and declaring an effective date - Andy Quittner- City Attorney  
**Attachments:** [Council Memorandum - authorizing collection of a bingo prize fee](#)  
[Resolution approving the authorization of a prize fee on bingo](#)
- m. [19-236](#) Ordinance on first reading amending the Seguin Code of Ordinances, Appendix C - Fee Schedule, relevant portions of Chapters 1 and 74; providing for a severability clause; declaring an effective date; preparing this ordinance for publication; and authorizing city staff to submit this ordinance as a supplement to the Seguin Code of Ordinances - Andy Quittner, City Attorney  
**Attachments:** [Memo for the proposed Parks fees 2019](#)  
[2019 Fee Increase Memo - Golf Course](#)  
[Ordinance Amending Appendix C - Fees - Master Ordinance](#)

n. [19-237](#)

Ordinance on first reading amending the Seguin Code of Ordinances, Chapter 102, Utilities, Article IX, Capital Recovery Fees, to increase the capital recovery fee assessment for wastewater services; providing for publication of this Ordinance; providing a severability clause; and providing for an effective date - David Rabago, City Engineer

**Attachments:** [Memo - WW Impact Fee Update](#)  
[Ordinance Amending Assessment of Wastewater Impact Fee](#)

o. [19-210](#)

Presentation of the 5-Year Street Improvement Planning Update - David Rabago, P.E., CFM, City Engineer

**Attachments:** [Memo to Council 5-Year Street Funding & Maintenance Plan Presentation Aug Street Funding Spreadsheet FINAL.pdf](#)

p. [19-221](#)

FY2020 Budget -Doug Faseler, City Manager and Susan Caddell, Director of Finance  
General Fund  
Debt Service  
Special Revenue  
Utility Fund

**Attachments:** [Budget presentation 080619](#)

9. **Acknowledgment of Bills**a. [19-223](#)

Check Report: July 12, 2019 through August 1, 2019

**Attachments:** [Check Report](#)

10. **Executive Session**

*In accordance with Texas Government Code, Subchapter D, Section 551, the City Council may convene in a closed session to discuss any of the following items, any final action or vote taken will be in public:*

a. [19-219](#)

In accordance with Section 551.074 to discuss personnel matters concerning the initial applications for city manager

b. [15-323](#)

In accordance with Section 551.076: deliberate the deployment or implementation of security devices - Andrew Quittner, City Attorney

11. **Adjournment**

**CERTIFICATE**

I certify that the above notice of meeting was posted in the display case at the front of the Municipal Building, 210 E. Gonzales Street of the City of Seguin, Texas on the 2nd day of August 2019 at 11:30 a.m.

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**Naomi Manski**  
**City Secretary**

The City of Seguin is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at (830) 401-2468 at least 48 hours in advance. This meeting site is accessible to disabled persons as there are two (2) parking spaces reserved for the disabled on the east side of the Municipal Building.