



# City of Seguin

210 E. Gonzales Street  
Seguin TX, 78155

## Meeting Agenda City Council

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Tuesday, September 4, 2018

5:30 PM

Council Chambers

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1. **Call to Order**
2. **Invocation - Council Member Chris Rangel**
3. **Pledge of Allegiance/Salute to the Texas Flag**
4. **Roll Call**
5. **Hearing of Residents:**  
**Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to**  
**1) Statements of specific factual information given in response to any inquiry;**  
**2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting; 4) For the record, please state your name and address before speaking.**
6. **Consent Agenda**
  - a. [18-264](#)  
August 21, 2018 Regular Meeting & Budget Workshop Minutes  
**Attachments:** [CityCouncilMeeting&WorkshopMinutes.8-21-2018.pdf](#)
7. **Action Items - Discussion and Possible Motion to Approve**
  - a. [18-263](#)  
Public Hearing on the FY2018-19 Budget
    - a. General Fund
    - b. Debt Service
    - c. Special Revenue
    - d. Utility Fund**Attachments:** [Memo to City Council on Public hearing on budget.docx](#)

**b.**     [18-243](#)

Public Hearing on a proposal to increase total tax revenues from properties on the tax roll in the preceding tax year - Susan Caddell, Director of Finance

**Attachments:**   [Memo to City Council on Public hearing on tax rate.docx](#)

**c.**     [ZC 15-18](#)

Public Hearing and Ordinance on first reading to consider a Zoning Change from Single Family Residential (R-1), Multi-Family High Density (MF-3), Neighborhood Commercial (NC) and Commercial (C) to Single Family Residential 2 (R-2) and Commercial (C) for properties located at the intersection of Hwy 46 and Rudeloff Road, Property IDs 52815, 157790, and 157791 (ZC 15-18)- Pamela Centeno, Director of Planning & Codes

**Attachments:**   [Staff Memo ZC 15-18](#)  
                          [ZC 15-18 P&Z Commission Report & Packet.pdf](#)  
                          [ZC 15-18 Ordinance](#)  
                          [ZC1518 ExhibitA CC](#)

**d.**     [ZC 16-18](#)

Public Hearing and Ordinance on first reading to consider a Zoning Change from Multi Family High Density 3 (MF-3) to Duplex High Density 2 (DP-2) for property located at the north west corner of King St. and Kingsbury St., Property ID 59105 (ZC 16-18)-Pamela Centeno, Director of Planning & Codes

**Attachments:**   [Staff Memo ZC 16\\_18](#)  
                          [ZC 16-18 P&Z Commission Report & Packet.pdf](#)  
                          [ZC 16-18 Ordinance](#)  
                          [ZC1618 ExhibitA CC.pdf](#)

**e.**     [18-210](#)

Public Hearing and Ordinance on first reading amending the City of Seguin Unified Development Code Section 3.6.2 - Lot Dimensional Standards, and Section 5.2.6 - Buffer Yards, providing for a severability clause and declaring an effective date - Pamela Centeno, Director of Planning & Codes

**Attachments:**   [CC Memo UDC Amend Sept 2018](#)  
                          [P&Z Commission Report - Section 5.2.6- July 2018.pdf](#)  
                          [P&Z Commission Report- Sec. 3.6 Lot Dimens & Sec. 5.2.6 Buffer Yards.pdf](#)  
                          [Ordinance UDC Amendment Buffer Yards and Building Heights](#)

