



# City of Seguin

210 E. Gonzales Street  
Seguin TX, 78155

## Meeting Agenda City Council

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Tuesday, September 18, 2018

5:30 PM

Council Chambers

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1. **Call to Order**
2. **Invocation - Mayor Don Keil**
3. **Pledge of Allegiance/Salute to the Texas Flag**
4. **Roll Call**
5. **Hearing of Residents:**  
**Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to**  
**1) Statements of specific factual information given in response to any inquiry;**  
**2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting; 4) For the record, please state your name and address before speaking.**
6. **Consent Agenda**
  - a. [18-291](#)

September 11, 2018 Special Called Meeting Minutes  
**Attachments:** [CityCouncilMeetingMinutes.9-11-2018.SCM.pdf](#)
7. **Action Items - Discussion and Possible Motion to Approve**

**a. [18-294](#)**

Ordinance on first reading adopting the 2018-19 Fiscal Year General Fund Budget and making appropriation in accordance with said budget for the period beginning the first day of October 2018 and ending the last day of September 2019; appropriating money to a sinking fund to pay interest and principal due on the City's indebtedness; fixing the authorized number of employees; providing for the effective date of this ordinance; and providing for the publication of this ordinance - Susan Caddell, Director of Finance

**Attachments:** [Ordinance memo.docx](#)  
[General Fund 2019.docx](#)

**b. [18-297](#)**

Ordinance on first reading adopting the 2018-19 Fiscal Year Debt Service Fund Budget and making appropriation in accordance with said budget for the period beginning the first day of October 2018 and ending the last day of September 2019; appropriating money to a sinking fund to pay interest and principal due on the City's indebtedness; providing for the effective date of this ordinance; and providing for the publication of this ordinance - Susan Caddell, Director of Finance

**Attachments:** [Debt Service Fund 2019.docx](#)

**c. [18-296](#)**

Ordinance on first reading adopting the 2018-19 Fiscal Year Special Revenue and Fiduciary Funds Budget and making appropriation in accordance with said budget for the period beginning the first day of October 2018 and ending the last day of September 2019; fixing the authorized number of employees; providing for the effective date of this ordinance; and providing for the publication of this ordinance - Susan Caddell, Director of Finance

**Attachments:** [Special Revenue 2019.docx](#)

**d. [18-298](#)**

Ordinance on first reading levying a tax rate of \$0.5412 per \$100 valuation for the City of Seguin for the Tax Year 2018; providing for the effective date of this ordinance; and providing for the publication of this ordinance - Susan Caddell, Director of Finance

**Attachments:** [Tax Ordinance-2018.doc](#)

**e. [18-295](#)**

Ordinance on first reading adopting the 2018-19 Fiscal Year Utility Fund Budget and making appropriation in accordance with said budget for the period beginning the first day of October 2018 and ending the last day of September 2019; appropriating money to a sinking fund to pay interest and principal due on the City's indebtedness; fixing the authorized number of employees; providing for the effective date of this ordinance; and providing for the publication of this ordinance - Susan Caddell, Director of Finance

**Attachments:** [Utility Fund 2019.docx](#)

- f. [18-299](#) Ordinance on first reading amending the Fiscal Year 2018 General Fund Budget of the City of Seguin, Texas - Susan Caddell, Director of Finance  
**Attachments:** [End of Year memo.docx](#)  
[End of Year General Fund.doc](#)
- g. [18-302](#) Ordinance on first reading amending the Fiscal Year 2018 Debt Service Fund Budget of the City of Seguin, Texas - Susan Caddell, Director of Finance  
**Attachments:** [End of Year Debt Service.doc](#)
- h. [18-301](#) Ordinance on first reading amending the Fiscal Year 2018 Special Revenue Fund Budget for the City of Seguin, Texas - Susan Caddell, Director of Finance  
**Attachments:** [End of Year Special Revenue Fund.doc](#)
- i. [18-300](#) Ordinance on first reading amending the Fiscal Year 2018 Utility Fund Budget of the City of Seguin, Texas - Susan Caddell, Director of Finance  
**Attachments:** [End of Year Utility Fund.doc](#)
- j. [18-285](#) Resolution amending the Fiscal Year 2018 Seguin Economic Development Corporation Budget - Joshua Schneuker, Director of Economic Development  
**Attachments:** [090718 Budget Amendment Memo](#)  
[Resolution approving amendment to SEDC FY 2018 Budget](#)  
[SEDC 18-11](#)
- k. [18-276](#) Resolution approving the Seguin Economic Development Corporation's expenditure of an amount not to exceed \$70,000.00 in financial support for the University of Texas at San Antonio Small Business Development Satellite Center - Joshua Schneuker, Director of Economic Development  
**Attachments:** [SEDC 18-14](#)  
[Resolution approving support of Small Business Center](#)  
[090718 UTSA SBDC Funding Memo](#)
- l. [18-274](#) Resolution approving certain amendments to the Bylaws of the Seguin Economic Development Corporation - Joshua Schneuker, Director of Economic Development  
**Attachments:** [090718 SEDC Bylaw Changes](#)  
[Approve Amendments to SEDC ByLaws](#)  
[SEDC Bylaws Final\\_08062018](#)  
[SEDC 18-07](#)  
[Redlined Bylaws\\_08062018](#)

