



City of Seguin

210 E. Gonzales Street
Seguin TX, 78155

Meeting Agenda City Council

Tuesday, October 17, 2017

5:30 PM

Council Chambers

1. **Call to Order**
2. **Invocation - Council Member Mark Herbold**
3. **Pledge of Allegiance/Salute to the Texas Flag**
4. **Roll Call**
5. **Hearing of Residents:**
Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to
1) Statements of specific factual information given in response to any inquiry;
2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting.
6. **Presentation**
 - a. [17-303](#)
Certificate of Recognition honoring Shannon Dukes upon her retirement - Mayor Don Keil
Attachments: [Shannon Dukes.October](#)
7. **Consent Agenda**
 - a. [17-318](#)
October 2, 2017 Regular Meeting Minutes
Attachments: [CityCouncilMeetingMinutes.10-2-2017](#)

b. [ZC 23-17](#)

Ordinance on second reading to consider a Zoning Change from Agricultural Ranch (A-R) to Single Family Residential 2 (R-2) for property located at FM 725, Property ID 58153 & 58157 (ZC 23-17)

Attachments: [Council memo ZC 23-17 \(439 acres on the south side of FM 725 near SH 46\)](#)
 [ZC 23-17 P&Z Packet and Commission Report](#)
 [ZC 23-17 Ordinance](#)
 [ZC2317 ExhibitA CC](#)

c. [ZC 21-17](#)

Ordinance on second reading to consider a Zoning Change from Agricultural Ranch (A-R), Single Family Residential (R-1) and Multi Family 3 (MF-3) to Light Industrial (LI) and Commercial (C) for property located at 2010 Huber Road, Property ID 53306 (ZC 21-17)

Attachments: [Staff Memo ZC 21_17](#)
 [ZC 21-17 P&Z Packet and Commission Report](#)
 [ZC 21-17 Ordinance](#)
 [ZC2117 ExhibitA CC](#)

d. [ZC 20-17](#)

Ordinance on second reading to consider a Zoning Change from Commercial to Neighborhood Commercial for properties located at 410, 416, 420, 428, and 436 N. Goodrich, 401 N. Guadalupe, 410 and 418 W. Walnut, and Lot F, Blk 210 (Property ID 13476), (ZC 20-17)

Attachments: [Staff Memo ZC 20_17](#)
 [ZC 20-17 P&Z Packet and Commission Report](#)
 [ZC 20-17 Ordinance](#)
 [ZC2017 ExhibitA CC](#)

e. [ZC 13-17](#)

Ordinance on second reading to consider a Zoning Change from Single Family Residential (R-1), Multi-Family Residential (MF-3) and Agricultural Ranch (A-R) to Single Family Residential (R-2) for property located at SH 46N and Huber Road, Property ID 52833 (ZC 13-17)

Attachments: [Staff Memo ZC 13_17](#)
 [ZC 13-17 Planning & Zoning Packet & Commission Report](#)
 [ZC 13-17 Ordinance](#)
 [ZC 13-17 ExhibitA CC](#)

- f. [17-302](#) Ordinance on second reading providing for increased prior and current service annuities under the act governing the Texas Municipal Retirement System for retirees and beneficiaries of deceased retirees of the City of Seguin; establishing an effective date for the ordinance; and directing staff to submit this ordinance as an amendment to the Code of Ordinances

Attachments: [TMRS cover memo](#)
[Seguin ORD - CPI 2018](#)

8. **Action Items - Discussion and Possible Motion to Approve**

a. [ZC 22-17](#)

Public Hearing and Ordinance on first reading to consider a Zoning Change from Commercial (C) to Single Family Residential (R-2) as a request by Mark Schendel for property located North of FM 20 and East of Hwy. 123, Property ID 52646 (ZC 22-17)- Pamela Centeno, Director of Planning & Codes

Attachments: [Staff Memo ZC 22_17](#)
[ZC 22-17 P&Z Packet & Commission Report](#)
[ZC 22-17 Ordinance 11.5 ac.](#)
[ZC2217 ExhibitA CC oct2017](#)

b. [17-326](#)

