



City of Seguin

210 E. Gonzales Street
Seguin TX, 78155

Meeting Agenda City Council

Tuesday, June 18, 2019

5:30 PM

Council Chambers

1. **Call to Order**
2. **Invocation - Council Member Fonda Mathis**
3. **Pledge of Allegiance/Salute to the Texas Flag**
4. **Roll Call**
5. **Hearing of Residents:**
Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to
1) Statements of specific factual information given in response to any inquiry;
2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting; 4) For the record, please state your name and address before speaking.
6. **Presentation**
 - a. [19-131](#)
Certificate of Appreciation honoring Tammy Garcia upon her retirement
Attachments: [Tammy Garcia - Retirement Certificate.pdf](#)
 - b. [19-164](#)
Certificate of Appreciation honoring Leann Wilkerson upon her retirement
Attachments: [Leann Wilkerson - Retirement Certificate.pdf](#)
7. **Consent Agenda**
 - a. [19-166](#)
City Council Minutes of June 4, 2019
Attachments: [CityCouncilMeetingMinutes.6-4-2019.pdf](#)

b. [ZC 08-19](#)

Ordinance on second reading to consider a Zoning Change from Commercial (C) to Neighborhood Commercial (NC) for property located at 112 Peach Street, Property ID 18876 (ZC 08-19)

Attachments: [Staff Memo ZC 08_19](#)
[ZC 08-19 PZ Commission Report & Packet.pdf](#)
[ZC 08-19 Ordinance.docx](#)
[ZC0819_ExhibitA_CC.pdf](#)

c. [ZC 09-19](#)

Ordinance on second reading to consider a Zoning Change from Public (P) to Neighborhood Commercial (NC) for property located at 1711 N. Austin Street, Property ID 22488 (ZC 09-19)

Attachments: [Staff Memo ZC 09_19](#)
[ZC 09-19 PZ Commission Report & Packet.pdf](#)
[ZC 09-19 Ordinance.docx](#)
[ZC0919_ExhibitA_CC.pdf](#)

d. [ZC 10-19](#)

Ordinance on second reading to consider a Zoning Change from Manufactured Home Park (MHP) to Single Family Residential (R-1) for property located at 760 Mitchell Avenue, Property ID 46032 (ZC 10-19)

Attachments: [Staff Memo ZC 10_19](#)
[ZC 10-19 PZ Commission Report & Packet A.pdf](#)
[ZC1019_ExhibitA_CC.pdf](#)
[ZC 10-19 Ordinance.docx](#)

e. [19-157](#)

Ordinance on second reading amending the Code of Ordinances, Article X-Food Trucks; providing for an effective date, publication, a severability clause; and authorizing staff to prepare the ordinance as a supplement to the Code of Ordinances

Attachments: [CC Memo_Mobile Food Vendors_amendments June 2019.docx](#)
[CC Ordinance_Mobile Food Vendors_June 2019.docx](#)

f. [19-158](#)

Ordinance on second reading amending the Seguin Code of Ordinances, Chapter 102, Utilities, Article IX, Capital Recovery Fees to amend Schedule 2, Capital Recovery Fee Assessment per Recovery Unit, providing for an effective date, publication, severability clause; and authorizing staff to prepare the ordinance as a supplements to the Code of Ordinances

Attachments: [CC Memo_Roadway Impact Fees_June 2019 amendments](#)
[Ordinance Amending Assessment of Roadway Impact Fees](#)
[Seguin_Schedule 2_original](#)
[Seguin_Schedule 2_amended 6_2019](#)

g. [19-162](#)

Ordinance on second reading amending the Fiscal Year 2019 Utility Fund Budget of the City of Seguin, Texas and declaring an effective date

Attachments: [WB Creek Crossing 12 inch Main memo.doc.docx](#)
[WB Creek Crossing 12 inch Main.doc](#)

h. [19-160](#)

Ordinance on second reading amending the Seguin Code of Ordinances, Chapter 102, Utilities, Article VI, Water Conservation Plan to adopt the 2019 Water Conservation Plan for the City of Seguin; providing for a severability clause; providing for publication of this Ordinance; authorizing City staff to prepare this Ordinance as a supplement to the Seguin Code of Ordinances; and declaring an effective date

