



City of Seguin

210 E. Gonzales Street
Seguin TX, 78155

Meeting Agenda City Council

Tuesday, September 19, 2017

5:30 PM

Council Chambers

1. **Call to Order**
2. **Invocation - Council Member Chris Rangel**
3. **Pledge of Allegiance/Salute to the Texas Flag**
4. **Roll Call**
5. **Hearing of Residents:**
Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to
1) Statements of specific factual information given in response to any inquiry;
2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting.
6. **Consent Agenda**
 - a. [17-294](#)

September 12, 2017 SCM Minutes
Attachments: [CityCouncilMeetingMinutes.9-12-2017](#)
7. **Action Items - Discussion and Possible Motion to Approve**
 - a. [17-280](#)

Ordinance on second and final reading adopting the 2017-18 Fiscal Year General Fund Budget and making appropriation in accordance with said budget for the period beginning the first day of October 2017 and ending the last day of September 2018; appropriating money to a sinking fund to pay interest and principal due on the City's indebtedness; fixing the authorized number of employees; providing for the effective date of this ordinance; and providing for the publication of this ordinance
Attachments: [Budget ordinances memo 2018](#)
[General Fund 2018](#)

b. [17-283](#)

Ordinance on second and final reading adopting the 2017-18 Fiscal Year Debt Service Fund Budget and making appropriation in accordance with said budget for the period beginning the first day of October 2017 and ending the last day of September 2018; appropriating money to a sinking fund to pay interest and principal due on the City's indebtedness; providing for the effective date of this ordinance; and providing for the publication of this ordinance

Attachments: [Debt Service Fund 2018](#)

c. [17-282](#)

Ordinance on second and final reading adopting the 2017-18 Fiscal Year Special Revenue and Fiduciary Funds Budget and making appropriation in accordance with said budget for the period beginning the first day of October 2017 and ending the last day of September 2018; fixing the authorized number of employees; providing for the effective date of this ordinance; and providing for the publication of this ordinance

Attachments: [Special Revenue 2018](#)

d. [17-281](#)

Ordinance on second and final reading adopting the 2017-18 Fiscal Year Utility Fund Budget and making appropriation in accordance with said budget for the period beginning the first day of October 2017 and ending the last day of September 2018; appropriating money to a sinking fund to pay interest and principal due on the City's indebtedness; fixing the authorized number of employees; providing for the effective date of this ordinance; and providing for the publication of this ordinance

Attachments: [Utility Fund 2018](#)

e. [17-285](#)

Ordinance on second and final reading levying a tax rate of \$0.5412 per \$100 valuation for the City of Seguin for the tax year 2017; providing for the effective date of this ordinance; and providing for the publication of this ordinance

Attachments: [Tax Ordinance-2017](#)

f. [17-296](#)

Ordinance on first reading amending the Fiscal Year 2017 General Fund Budget of the City of Seguin, Texas - Susan Caddell, Director of Finance

Attachments: [End of year memo](#)

[End of year General \(2\)](#)

g. [17-297](#)

Ordinance on first reading amending the Fiscal Year 2017 Utility Fund Budget of the City of Seguin, Texas - Susan Caddell, Director of Finance

Attachments: [End of year Utility Fund](#)

- h. [17-298](#)
- Ordinance on first reading amending the Fiscal Year 2017 Special Revenue Fund Budget of the City of Seguin, Texas - Susan Caddell, Director of Finance
- Attachments:** [End of Year Special Revenue Fund \(1\)](#)
- i. [17-299](#)
- Ordinance on first reading amending the Fiscal Year 2017 Debt Service Fund Budget of the City of Seguin - Susan Caddell, Director of Finance
- Attachments:** [End of Year Debt Service fund](#)
- j. [17-292](#)
- Resolution amending the Fiscal Year 2017 Seguin Economic Development Corporation Budget - Joshua Schneuker, Director of Economic Development
- Attachments:** [09-19-17 FY 18 SEDC Budget Amendment Memo](#)
[Resolution approving SEDC 2017 Budget Amendment](#)
[SEDC 17-11](#)
- k. [17-276](#)
- Street Closure request for the Pecan Fest, Concert in the Park in the 100 Block of E. Donegan and 100 Block of E. Nolte Street - Kyle Kramm, Director of Main Street and CVB
- Attachments:** [Street Closure Pecan Fest Concert 10-28-17](#)
- l. [17-275](#)
- Authorizing the Seguin Area Chamber of Commerce Leadership Seguin Class of 2017's project to improve the Juan Seguin Burial Site - Morgan Ash, Public Information Officer
- Attachments:** [Juan Seguin Burial Site Improvement Project 091917](#)
- m. [17-284](#)
- Resolution of the City Council of the City of Seguin, Texas accepting a grant award from the Federal Emergency Management Agency for a Staffing for Adequate Fire and Emergency Response Grant that funds three entry-level firefighter positions; and establishing an effective date - Dana Losey, Grants Coordinator
- Attachments:** [SAFER grant acceptance memo](#)
[Resolution approving acceptance of a SAFER Grant from FEMA](#)

n. [17-279](#)

