



City of Seguin

210 E. Gonzales Street
Seguin TX, 78155

Meeting Agenda City Council

Tuesday, December 4, 2018

5:30 PM

Council Chambers

1. **Call to Order**
2. **Invocation - Council Member Ernest Leal**
3. **Pledge of Allegiance/Salute to the Texas Flag**
4. **Roll Call**
5. **Hearing of Residents:**
Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to
1) Statements of specific factual information given in response to any inquiry;
2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting; 4) For the record, please state your name and address before speaking.
6. **Presentation**
 - a. [18-379](#)
City of Seguin Financial Reports for the Year Ended September 30, 2018 - Susan Caddell, Director of Finance
Attachments: [September 30, 2018 Financials City Council.pdf](#)
7. **Consent Agenda**
 - a. [18-361](#)
November 20, 2018 Meeting Minutes
Attachments: [CityCouncilMeetingMinutes.11-20-2018.pdf](#)

b. [18-362](#)

Ordinance on second and final reading amending Appendix C - Fee Schedule, Chapter 86, Solid Waste, Article II Garbage; and Article IV Curbside Recycling to increase the collection rate; and declaring an effective date

Attachments: [CC.Memo.SolidWasteIncrease.Oct2018.pdf](#)

[Ordinance Increasing Solid Waste Collection Fee - October 2018](#)

[Revised City of Seguin PI Letter October 2018%5b3%5d \(1\).doc](#)

8. Action Items - Discussion and Possible Motion to Approve**a. [ZC 24-18](#)**

Public Hearing and Ordinance on first reading to consider a Zoning Change from Multi-Family High Density (MF-3) and Commercial (C) to Multi-Family High Density (MF-3) for property located at 1231 W. Court Street, Property ID 51153 (ZC 24-18) - Pamela Centeno, Director of Planning & Codes

Attachments: [Staff Memo ZC 24_18](#)

[ZC 24-18 PZCommission Report & Packet.pdf](#)

[ZC 24-18 Ordinance.docx](#)

[ZC2418 ExhibitA CC.pdf](#)

b. [ZC 25-18](#)

Public Hearing and Ordinance on first reading to consider a Zoning Change from Commercial (C) to Neighborhood Commercial (NC) for property located at 1315 N. San Marcos Street, Property ID 22391 (ZC 25-18) - Pamela Centeno, Director of Planning & Codes

Attachments: [Staff Memo ZC 25_18](#)

[ZC 25-18 PZ Commission Report & Packet.pdf](#)

[ZC 25-18 Ordinance.docx](#)

[ZC2518 ExhibitA CC.pdf](#)

c. [ZC 26-18](#)

Public Hearing and Ordinance on first reading to consider a Zoning Change from Single Family Residential (R-1) to Duplex High Density (DP-2) for properties located at 938 and 940 Country Club Drive, Property IDs 144468 and 144469 (ZC 26-18) - Pamela Centeno, Director of Planning & Codes

Attachments: [Staff Memo ZC 26_18](#)

[ZC 26-18 PZ Commission Report & Packet updated](#)

[ZC 26-18 Ordinance.docx](#)

[ZC2618 ExhibitA CC.pdf](#)

d. [18-380](#)

Approval of Quarterly Investment Report for the Quarter Ended September 30, 2018 - Susan Caddell, Director of Finance

Attachments: [September 30, 2018.pdf](#)

e. [18-386](#)

Ordinance on first reading amending the Fiscal Year 2019 General Fund budget of the City of Seguin, Texas; and declaring an effective date - Susan Caddell, Director of Finance

Attachments: [Land purchase for Walnut Springs Park memo.docx](#)
[Land purchase for Walnut Springs Park.doc](#)

f. [18-381](#)

Ordinance on first reading amending the Fiscal Year 2019 Utility Fund Budget of the City of Seguin, Texas; and declaring an effective date - Susan Caddell, Director of Finance

Attachments: [Tree trimming memo.docx](#)
[Tree trimming contract.doc](#)

g. [18-371](#)

Resolution of the City Council of Seguin, Texas approving a contract with National Tree Expert Company for tree trimming services needed by the Seguin Electric Utility; and declaring an effective date - Twila Wood, Purchasing Manager

Attachments: [Council Memo.Tree Trimming. Dec 2018](#)
[Bid Tab](#)
[Contract-FY18-19](#)
[Resolution](#)

h. [18-372](#)

Resolution authorizing the purchase of transformers for Electric Utilities; and declaring an effective date - Twila Wood, Purchasing Manager

Attachments: [Agenda Item Memo. Transformers](#)
[Bid Tab Unit Prices.Transformers.TF-2019-11](#)
[Resolution.Transformers](#)

i. [18-370](#)

Resolution of the City Council of the City of Seguin, Texas authorizing the renewal of the Annual Support Agreement for the Tyler Enterprise Resource Planning (ERP) software platform at the cost of \$80,771.23 for FY2019; and declaring an effective date - Shane McDaniel, Information Services Director

Attachments: [IT Memo - Tyler 2019 renewal.docx](#)
[Tyler Technology Maintenance Contract Approval 2019](#)
[Tyler 2019 renewal.pdf](#)

j. [18-369](#)

Proposed road closures of Nelda Street and South Saunders Street related to various facility rentals at the Seguin Events Complex for the 2019 calendar year - Jack Jones, Director of Parks and Recreation

