



City of Seguin

210 E. Gonzales Street
Seguin TX, 78155

Meeting Agenda City Council

Tuesday, February 6, 2018

5:30 PM

Council Chambers

1. **Call to Order**
2. **Invocation - Council Member Mark Herbold**
3. **Pledge of Allegiance/Salute to the Texas Flag**
4. **Roll Call**
5. **Hearing of Residents:**
Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to
1) Statements of specific factual information given in response to any inquiry;
2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting.
6. **Presentation**
 - a. [18-031](#)
Certificate of Appreciation recognizing Danny Bornemann upon his retirement - Mayor Don Keil
Attachments: [Danny Bornemann - Retirement Certificate](#)
 - b. [18-063](#)
North bound road closure at SH 123 Business and SH 123 Bypass - Will Lockett, TxDOT Area Engineer
 - c. [18-051](#)
2017 - 2018 Projects Update - Doug Faseler, City Manager
7. **Consent Agenda**
 - a. [18-045](#)
January 17, 2018 Regular Meeting Minutes
Attachments: [CityCouncilMeetingMinutes.1-16-2018](#)

b. [18-024](#)

Ordinance on second reading amending the fiscal year 2018 Utility Fund Budget of the City of Seguin, Texas; and declaring an effective date

Attachments: [Harvey recovery memo \(1\)](#)
[Reallocation for Harvey](#)

c. [18-023](#)

Ordinance on second reading amending the fiscal year 2018 General Fund Budget of the City of Seguin, Texas; and declaring an effective date

Attachments: [Fountain repair, striping machine, drainage study memo](#)
[Drainage Study, Striping Equipment, Fountain](#)

d. [18-029](#)

Ordinance on second reading amending the Seguin Code of Ordinances, Appendix C, Fee Schedule, Appendix A, Unified Development Code, to add a FEMA Floodplain Recovery Fee for the development of certain benefiting properties; providing for a severability clause; providing for publication; declaring an effective date; and authorizing city staff to submit this Ordinance as a supplement to the Seguin Code of Ordinances

Attachments: [Memorandum - Flood Plain Fee](#)
[Ordinance adding Fee for Flood Plain Study Reimbursement](#)

e. [18-028](#)

Ordinance on second reading amending the Seguin Code of Ordinances, Appendix C, Fee Schedule, Chapter 42, Emergency Services, to change the method of billing for emergency medical services; providing for a severability clause; providing for publication; declaring an effective date; and authorizing city staff to submit this ordinance as a supplement to the Seguin Code of Ordinances

Attachments: [Council Memo EMS Fee Changes 2018](#)
[Ordinance Changing EMS Billing Practices](#)

8. Action Items - Discussion and Possible Motion to Approve**a. [18-048](#)**

Public Hearing to consider Annexation of Area 1 (FM 725) into the Seguin City Limits- Approximately 170.68 acres situated in the A Mansola Survey, Abstract 29, Guadalupe County, Texas consisting of a portion of the FM 725 right-of-way and five tracts that front on FM 725 with property ID numbers 129486, 129486, 129487, 29459, 58174, and 58287 - Pamela Centeno, Director of Planning & Codes

Attachments: [Area1 AnnexationMap](#)

b. [18-062](#)

Public Hearing to consider Annexation of Area 2 (FM 20) into the Seguin City Limits- Approximately 52.67 acres situated in the M Cherino Survey, Abstract 10, Guadalupe County, Texas consisting of two tracts that front on FM 20 with property ID numbers 52646 and 115082 - Pamela Centeno, Director of Planning & Codes

Attachments: [Area2 AnnexationMap](#)

c. [ZC 01-18](#)

Public Hearing and Ordinance on first reading to consider a Zoning Change from Commercial (C) to Single Family Residential (R-1) for property located at 116 W. Krezdorn, Property ID 22757 (ZC 01-18) - Pamela Centeno, Director of Planning & Codes

