



# City of Seguin

210 E. Gonzales Street  
Seguin TX, 78155

## Meeting Agenda City Council

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Tuesday, April 2, 2019

5:30 PM

Council Chambers

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1. **Call to Order**
2. **Invocation - Council Member Chris Rangel**
3. **Pledge of Allegiance/Salute to the Texas Flag**
4. **Roll Call**
5. **Hearing of Residents:**  
**Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to**  
**1) Statements of specific factual information given in response to any inquiry;**  
**2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting; 4) For the record, please state your name and address before speaking.**
6. **Presentation**
  - a. [19-095](#)  
Commercial Solid Waste Franchise Request for Proposals - Rick Cortes,  
Assistant City Manager  
**Attachments:** [CC Memo.SolidWasteRFP.docx](#)
7. **Consent Agenda**
  - a. [19-093](#)  
City Council Minutes of March 19, 2019 and March 25, 2019  
**Attachments:** [CityCouncilMeetingMinutes.3-19-2019.pdf](#)  
[CityCouncilWorkshopMeetingMinutes.3-25-2019.pdf](#)

**b. [19-085](#)**

Ordinance on second reading amending the Seguin Code of Ordinances, Appendix A, Unified Development Code, Chapter 1, General Provisions, by adding a new Section 1.2.8 - Administrative Changes to the Technical Manual; providing for a severability clause, providing for an effective date, and authorizing staff to publish and prepare this ordinance as a supplement to the Code of Ordinances

**Attachments:** [CC Memo TechManual Sec 1.2.8](#)  
[P&Z Commission Rpt.pdf](#)  
[Ordinance\\_UDC\\_Amend TechnicalManual\\_FINAL](#)

**8. Action Items - Discussion and Possible Motion to Approve****a. [19-106](#)**

Ordinance on first reading amending the Code of Ordinances, Chapter 18, Buildings and Building Regulations, Article IV, Plumbing Code, Section 18-196; providing for an effective, publication, and a severability clause; and authorizing staff to prepare the ordinance as a supplement to the Code of Ordinances - Pamela Centeno, Director of Planning & Codes

**Attachments:** [CC Memo Plumbing Installation](#)  
[Ordinance Amending Plumbing Code](#)

**b. [19-096](#)**

Resolution of the City Council of the City of Seguin, Texas approving the the submission of a grant application to the Department of the Interior's Historic Revitalization Sub-Grant Program (HRSP); authorizing the City Manager to execute all documents associated with the submission; and declaring an effective date - Dana Losey, Grants Coordinator

**Attachments:** [Historic Rev Memo.doc](#)  
[Resolution approving submission of a grant to the Department of Interior for hist](#)  
[Sebastopol House pictures.docx](#)  
[Pictures SGCHM.docx](#)

**c. [19-097](#)**

Resolution authorizing the City Manager to execute an Agreement between the City of Seguin and the Seguin Independent School District for the operation of the Jammin' After-School Adventures Me Program; and declaring an effective date - Jack Jones, Director of Parks & Recreation

**Attachments:** [Memo for JAAM Program 2019.docx](#)  
[Resolution approving 2019-20 JAAM Program](#)  
[Inter-local agreement Latch Key 2019.docx](#)  
[2019-2020 JAAM PARENT HANDBOOK.doc](#)

**d.**      [19-098](#)

Resolution authorizing the City Manager to execute an Agreement between the City of Seguin and the Seguin Independent School District for the operation of the Just for Kids Summer Day Camp program; and declaring an effective date - Jack Jones, Director of Parks & Recreation

**Attachments:**    [Memo for Summer Day Camp 2019.docx](#)  
[Resolution approving 2019 Day Camp Agreement](#)  
[Day Camp Agreement 2019.docx](#)

**e.**      [19-099](#)

Resolution of the City Council of Seguin, Texas authorizing the City Manager to execute a Facilities Use Agreement between the City of Seguin and the Seguin Independent School District for use of the "Smokey" Joe Williams Baseball Field, east side of Max Starcke Park, Max Starcke Park Golf Course, and the Park West Concession Building and Large Pavilion; and declaring an effective date - Jack Jones, Director of Parks & Recreation

**Attachments:**    [Memo for Facilities Use Agreement 2019.docx](#)  
[SISD Facility Use Agreement 2019.docx](#)  
[Resolution approving an amendment to the SISD combined facility agreement](#)

**f.**      [19-100](#)

Public Hearing and Ordinance on first reading amending the Seguin Code of Ordinances, Chapter 74, Parks, amending Article IV, Standards of Care for Youth Recreation Programs; providing for publication of this ordinance; providing a severability clause; providing an effective date; and authorizing city staff to prepare this ordinance for submission as a supplement to the Code of Ordinances - Jack Jones, Director of Parks & Recreation

