



City of Seguin

210 E. Gonzales Street
Seguin TX, 78155

Meeting Agenda City Council

Tuesday, January 16, 2018

5:30 PM

Council Chambers

1. **Call to Order**
2. **Invocation - Council Member Jeannette Crabb**
3. **Pledge of Allegiance/Salute to the Texas Flag**
4. **Roll Call**
5. **Hearing of Residents:**
Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to
1) Statements of specific factual information given in response to any inquiry;
2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting.
6. **Presentation**
 - a. [18-022](#)

Power Point regarding LED street lighting project - Clarence Smith, Director of Electric Utilities and Rick Cortes, Assistant City Manager

Attachments: [LED MEMO](#)
[LED Power point for City of Seguin.v3 \(1\)](#)
 - b. [18-021](#)

Presentation on Hurricane Harvey expenditures and reimbursements - Tracy Stalnaker, Assistant Director of Finance
7. **Consent Agenda**
 - a. [18-016](#)

January 2, 2018 Regular Meeting Minutes
Attachments: [CityCouncilMeetingMinutes.1-02-2018](#)

b. [18-011](#)

Ordinance on second reading to consider a request for Voluntary Annexation for property located on Cordova Road, approximately 18.981 acres, Property ID 55542 (VAN 11-17-2017)

Attachments: [Staff Memo VAN 11 17 2017](#)
[Vol Annex Ordinance Prop 55542](#)
[VAN11172017 Map Exhibit](#)

c. [ZC 27-17](#)

Ordinance on second reading to consider a Zoning Change from Agricultural Ranch (A-R) to Single Family Residential (R-2) for property located at the 2600 Block of Cordova Road, Property ID 55533, 55543, and 55542 (ZC 27-17)

Attachments: [Staff Memo ZC 27 17](#)
[ZC 27-17 PZ Packet & Commission Report.pdf](#)
[ZC 27-17 Ordinance.docx](#)
[ZC2717 ExhibitA CC.jpg](#)

8. Action Items - Discussion and Possible Motion to Approve**a. [18-037](#)**

Ordinance by the City Council of the City of Seguin, Texas authorizing the issuance of "City of Seguin, Texas Tax Notes, Series 2018", levying an Annual Ad Valorem Tax, within the limitations prescribed by law, for the payment of the obligations; prescribing the form, terms, conditions, and resolving other matters incident and related to the issuance, sale, and delivery of the obligations; authorizing the execution of a paying agent/registrar agreement and a purchase and investment letter; complying with the letter of representations previously executed with the depository trust company; and providing an effective date - Duane Westerman, SAMCO Capital Markets, Inc.

Attachments: [Issuance approval memo](#)
[Analysis 4 year only](#)
[Agenda Letter \(1\)](#)
[Ordinance \(1\)](#)
[Exhibit A and B](#)

b. [18-018](#)

Resolution to review City of Seguin Investment Policy in order to conform to Public Funds Investment Act, Texas Government Code Annotated, Chapter 2256 - Susan Caddell, Director of Finance

Attachments: [Policy Modifications memo-2018](#)
[Investment Policy Review Resolution 2018](#)
[City of Seguin Investment Policy 2018](#)

c. [18-019](#)

Resolution to review and adopt the list of brokers/dealers authorized to engage in investment transactions with the City of Seguin - Susan Caddell, Director of Finance

Attachments: [Approval of Brokers List memo 2018](#)
[City of Seguin Resolution Broker list 2018](#)

d. [18-020](#)

Resolution to review Seguin Economic Development Corporation (SEDC) Investment Policy and approve modifications to said policy in order to conform to Public Funds Investment Act, Texas Government Code Annotated, Chapter 2256 - Susan Caddell, Director of Finance

Attachments: [City Policy Modifications Approval memo-2018](#)
[City Council approval 2018](#)
[Resolution approved by Board](#)
[Policy Modifications memo to Board-2018](#)
[SEDC Investment Policy 2018](#)

e. [18-024](#)

Ordinance on first reading amending the fiscal year 2018 Utility Fund Budget of the City of Seguin, Texas; and declaring an effective date - Susan Caddell, Director of Finance

Attachments: [Harvey recovery memo \(1\)](#)
[Reallocation for Harvey](#)

f. [18-023](#)

Ordinance on first reading amending the fiscal year 2018 General Fund Budget of the City of Seguin, Texas; and declaring an effective date - Susan Caddell, Director of Finance