- f. [18-244](#) Ordinance on first reading providing for increased prior and current service annuities under the act governing the Texas Municipal Retirement System for retirees and beneficiaries of deceased retirees of the City of Seguin; establishing an effective date for the ordinance, and directing staff to submit this ordinance as an amendment to the Seguin Code of Ordinances - Tammy Garcia, Director of Human Resources  
**Attachments:** [2019 TMRS memo](#)  
[Seguin ORD - CPI R 2019](#)
- g. [18-271](#) Proposed street closure request from the Disabled American Veterans-Chapter 61 to close the 100 and 200 Blocks of South River, 100 Block of East Nolte, South Erkel Avenue, and the 700 block of Jefferson Avenue on Sunday, November 11, 2018, between the hours of 8:30 a.m. and 1:00 p.m. while hosting a Veteran's Day Parade and Ceremony - Jack Jones, Director of Parks and Recreation  
**Attachments:** [Memo for street closures related to Veteran's Day Parade 2018](#)  
[Veteran's Day Parade Route Map 2018](#)
- h. [18-272](#) Resolution by the City Council of the City of Seguin, Texas waiving the Special Event Permit Fees for the Veteran's Day Parade and Celebration on behalf of the Disabled American Veterans-Chapter 61; and declaring an effective date - Jack Jones, Director of Parks and Recreation  
**Attachments:** [Memo for fees to be waived for the Veteran's Day Parade 2018](#)  
[Resolution waiving 2018 fees for Veteran's Day parade](#)
- i. [18-273](#) Proposed street closure request from the Seguin Matador Band Boosters to close a portion of East Cedar Street between Lamar Street and the eastern most driveway entrance of Faith Lutheran Church on Saturday, September 29, 2018 from 6 a.m. to 9 p.m. for the second Annual Seguin Marching Festival - Jack Jones, Director of Parks and Recreation  
**Attachments:** [Memo for street closures related to the Seguin Band Boosters for a Marching C](#)  
[2018 SISD Marching Festival Road Closure Map](#)
- j. [18-262](#) Resolution approving a request from Connections Individual and Family Services for waiving of fees associated with the rental of Central Park to host Kids Day in the Park - Kyle Kramm, Main Street and CVB Director  
**Attachments:** [Resolution approving a Fee Waiver for Connections Kids Day in the Park](#)  
[Letter from Connections](#)  
[Kids Day in the Park Flyer](#)  
[Council Memo Fee Waiver.docx](#)

**k.**      [18-281](#)

Resolution authorizing certain actions including proceedings in eminent domain in connection with the acquisition of certain waterline and temporary construction easements for the Schertz-Seguin Local Government Corporation (SSLGC) waterline in Guadalupe County and related matters - Amber Briggs-Beard, Interim General Manager

**Attachments:**    [Memo 014, 015, 016, 017 - AQ changes](#)  
[SEGUIN RESOLUTION ACQUISITIONS 2d RESOLUTION](#)  
[Exhibit A - GU\(II\) 014 Survey](#)  
[Exhibit A - GU\(II\) 014 Legal Description](#)  
[Exhibit B - GU\(II\) 015 Survey](#)  
[Exhibit B - GU\(II\) 015 Legal Description](#)  
[Exhibit C - GU\(II\) 016 Survey](#)  
[Exhibit C - GU\(II\) 016 Easement 1 Legal Description](#)  
[Exhibit C - GU\(II\) 016 Easement 2 Legal Description](#)  
[Exhibit D - GU\(II\) 017 Survey](#)  
[Exhibit D - GU\(II\) 017 Easement 1 Legal Description](#)  
[Exhibit D - GU\(II\) 017 Easement 2 Legal Description](#)  
[Exhibit D - GU\(II\) 017 Easement 3 Legal Description](#)

**l.**      [18-250](#)

Resolution of the City Council of Seguin, Texas approving a one-year extension of the agreements with Brauntex Materials, Century Asphalt, and Industrial Asphalt to supply hot mix asphaltic concrete needed by the Seguin Public Works; and declaring an effective date - Twila Wood, Purchasing Manager

**Attachments:**    [Agenda Item Memo.Hot Mix Sept 18](#)  
[Resolution](#)

**m.**      [18-267](#)

Resolution authorizing the sale of surplus property in accordance with the City's Disposal of Assets Policy - Twila Wood, Purchasing Manager

**Attachments:**    [Agenda Item Memo.Auction Sept 2018](#)  
[Resolution.Auction.Sept 2018](#)

**n.**      [18-279](#)

Resolution to award the bid for Lucille Street 1.0 MG Elevated Tank Repaint Project to Macguire Iron, Inc. in the amount of \$413,700.00; and declaring an effective date - Tim J. Howe, Director Water/Wastewater Treatment