**Attachments:**    [Memo for Standards of Care for 2019.docx](#)  
[Ordinance adopting standard of care-1029](#)  
[Parent Handbook 2019.pdf](#)

**g.**      [19-110](#)

Resolution authorizing the City Manager execute a Lease Agreement with the Doug Herrle Chapter 61 Disabled Veterans for 425 North Vaughan Street; and declaring an effective date - Andrew Quittner, City Attorney

**Attachments:**    [CC Memo.DAV Lease Agreement.docx](#)  
[DAV N Vaughan Lease](#)  
[Disabled Veterans Lease](#)  
[DAV Agreement.Expires2019.pdf](#)

h. [19-109](#)

Furniture, Fixtures and Equipment bid award and purchases through various purchasing cooperatives and informal bidding for the new Development Services Center; and declaring an effective date - Twila Wood, Purchasing Manager

**Attachments:** [Development Center Furniture. Agenda Memo](#)  
[Dev Center Furniture Overall Totals & Contracts 032619](#)  
[Seguin NDC- Furniture Spec Packaged - REV 030419](#)

i. [19-094](#)

Resolution to award the bid for the construction of an electrical generator platform and appurtenances to include the installation of a City supplied generator and transfer switches at the Seguin Water Plant to RP Constructors, Inc. in the amount of \$535,027.00; and declaring an effective date - Timothy J. Howe, Director Water/Wastewater Utilities

**Attachments:** [Council Memo - Standby Electrical Generator Installation 03-20-2019.docx](#)  
[Resolution approving bid for water electric infrastructure improvements to RP C](#)  
[Recommendation Letter 03-19-2019.pdf](#)  
[Bid Tabulation 3-19-2019.pdf](#)

j. [19-091](#)

Resolution to award the proposal for engineering services related to a TCEQ permit amendment application preparation / submittal for the City's Geronimo Creek Wastewater Treatment Plant to TRC Engineers, Inc. in the amount of \$147,600.00; and declaring an effective date - Timothy J. Howe, Director Water/Wastewater Utilities

**Attachments:** [Council Memo - Engineering Service for GCWWTP TCEQ Permit Amendment 0](#)  
[Resolution approving a professional services agreement with TRC for the Geror](#)  
[Geronimo Creek WWTP Engineering Proposal.pdf](#)

k. [19-074](#)

Resolution of the City Council of Seguin Texas, awarding the bid amount of \$2,416,855.00 to Rockin Q Construction for the Hidalgo Street/Roosevelt Drive Utility and Roadway Improvement Project; authorizing the City Manager to enter into a construction and declaring an effective date - David Rabago, P.E., CFM, City Engineer

**Attachments:** [Memo Hidalgo Roosevelt Bid Award](#)  
[Bid Summary](#)  
[Recommendation of Award Letter - Rockin Q](#)  
[Resolution approving a construction contract with Rockin Q for the Hidalgo Roo](#)

I. [19-087](#)

Ordinance on first reading amending the Fiscal Year 2019 General Fund Budget of the City of Seguin, Texas; and declaring an effective date - Susan Caddell, Director of Finance

**Attachments:** [Hidalgo Street memo.docx](#)  
[Hidalgo Street.doc](#)

m. [19-105](#)

Resolution of the City Council of Seguin, Texas approving the Five Year Capital Improvement Plan and Financial Forecast; and declaring an effective date - Susan Caddell, Director of Finance

**Attachments:** [City Council memo 2019.docx](#)  
[5 Year Plan.pdf](#)  
[Resolution approving five year CIP 2019.docx](#)

9. **Acknowledgment of Bills**a. [19-092](#)

Check Report: March 15, 2019 through March 28, 2019

**Attachments:** [Check Report \(65\).pdf](#)

10. **Executive Session**

*In accordance with Texas Government Code, Subchapter D, Section 551, the City Council may convene in a closed session to discuss any of the following items, any final action or vote taken will be in public:*

a. [17-100](#)

Consultation with City Attorney and possible action in accordance with Section 551.071 regarding real property - Doug Faseler, City Manager

b. [16-176](#)

In accordance with Section 551.071(b) and 551.074 consultation with City Attorney on a personnel matter - Doug Faseler, City Manager

11. **Adjournment****CERTIFICATE**

I certify that the above notice of meeting was posted in the display case at the front of the Municipal Building, 210 E. Gonzales Street of the City of Seguin, Texas on the 29th day of March 2019 at 9:30 a.m.

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**Naomi Manski**  
**City Secretary**

The City of Seguin is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at (830) 401-2468 at least 48 hours in advance. This meeting site is accessible to disabled persons as there are two (2) parking spaces reserved for the disabled on the east side of the Municipal Building.