Attachments: [City Council Memo 6-4-2019 .docx](#)
[Ordinance Amending Water Conservation Plan](#)

8. Action Items - Discussion and Possible Motion to Approve**a. [ZC 12-19\(a\)](#)**

Public Hearing and Ordinance on first reading to consider a Zoning Designation to Single Family Residential (R-1), Commercial (C) and Agricultural Ranch (A-R) for property located at the 4000 Block of State Highway 46 N, Property ID 55083 (ZC 12-19) - Pamela Centeno, Director of Planning & Codes

Attachments: [Staff Memo ZC 12_19](#)
[ZC 12-19 P&Z Commission Report & Packet.pdf](#)
[ZC 12-19 Ordinance.docx](#)
[ZC1219 ExhibitA_CC](#)

b. [19-177](#)

Resolution authorizing the release of a 24.12 acre parcel (Property ID 56340) from the Seguin Extraterritorial Jurisdiction (ETJ) and declaring an effective date- Pamela Centeno, Director of Planning & Codes

Attachments: [CC Memo ETJ Release Prop ID 56340](#)
[Resolution ETJ Release PropID 56340](#)
[ExhibitA](#)

c. [19-176](#)

Resolution approving a Capital Improvement Agreement with Lennar Homes of Texas Land and Construction, Ltd for the construction of a sanitary sewer line and lift station running from property located near Harborth Road and Highway 123 to an existing manhole at Link Road near the Navarro School complex and for upgrades to existing lines running to IH-10; authorizing the City Manager to execute the Agreement; and declaring an effective date - Andy Quittner, City Attorney

Attachments: [Council Memorandum - Lennar Homes Capital Improvement Agreement](#)
[Resolution approving capital improvement agreement with Lennar Homes](#)
[Navarro Ranch Capital Improvement Agreement final version-executed](#)

d. [19-175](#)

Resolution of the City Council of the City of Seguin, Texas approving the submission of a grant application to U.S. Department of Justice, Justice and Mental Health Collaboration Program 2019 Competitive Grant Program; authorizing the City Manager to execute all documents associated with the grant submission; and declaring an effective date - Dana Losey, Grants Coordinator

Attachments: [MHO FY29 Memo.doc](#)
[Resolution approving submission of a grant to the Department of Justice for a M](#)

e. [19-180](#)

Resolution approving a Memorandum of Understanding between the Texas Joint Counterdrug Task Force and Seguin Police Department for a Drug Crime Analyst; authorizing the City Manager to sign the Memorandum of Understanding; and declaring an effective date - Terry Nichols, Chief of Police

Attachments: [MOU Counterdrug Task Force Analyst Support](#)
[Resolution to approve an MOU for a counterdrug analyst](#)
[Seguin Police Department FY19 Letter of Request TARNG](#)
[Seguin Police Department FY20 Letter of Request TARNG](#)
[FY19 CD LEA CBO MOU Seguin PD](#)
[FY20 CD LEA MOU Seguin PD](#)
[FY19 SRF Seguin PD Signed](#)
[FY19 SRF Seguin PD Signed](#)
[FY20 SRF Seguin PD FY20 Signed](#)
[FY20 SRF Seguin PD Signed](#)

f. [19-174](#)

Resolution approving the Water Rates adopted by the Schertz-Seguin Local Government Corporation for FY2019-2020; and declaring an effective date - Amber Briggs-Beard, SSLGC General Manager

Attachments: [City Council Memo FY2019-2020 O&M Budget and Water Rates.pdf](#)
[WATER RATES WORD DOC 2019-2020.pdf](#)
[SSLGC Water Rates.docx](#)
[SSLGC R19-05 - Approving FY2019-2020 Water Rates - Resolution for Council](#)

g. [19-173](#)

Resolution approving the Schertz-Seguin Local Government Corporation FY2019-2020 Operations & Maintenance Budgets; and declaring an effective date - Amber Briggs-Beard, SSLGC General Manager