Resolution approving the waiver of building and permit fees for the renovation of Guadalupe County's Road and Bridge warehouse located at 2605 N. Guadalupe St., and declaring an effective date - Doug Faseler, City Manager

Attachments: [CC.Memo.GC Waiver.10-11-2017](#)
[Resolution Waiving Building Fees for the County Road and Bridge Warehouse](#)
[GuadalupeCountyWaiverRequest.2605N Guadalupe](#)

c. [17-327](#)

Resolution authorizing the City Manager to execute an Interlocal Agreement between the City of Seguin and Guadalupe County for the provision of fire services in the unincorporated area of Guadalupe County; and assistance to Local Volunteer Fire Departments in those areas; and declaring an effective date - Dale Skinner, Fire/EMS Chief

Attachments: [Council Memo Interlocal Agreement Guadalupe County 2017](#)
[Resolution approving Interlocal Agreement with Guadalupe County for Fire ser](#)
[Guadalupe County Fire Service Agreement-1yr-2017](#)
[Exhibit A Seguin Fire Dept Map](#)
[Exhibit B Fire Oct 5,2017](#)
[Exhibit C](#)

d. [17-332](#)

Resolution authorizing the City Manager to execute an Interlocal Agreement between the City of Seguin and the Cities of Schertz and Cibolo for the provision of fire services in the unincorporated area of Guadalupe County; and assistance to Local Volunteer Fire Departments in those areas; and declaring an effective date - Dale Skinner, Fire/EMS Chief

Attachments: [Council Memo Interlocal Agreement Schertz Cibolo 2017](#)
[Resolution for Interlocal 3-Year Fire Agreement.Schertz&Cibolo](#)
[Guadalupe County-Seguin-Schertz-Cibolo Fire FY2018](#)
[Exhibit A Seguin Fire Dept Map](#)
[ExhibitB](#)
[ExhibitC](#)

e. [17-325](#)

Resolution approving an Interlocal Agreement between Guadalupe County and the City for free library services to citizens of Guadalupe County, authorizing the city manager to execute this Agreement; and declaring an effective date - Jacki Gross, Library Director

Attachments: [Interlocal Agreement Library Cover Memo 10.5.17](#)
[Resolution Approving 2018 Interlocal Agreement with Guadalupe County for Lib](#)
[Library Interlocal Agreement FY 2018](#)

f. [17-331](#)

Resolution approving agreements between the City of Seguin and the following organizations that receive financial appropriations in the FY18 Hotel Occupancy Tax Fund - Susan Caddell, Director of Finance

- a. Seguin Conservation Society
- b. Mid-Texas Symphony
- c. Teatro de Artes de Juan Seguin
- d. Seguin-Guadalupe County Hispanic Chamber of Commerce
- e. Seguin Heritage Museum
- f. Guadalupe County Fair Association
- g. Seguin LULAC Council #682
- h. Seguin Area Chamber of Commerce
- i. Seguin Art League
- j. The Fields of Huber Ranch, LLC

Attachments: [City Council memo on agreements](#)
[HOT Organization Agreements](#)

g. [17-329](#)

Resolution authorizing the sale of a city owned lot located at 928 Rhone Street to the Guadalupe Valley Habitat for Humanity; and declaring an effective date - Mayor Don Keil

Attachments: [Habitat for Humanity Mayors Memo.Rhone928](#)
[Resolution selling 928 Rhone Street to the Guadalupe Valley Habitat for Human](#)
[SPECIAL WARRANTY DEED - Habitat for Humanity-income restrictions 928 Rl](#)
[AppraisalValues.Rhone928](#)
[Map.Rhone928](#)

h. [17-321](#)

Resolution ratifying and approving an application with the Alamo Area Council of Government (AACOG) for a Regional Solid Waste Grants Program Grant to aid the city in funding a Household Hazardous Waste-Cubside Collection program for a period of two years; the funding request is in the amount of \$31,900.00, \$15,950.00 per year, with a total match of \$5,100.00, \$2,550.00 per year -Dana Losey, Grants Coordinator

Attachments: [Regional waste program grant memo](#)
[Resolution approving submission of a grant application to AACOG for Regional](#)

i. [17-320](#)