Attachments: [Fountain repair, striping machine, drainage study memo](#)
[Drainage Study, Striping Equipment, Fountain](#)

g. [18-032](#)

Resolution of the City Council of the City of Seguin, Texas authorizing the City Manager to execute a purchase order with Anadale Construction, the sole source for HA5 an asphalt preservation product, for pavement maintenance in the Mill Creek Subdivision in an amount not to exceed \$200,000 - Jose (Joe) R. Ramos, Jr., P.E., City Engineer

Attachments: [Memo to Council HA5 Mill Creek Crossing Sole Source IPS](#)
[Resolution approving a sole source agreement with Anadale Constrution for HA](#)
[IPS Sole Source & Specs.pdf](#)
[Seguin Tx Map.pdf](#)

h. [18-030](#)

Resolution of the City Council of Seguin Texas, approving a Professional Service Contract in the amount of \$65,800.00 to The Dannebaum Engineering Company - Austin, LLC., for a Floodplain Study of Little Mill Creek; and declaring a effective date - Jose (Joe) R. Ramos, Jr., P.E., City Engineer

Attachments: [Memo to Council Little Mill Creek Floodplain Study Prof Services Dannenbaum](#)
[Resolution approving a professional services Agreement with Dannenbaum for I](#)
[Proposal Dannenbaum LOMR - Seguin - Little Mill Creek .pdf](#)

i. [18-029](#)

Ordinance on first reading amending the Seguin Code of Ordinances, Appendix C, Fee Schedule, Appendix A, Unified Development Code, to add a FEMA Floodplain Recovery Fee for the development of certain benefiting properties; providing for a severability clause; providing for publication; declaring an effective date; and authorizing city staff to submit this Ordinance as a supplement to the Seguin Code of Ordinances - Andy Quittner, City Attorney

Attachments: [Memorandum - Flood Plain Fee](#)
[Ordinance adding Fee for Flood Plain Study Reimbursement](#)

j. [18-034](#)

Approval of a BuyBoard expenditure to Progressive Commercial Aquatics, Inc. in the amount of \$65,545 related to the Central Park fountain repairs - Jack Jones, Director of Parks and Recreation

Attachments: [Memo for the Central Park Fountain Repair](#)
[Central Park Fountain Quote from Progressive Commercial Aquatics](#)

k. [18-028](#)

Ordinance on first reading amending the Seguin Code of Ordinances, Appendix C, Fee Schedule, Chapter 42, Emergency Services, to change the method of billing for emergency medical services; providing for a severability clause; providing for publication; declaring an effective date; and authorizing city staff to submit this ordinance as a supplement to the Seguin Code of Ordinances - Dale Skinner, Fire Chief

Attachments: [Council Memo EMS Fee Changes 2018](#)
[Ordinance Changing EMS Billing Practices](#)

l. [18-035](#)

Resolution by the City Council of the City Of Seguin, Texas, designating authorized signatories for contractual documents and documents for requesting funds pertaining to the Texas Community Development Block Grant Program (TxCDBG) contract number 7152121 - Kyle Kramm, Main Street & CVB Director

Attachments: [Council Memo - TCF Signatory Designation](#)
[Signatory Resolution](#)

- m. [18-027](#) Resolution authorizing the City Manager to enter into a Chapter 380 Economic Development Agreement with Perry Homes, LLC - Joshua Schneuker, Director of Economic Development
- Attachments:** [01-08-18 Perry Homes 380 Agreement.pdf](#)
[Resolution approving a 380 Agreement with Perry Homes](#)
[Perry Homes, L.L.C Chapter 380 Agreement Seguin Effective Feb 1 2018.docx](#)

- n. [18-038](#) Board and/or Commission Appointments - Mayor Don Keil
- a. Convention & Visitors Bureau
 - b. Library Advisory Board
 - c. Starcke Park Golf Advisory Board
- Attachments:** [Council.AppointmentsJan2018](#)

9. **Acknowledgment of Bills**

- a. [18-017](#) Check Report: December 29, 2017 through January 10, 2018
- Attachments:** [Check Report \(43\)](#)

10. **Adjournment**

CERTIFICATE

I certify that the above notice of meeting was posted in the display case at the front of the Municipal Building, 210 E. Gonzales Street of the City of Seguin, Texas on the 12th day of January 2018 at 2:00 p.m.

Naomi Manski
City Secretary

The City of Seguin is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at (830) 401-2468 at least 48 hours in advance. This meeting site is accessible to disabled persons as there are two (2) parking spaces reserved for the disabled on the east side of the Municipal Building.