Attachments: [City Council Memo FY2019-2020 O&M Budget and Water Rates.pdf](#)
[2019-20 Budget - SSLGC Revenues.pdf](#)
[2019-20 Budget - SSLGC Expenses.pdf](#)
[SSLGC Budget.FY2020.docx](#)
[SSLGC R19-04 - Approving FY2019-2020 Budget - Resolution for Council.pdf](#)

h. [19-182](#)

Resolution of the City Council of the City of Seguin, Texas approving a budget adjustment for the Schertz-Seguin Local Government Corporation FY2019-2020 Budget; and declaring an effective date - Amber Briggs-Beard, SSLGC General Manager

Attachments: [Budget Amendment Memo.pdf](#)
[SSLGC R19-02 - Budget Amendment - Resolution for Council.pdf](#)
[SSLGC.BudgetAmend.FY2019.docx](#)

i. [19-167](#)

Resolution declaring an emergency and awarding a bid for replacing a 12 inch sanitary sewer main crossing Walnut Branch to M & C Fonseca Construction Co. Inc., in the amount of \$105,480.00; and declaring an effective date - Timothy J. Howe, Director Water/Wastewater Utilities

Attachments: [Council Memo - 6-4-2019.docx](#)
[Resolution declaring an emergency and awarding a contract with M&C Fonseca](#)
[M&C Fonseca 6-11-2019.pdf](#)

- j. [19-170](#) Resolution of the City Council of Seguin, Texas authorizing the City Manager to execute a sole source purchase order in the amount of \$66,207.56 with Anixter, Inc. for a TWACS Transformer; and declaring an effective date - Clarence Smith, Director of Electric Utilities
- Attachments:** [CC Memo for Purchase of TWACS Transformer](#)
[Resolution approving a sole source purchase of a transformer from with Anixter, twacs letter](#)
[Twacs qoute](#)

- k. [19-172](#) Resolution of the City Council of the City of Seguin, Texas authorizing the City Manager to execute a contract with Stantec Consulting Services, Inc. in the amount of \$100,000 to develop a Parks, Recreation, Trails and Open Space Master Plan; and declaring an effective date - Jack Jones, Director of Parks and Recreation
- Attachments:** [Memo to approve an Agreement with Stantec to do the Parks Master Plan](#)
[Resolution approving Stantec Consulting to develop a new park master plan](#)
[Parks Master Plan Contract](#)

- l. [19-171](#) Resolution approving a promissory note between the City of Seguin and the Seguin Economic Development Corporation in the amount of \$2,000,000.00 for the purchase of approximately 60.142 acres of land for economic development purposes; approving the SEDC expenditure for the land; and declaring an effective date - Joshua Schneuker, Director of Economic Development
- Attachments:** [061119 SEDC Real Estate Purchase Memo](#)
[Resolution approving a Promissory Note with the SEDC to buy 60 acres of land](#)
[SEDC Resolution NO. 2019-05](#)
[SEDCCityPromNoteBlumberg_FINAL](#)

9. **Acknowledgment of Bills**

- a. [19-165](#) Check Report: May 31, 2019 through June 13, 2019
- Attachments:** [Check Report.pdf](#)

10. **Executive Session**

In accordance with Texas Government Code, Subchapter D, Section 551, the City Council may convene in a closed session to discuss any of the following items, any final action or vote taken will be in public:

- a. [13-014](#) Deliberation regarding Economic Development Negotiations in accordance to Section 551.087 - Doug Faseler, City Manager

b. [19-181](#)

In accordance with Section 551.071 - Deliberate pending litigation in the case of
123 Farm, LLC, et al vs City of Seguin - Andrew Quittner, City Attorney

11. **Adjournment****CERTIFICATE**

I certify that the above notice of meeting was posted in the display case at the front of the Municipal Building, 210 E. Gonzales Street of the City of Seguin, Texas on the 14th day of June 2019 at 2:30 p.m.

Naomi Manski
City Secretary

The City of Seguin is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at (830) 401-2468 at least 48 hours in advance. This meeting site is accessible to disabled persons as there are two (2) parking spaces reserved for the disabled on the east side of the Municipal Building.