Attachments: [Staff Memo ZC 01 18](#)
 [ZC 01-18 PZ Packet & Commission Report.pdf](#)
 [ZC 01-18 Ordinance.docx](#)
 [ZC0118 ExhibitA CC.pdf](#)

d. [18-043](#)

Resolution by the City Council of the City of Seguin, Texas authorizing and approving publication of Notice of Intention to issue Certificates of Obligation; complying with the requirements contained in Securities and Exchange Commission Rule 15c2-12; and providing an effective date - Duane Westerman, SAMCO Capital Markets

Attachments: [Memo to City Council for Authorization to Issue](#)
 [Seguin NOI Resolution \(6\)](#)

e. [18-042](#)

Resolution relating to establishing the City's intention to reimburse itself for the prior lawful expenditure of funds relating to constructing various city improvements from the proceeds of Tax-Exempt Obligations to be issued by the City for authorized purposes; authorizing other matters incident and related thereto; and providing an effective date - Duane Westerman, SAMCO Capital Markets

Attachments: [Seguin Transmittal Letter \(6\)](#)
 [Seguin Reimbursement Resolution \(7\)](#)

f. [18-050](#)

Approval of reports for the quarter ended December 31, 2017 for the following organizations that receive Occupancy Tax funding - Susan Caddell, Director of Finance

- a. Seguin Conservation Society
- b. Mid-Texas Symphony
- c. Teatro de Artes de Juan Seguin
- d. Seguin-Guadalupe County Hispanic Chamber of Commerce
- e. Seguin Heritage Museum
- f. Guadalupe County Fair Association
- g. Seguin LULAC Council #682
- h. Seguin Area Chamber of Commerce
- i. Seguin Art League
- j. The Fields of Huber Ranch, LLC

Attachments: [Quarterly reports for quarter ended 123117](#)
[Quarterly Reports for Quarter Ended 123117](#)

g. [18-049](#)

Resolution of the City Council of the City of Seguin, Texas to meet the Special Conditions specifying compliance for TxCDBG Grant Projects; this resolution specifies that the City of Seguin is compliant with the following mandated policies: Section 3 of the Housing and Urban Development Act of 1968, Section 104(1) of the Housing and Community Development Act. Section 504 of the Rehabilitation Act of 1973, Section 808(e)(5) of the Fair Housing Act, Excessive Force Police and Code of Conduct Policy - Dana Losey, Grants Coordinator

Attachments: [TCF Resolution Memos](#)
[Resolution affirming TxCDBG Policy Requirements](#)
[EEO Policy Statement](#)
[Signed Cit participation plan](#)

h. [18-052](#)

Resolution of the City Council of the City of Seguin, Texas to submit the final application for the Office of the Governor, Criminal Justice's General Victim Assistance Direct Services Program grant, to aid the city to continue the current VOCA -Temporary Emergency Housing program for FY 19 and FY 20 - Dana Losey, Grants Coordinator

Attachments: [VOCA Memo FY1920.doc](#)
[Resolution approving final grant application to Office of Governor CJD for Crime](#)

i. [18-053](#)

Resolution of the City Council of the City of Seguin, Texas to submit the final application for the Office of the Governor, Criminal Justice Division's Justice Assistance Grant (JAG) Program to aid the city in funding the purchase of portable radios for the Police Department - Dana Losey, Grants Coordinator

Attachments: [JAG Memo FY19.doc](#)
[Resolution approving final grant application to Office of Governor CJD for a Just](#)