**Attachments:**    [Lucille Street 1.0 MG Elevated Tank Repaint Project -Council Memo 08-23-2018](#)  
[Resolution approving bid and contract with Maguire Iron for the Lucille Street Tank](#)  
[Bid Recommendation \(Base Bid+PA5\).pdf](#)

**o.**     [18-280](#)

Resolution authorizing the City Manager to execute change order number 2 in the amount of \$131,798.00 to R.P. Constructors Water / Wastewater Improvement Projects contract; declaring an effective date - Tim Howe, Director of Water / Wastewater Treatment

**Attachments:**   [Water-Wastewater Treatment Plant Projects CHANGE ORDER #2 -Council Mer Resolution approving change order #2 to th water-wastewater improvements by Contract Change Order No. 2 08-27-2018.pdf](#)

**p.**     [18-260](#)

Resolution approving a Roll Up Seguin program for Utility Billing assistance; and declaring an effective date - Rick Cortes, Assistant City Manager

**Attachments:**   [Utility Assistance Program](#)  
[Resolution establishing roll up Seguin program](#)  
[Agreement with CCSCT](#)

**q.**     [18-268](#)

Ordinance on first reading declaring unopposed candidates in the November 6, 2018 General Election for Council Member Districts 5 and 8 elected to office; cancelling the election for those two positions; providing a severability clause; and declaring an effective date - Andy Quittner, City Attorney

**Attachments:**   [Council Memorandum Cancelling Election for Districts 5 and 8 - 2018](#)  
[Ordinance Cancelling Election for Districts 5 and 8](#)

**r.**     [18-266](#)

Official Ballot of Texas Municipal League Intergovernmental Risk Pool Board of Trustees Election - Doug Faseler, City Manager

**Attachments:**   [ccTML Risk Pool Election Memo.docx](#)  
[TML RiskPoolBoardBallot.pdf](#)

**s.**     [18-278](#)

Ordinance on first reading amending the the Seguin City Code of Ordinances Chapter 98, Traffic and Vehicles, Article II, Traffic Control Devices, Section 98-43 Truck Routes, to clarify language and add FM Highways; providing for a severability clause; providing for an effective date; providing for publication of this ordinance; and authorizing staff to submit this ordinance as a supplement to the Seguin Code of Ordinances - Jose (Joe) R. Ramos, Jr., P.E., City Engineer

**Attachments:**   [Memo to Council Truck Routes corrected 08272018.pdf](#)  
[Ordinance Amending Truck Route Language](#)  
[Ordinance No. 2016-64.pdf](#)

t. [18-277](#)

Resolution limiting collection accepted on Clean Up Days to two (2) boxes for shredding and ten (10) tires for disposal per residential customer - Jose (Joe) R. Ramos, Jr., P.E., City Engineer

**Attachments:** [Clean Up Day Limits 08272018 .pdf](#)  
[Resolution Reaffirming Clean-Up Day Policy and setting certain disposal limits](#)

u. [18-269](#)

Presentation of Street Improvement Planning Update - Jose (Joe) Ramos, P.E., City Engineer

**Attachments:** [Memo to Council\\_Street Planning Update\\_September 4, 2018.pdf](#)  
[Street Planning Update to CC\\_September 4 2018.pdf](#)

8. **Acknowledgment of Bills**a. [18-265](#)

Check Report: August 17, 2018 through August 30, 2018

**Attachments:** [Check Report \(55\).pdf](#)

9. **Executive Session**

*In accordance with Texas Government Code, Subchapter D, Section 551, the City Council may convene in a closed session to discuss any of the following items, any final action or vote taken will be in public:*

a. [18-282](#)

Consultation with City Attorney regarding litigation MDG-RIO V vs City of Seguin  
- Andy Quittner, City Attorney

10. **Adjournment****CERTIFICATE**

I certify that the above notice of meeting was posted in the display case at the front of the Municipal Building, 210 E. Gonzales Street of the City of Seguin, Texas on the 31st day of August 2018 at 3:00 p.m.

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**Naomi Manski**  
**City Secretary**

The City of Seguin is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at (830) 401-2468 at least 48 hours in advance. This meeting site is accessible to disabled persons as there are two (2) parking spaces reserved for the disabled on the east side of the Municipal Building.