- m. [18-275](#) Resolution approving the dissolution of the City of Seguin Tax Abatement Review Committee - Joshua Schneukey, Director of Economic Development  
**Attachments:** [090718 Tax Abatement Review Committee](#)  
[Resolution Approving Dissolution of Tax Abatement Committee](#)
- n. [18-308](#) Resolution of the City Council of Seguin, Texas renaming the Seguin Reinvestment Zone Number 2018-02 as Seguin Reinvestment Zone #3; and declaring and effective date. Andy Quittner - City Attorney  
  
**Attachments:** [Renaming Reinvestment Zone](#)  
[Resolution renaming Seguin Reinvestment Zone No. 2](#)
- o. [18-270](#) Ordinance on first reading amending of the downtown parking regulations; providing for a severability clause; providing for publication; declaring an effective date; and authorizing staff to submit this ordinance as a supplement to the Seguin Code of Ordinances - Kyle Kramm, Main Street & CVB Director  
**Attachments:** [Council Memo - Amending Two Hour Parking](#)  
[Ordinance lifting 2 hour parking 100 block East Mountain and 400 Block North A](#)  
[Downtown Parking Map 2-12-18](#)
- p. [18-306](#) Street closure request for Fiestas Patrias celebration in the 100 & 200 Blocks South River, East Donegan and 100 Block East Nolte Street on September 29, 2018 - Kyle Kramm, Main Street & CVB Director  
**Attachments:** [Fiestas Patrias 9-29-18.docx](#)
- q. [18-293](#) Ordinance on first reading designating school zones associated with St. James Catholic School on the appropriate blocks of West Live Oak and South Camp Streets, all within the City of Seguin, Texas; providing for a severability clause; providing for an effective date; providing for publication of this Ordinance; and authorizing city staff to prepare this Ordinance for submission as a supplement to the Seguin Code of Ordinances - Joe Ramos, P.E., City Engineer  
  
**Attachments:** [Memo to Council School Zone Designation St James Catholic School 2018 09](#)  
[Council Memorandum School Speed Zone](#)  
[Ordinance setting school zone speed limits for St James Catholic School](#)

r. [18-303](#)

Resolution of the City Council of the City of Seguin, Texas authorizing the City Manager to execute a purchase order with P2 Emulsions as the sole source for stabilizing emulsion for the pavement maintenance projects in an amount not to exceed \$300,000 - Jose (Joe) R. Ramos, Jr., P.E., City Engineer

**Attachments:** [Memo to Council Sole Source Purchase P2 Emulsion 09102018.pdf](#)  
[Resolution approving a sole source agreement P2 Emulsions for road base stat](#)

s. [18-307](#)

Resolution awarding the bid for the construction and renovations to the Development Services Center at 108 E. Mountain Street to The Koehler Company in the amount of \$1,772,475.00 and authorizing the City Manager to to enter into a contract; and declaring an effective date - Pamela Centeno, Director of Planning & Codes

**Attachments:** [CC Memo\\_DevCenter\\_Contractor\\_Award](#)  
[Resolution\\_KoehlerCo\\_BidAward](#)  
[TSG\\_TheKoehlerCoReccltr](#)  
[City of Seguin-New Development Center-Bid Evaluation and Summary-FINAL.p](#)

8. **Acknowledgment of Bills**a. [18-292](#)

Check Report: August 31, 2018 through September 14, 2018

**Attachments:** [Check Report \(56\).pdf](#)

9. **Adjournment****CERTIFICATE**

I certify that the above notice of meeting was posted in the display case at the front of the Municipal Building, 210 E. Gonzales Street of the City of Seguin, Texas on the 14th day of September 2018 at 12:00 p.m.

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**Naomi Manski**  
**City Secretary**

The City of Seguin is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at (830) 401-2468 at least 48 hours in advance. This meeting site is accessible to disabled persons as there are two (2) parking spaces reserved for the disabled on the east side of the Municipal Building.