Attachments: [Memo for Nelda Street Closures for 2019](#)

k. [18-373](#)

Resolution authorizing the City Manager to execute a Facilities Use Agreement between the All Youth Sports Organization and the City of Seguin; and declaring an effective date - Jack Jones, Director of Parks and Recreation

Attachments: [Memo for All Youth Sports Facilities Use Agreement 2019.docx](#)
[All Youth Sports- 2019 Resolution](#)
[All Youth Sports Facility Use Agreement 2019](#)

l. [18-374](#)

Resolution authorizing the City Manager to execute a Facilities Use Agreement between the Seguin Youth Soccer Club and the City of Seguin; and declaring an effective date - Jack Jones, Director of Parks and Recreation

Attachments: [Soccer Memo 2019.docx](#)
[Resolution approving 2019 Facilities Use Agreement with Seguin Youth Soccer](#)
[Soccer Facilities Use Agreement 2019](#)

m. [18-375](#)

Resolution authorizing the City Manager to execute a Facilities Use Agreement between the Seguin Volleyball Association and the City of Seguin; and declaring an effective date - Jack Jones, Director of Parks and Recreation

Attachments: [Volleyball Memo 2019.docx](#)
[Resolution approving 2019 Volleyball Facilities Use Agreement](#)
[Volleyball Facilities Use Agreement 2019](#)

n. [18-378](#)

Ordinance on first reading amending the Seguin Code of Ordinances, Appendix C, Fee Schedule, Chapter 74, Subsection FF, Coliseum Rental, to remove the charge for parking lot light poles, providing a severability clause; declaring an effective date; and authorizing city staff to submit this Ordinance as a supplement to the Seguin Code of Ordinance - Jack Jones, Director of Parks and Recreation

Attachments: [Memo to remove a fee at the Seguin Events Complex](#)
[Ordinance Amending Appendix C to remove light pole fee](#)

o. [18-384](#)

Resolution approving the Amended Interlocal Cooperation Agreement with the City of New Braunfels that sets the boundary and surrounding extraterritorial jurisdiction between the two cities as approved by the City of New Braunfels on November 26, 2018; authorizing the City Manager to execute said Agreement; and declaring an effective date - Pamela Centeno, Director of Planning

Attachments: [CC Memo Amended Interlocal ETJ Agreement](#)
[Resolution Approving the Amended Interlocal Agreement for the NB Seguin ET](#)
[Final New Braunfels Boundary Interlocal](#)
[Amended ETJ Boundary Map_Nov292018](#)

p. [18-387](#)

Resolution of the City of Seguin, Texas approving a Fifth Amendment to the terms and conditions of the Interlocal Agreement between the city of Seguin and the Alamo Area Council of Governments for the provision of a Fixed Route Bus System in the City of Seguin; authorizing the City Manager to execute this amendment; and declaring an effective date - Rick Cortes, Assistant City Manager

Attachments: [Connect Seguin Fifth Amendment Memo](#)
[Resolution approving a Fifth Amendment to AACOG Bus Agreement](#)
[Seguin Fixed Route Totals \(PPT\) November 2018 \(1\)](#)
[ILA -- Connect Seguin FY 2019](#)

q. [18-388](#)

Resolution granting a variance from strict compliance with FEMA flood plain rules for the renovation of the historic W.A. Lefty Stackhouse Memorial Club House located at the Max Starcke Golf Course; and declaring an effective date - Bruce Allen, Golf Pro Shop Manager

Attachments: [Pro Shop Variance Request](#)
[Resolution Approving a Variance for the Golf Pro Shop](#)
[Pro Shop Facade](#)

r. [18-351](#)

Board and/or Committee Appointments
a. Fire Department Volunteer Pension
b. Seguin Housing Authority
c. Utility Committee
d. Zoning Board of Adjustments

Attachments: [Council.Appointments.Dec4.docx](#)

9. Acknowledgment of Billsa. [18-320](#)

Check Report: November 16, 2018 through November 29, 2018

Attachments: [Check Report \(59\).pdf](#)

10. Executive Session

In accordance with Texas Government Code, Subchapter D, Section 551, the City Council may convene in a closed session to discuss any of the following items, any final action or vote taken will be in public:

a. [15-225](#)

Deliberate and consider the purchase, exchange, lease or value of real property, in accordance with Section 551.072, of the Texas Government Code

11. Action Items - Discussion and Possible Motion to Approve**a. [18-383](#)**

Resolution authorizing the City Manager to execute a Utility Easement with David and Mary Reiley; and declaring an effective date - Andy Quittner, City Attorney

Attachments: [Resolution Approving Reiley Easements](#)

b. [18-385](#)

Resolution approving the purchase of real property located at 321 West Court Street; authorizing the City Manager to execute all documents necessary to purchase the property; and establishing an effective date - Doug Faseler, City Manager

Attachments: [Resolution approving purchase of 321 West Court Street](#)

12. Adjournment**CERTIFICATE**

I certify that the above notice of meeting was posted in the display case at the front of the Municipal Building, 210 E. Gonzales Street of the City of Seguin, Texas on the 30th day of November 2018 at 3:30 p.m.

Naomi Manski
City Secretary

The City of Seguin is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at (830) 401-2468 at least 48 hours in advance. This meeting site is accessible to disabled persons as there are two (2) parking spaces reserved for the disabled on the east side of the Municipal Building.