Resolution authorizing the purchase of a grapple truck for Public Works utilizing a BuyBoard contract - Twila Wood, Purchasing Manager

Attachments: [Grapple Truck.Council Memo](#)
[Resolution.Grapple Truck](#)
[Grapple Truck.Quote](#)

j. [17-324](#)

Resolution authorizing the purchase of a brush truck for Public Works utilizing a BuyBoard contract - Twila Wood, Purchasing Manager

Attachments: [Brush Truck.Council Memo](#)
[Resolution.BrushTruck](#)
[Brush Truck.Quote](#)

k. [17-323](#)

Resolution authorizing the purchase of two (2) sport utility vehicles for the Fire Department utilizing a BuyBoard contract. - Twila Wood, Purchasing Manager

Attachments: [FD SUV.Council Memo](#)
[FD SUV.Quote](#)
[Resolution.FD SUV](#)

I. [17-261](#)

Resolution authorizing the City Manager to execute a Professional Services Agreement with Rock Engineering in an amount not to exceed \$175,000.00 for the Tor Drive Road Widening Project CSJ: 0915-46-042 and Raba Kistner in an amount not to exceed \$120,000.00 for the Park West Sidewalk Project CSJ: 0915-46-043; both for geotechnical services related to the Metropolitan Planning Organization (MPO) funded projects; and declaring an effective date - Jose (Joe) R. Ramos, Jr., P.E. City Engineer

Attachments: [Memo to Council Geotechnical Services 10172017](#)
[Resolution approving professional services agreements with Rock Engineering ; P091817A Testing Proposal - City of Seguin RFQ TF-2017-28 \(revised\) Rock E 2017 City of Seguin CMT Rates Raba Kistner GeoTechnical Services](#)

m. [17-322](#)

Resolution of the City Council of Seguin Texas, awarding the bid amount of \$2,124,629.30 to Cox Commercial Construction, for the Strempel Road Reconstruction Project; authorizing the City Manager to enter into a construction and declaring an effective date - Jose (Joe) R. Ramos, Jr., P.E., City Engineer

Attachments: [BID TAB - Strempel Road Street](#)
[Memo to Council Strempel Road Bid Award 10172017](#)
[Resolution awarding bid and contract to Cox Commercial for Strempel Road](#)

n. [17-330](#)

Resolution authorizing the City Manager to execute change orders 8, 9 and 10 to the South River Street Project contract with Skyblue Utilities, Inc., for a total amount of \$74,060.41 - Jose (Joe) R. Ramos, Jr., P.E., City Engineer

Attachments: [Memo to Council Change Order 8, 9, 10 Skyblue Utility S River 10172017](#)
[Resolution approving change orders 8-10 for the Skyblue contract for South Riv](#)
[Change Order 8 9 and 10 - To Skyblue](#)

o. [17-316](#)

Resolution adopting the redesign of the City of Seguin flag; and declaring an effective date - Morgan Ash, Public Information Officer

Attachments: [City flag redesign memo to council 101017](#)
[Resolution Adopting a redesign of the City flag](#)

p. [17-333](#)

Election of Mayor Pro Tem for FY2018 - Mayor Don Keil

Attachments: [Council.MayorProTem.Mathis](#)

q. [17-315](#)

Board and/or Committee Appointments - Mayor Don Keil

a. Seguin Economic Development Corporation

Attachments: [Council.SEDC.MaryReiley](#)

r. [17-328](#)

Changing the date of the second City Council meeting in November 2017 - Mayor Don Keil

Attachments: [Council.CanvassElection.CC MeetingDateChange](#)

9. **Acknowledgment of Bills**a. [17-319](#)

Check Report October 2, 2017 through October 13, 2017

Attachments: [Check Report \(37\)](#)

10. **Adjournment****CERTIFICATE**

I certify that the above notice of meeting was posted in the display case at the front of the Municipal Building, 210 E. Gonzales Street of the City of Seguin, Texas on the 13th day of October 2017 at 3:00 p.m.

Naomi Manski
City Secretary

The City of Seguin is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at (830) 401-2468 at least 48 hours in advance. This meeting site is accessible to disabled persons as there are two (2) parking spaces reserved for the disabled on the east side of the Municipal Building.