- j. [18-056](#) Resolution of the City Council of the City of Seguin, Texas to submit the final application for the Office of the Governor, Criminal Justice Department's Body Camera Program to aid in the purchase of body cameras for the Police Department - Dana Losey, Grants Coordinator
Attachments: [Body Cam FY19.doc](#)
[Resolution approving final grant application to Office of Governor CJD for body \](#)
- k. [18-054](#) Resolution of the City Council of the City of Seguin, Texas to submit the final application for the Office of the Governor, Criminal Justice's Juvenile Justice Grant Program, this program is a continuing grant program with Seguin Youth Services as the sub-grantee - Dana Losey, Grants Coordinator
Attachments: [Seguin YES Memo FY19](#)
[Resolution approving submittal of YES Grant](#)
- l. [18-057](#) Resolution authorizing the purchase of a tractor for Public Works utilizing a BuyBoard contract - Twila Wood, Purchasing Manager
Attachments: [Tractor.Council Memo](#)
[Kubota Quote 1-5-18](#)
[Resolution.Tractor](#)
- m. [18-061](#) Resolution of the City Council of Seguin Texas, awarding the contract amount of \$475,000 to Fuquay, Inc. for pipe bursting; authorizing the City Manager to enter into a construction contract with Fuquay, Inc.; and declaring an effective date - David Rabago, P.E. - Utilities Engineer
Attachments: [Award of Pipe Bursting Contract](#)
[BUYBOARD PROPOSAL - CITY OF SEGUIN PIPE BURST PROJECT #2](#)
[Resolution approving the bid of Fuquay Inc for pipeline rehabilitation - Weinert a](#)
- n. [18-060](#) Resolution of the City Council of Seguin, Texas authorizing the City Manager to execute an Advanced Funding Agreement with the Texas Department of Transportation for the Walnut Springs Trail Extension Project; and declaring an effective date - Jack Jones, Director of Parks and Recreation
Attachments: [Memo for the AFA with TxDOT for the Walnut Springs Trail Extension Project](#)
[Resolution approving AFA with TxDOT for Walnut Springs Trail Extension](#)
[0915-46-046 Seguin AFA for the Walnut Springs Trail Extension Project](#)
- o. [18-059](#) Resolution of the City Council of the City of Seguin, Texas approving the selection of TRC Engineers, Inc. for design, engineering, and construction administration services related to the Walnut Springs Trail Extension Project; directing staff to negotiate a professional engineering services contract; and declaring an effective date - Jack Jones, Director of Parks and Recreation
Attachments: [Memo to negotiate an agreement with TRC Engineering for Walnut Creek Expa](#)
[Resolution approving professional service agreement with TRC for the Walnut S](#)

- p. [18-041](#) Resolution awarding four FIX-IT Facade grants to downtown properties; declaring an effective date - Kyle Kramm, Main Street & CVB Director
Attachments: [Council Memo%2c FIX-IT Grants \(1\)](#)
[Resolution Approving 2018 Fix-It Facade Grants](#)
[104 North Austin Application](#)
[107 South River Application](#)
[217 South River Application](#)
[301 North Austin Application](#)
- q. [18-040](#) 2018 Street Closures and Sale of Alcohol for Downtown Events - Kyle Kramm, Director of Main Street and CVB
Attachments: [2018 Street Closures and Sale of Alcohol Memo](#)
- r. [18-044](#) Board and/or Commission Appointment - Mayor Don Keil
a. Commission on the Arts
b. Construction Board of Appeals
c. Contractors Advisory Board
d. Library Advisory Board
e. Parks & Recreation Advisory Board
Attachments: [Council.AppointmentsFeb62018](#)
9. **Acknowledgment of Bills**
- a. [18-046](#) Check Report: January 11, 2018 through January 31, 2018
Attachments: [Check Report \(44\)](#)
10. **Adjournment**

CERTIFICATE

I certify that the above notice of meeting was posted in the display case at the front of the Municipal Building, 210 E. Gonzales Street of the City of Seguin, Texas on the 1st day of February 2018 at 11:30 a.m.

Naomi Manski
City Secretary

The City of Seguin is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at (830) 401-2468 at least 48 hours in advance. This meeting site is accessible to disabled persons as there are two (2) parking spaces reserved for the disabled on the east side of the Municipal Building.