Resolution to authorize the purchase of a 2017 Pierce Enforcer Pumper through the Buyboard cooperative purchasing agreement, utilizing Siddons-Martin Emergency Group in Denton, TX, as the dealer for use by the Seguin Fire Department to protect the health and safety of the City's residents; and declaring an effective date - Dale Skinner, Fire Chief

Attachments: [Council Memo Pumper 2017](#)
[Resolution approving the purchase of a new firetruck through the BuyBoard Pur 2017 Pumper Proposal](#)

o. [17-301](#)

Resolution authorizing the City Manager to execute an Interlocal Agreement between the City of Seguin and City of New Berlin for the provision of providing EMS services in the City of New Berlin; and declaring an effective date - Dale Skinner, Fire/EMS Chief

Attachments: [Council Memo New Berlin EMS Contract 2017](#)
[New Berlin Mutual EMS Agreement-2017](#)
[Signed 2017 New Berlin EMS Agreement](#)

p. [17-286](#)

Resolution of the City Council of Seguin, Texas approving a one-year extension of the agreement with National Tree Expert Company for tree trimming services needed by the Seguin Electric Utility; and declaring an effective date - Twila Wood, Purchasing Manager

Attachments: [Council Memo.Tree Trimming Sept 17](#)
[Resolution 17](#)
[Contract-FY17-18](#)

q. [17-287](#)

Resolution of the City Council of Seguin, Texas approving a one-year extension of the agreements with Brauntex Materials, Century Asphalt, and Industrial Asphalt to supply hot mix asphaltic concrete needed by the Seguin Public Works; and declaring an effective date - Twila Wood, Purchasing Manager

Attachments: [Agenda Item Memo.Hot Mix Sept 17](#)
[Resolution](#)

r. [17-277](#)

Resolution authorizing the City Manager to execute amendment #3 of the Professional Service Agreement contract with RPS Klotz Associates for N. King Street & Utility Improvement Project in the amount of \$58,170.00 - Jose (Joe) R. Ramos, Jr., P.E., City Engineer

Attachments: [Memo to Council RPS Klotz Amendment #3 N King Street 09192017](#)
[Resolution approving Amendment No. 3 to RPS Klotz - King Street](#)
[Proposal for Additional Engineering Services N. King Street proj NO-0131...](#)

s. [17-262](#)

Resolution authorizing the City Manager to execute a Professional Services Agreement with Brown and Gay Engineering (BGE) for third-party project construction inspection services related to the Metropolitan Planning Organization (MPO) Projects, Tor Drive Widening Project - CSJ: 0915-46-042 and Park West Sidewalk Project - CSJ: 0915-046-043; and declaring an effective date - Jose (Joe) R. Ramos, Jr., P.E. City Engineer

Attachments: [Memo to Council 3rd Party Inspection Services BGE 09192017](#)
[Resolution approving a professional services agreement with BGE for 3d party i](#)
[City of Seguin - Tor and MPO Sidewalks CM Proposal](#)

t. [17-272](#)

Ordinance on first reading establishing a school zone just east of the intersection of Glenwink Road and State Highway 123, all within the City of Seguin, Texas; providing a severability clause; providing for an effective date; providing for publication of this Ordinance; and authorizing staff to submit this ordinance as a supplement to the Seguin Code of Ordinances - Jose (Joe) R. Ramos, Jr., P.E.

Attachments: [Memo to Council Navarro ISD 09192017](#)
[Ordinance setting Link Road -Navarro School District School Zone](#)
[Link 123 Glenwink Schoolzone Sept2017](#)

u. [17-300](#)

Resolution amending, ratifying as amended, and extending the Mayor's Proclamation Declaring a Local Emergency resulting from the onset of hurricane Harvey; declaring an effective date; and declaring an ending date - Andy Quittner - City Attorney

Attachments: [Council Memo - Harvey continuing resolution](#)
[Continuing Disaster Resolution - Harvey](#)

v. [17-288](#)

Board and/or Committee Appointments - Mayor Don Keil

a. Main Street Advisory Board

Attachments: [Council.MainStreetAppointment.GreggWoodall](#)

8. Acknowledgment of Bills**a. [17-295](#)**

Check Report August 28, 2017 through September 14, 2017

Attachments: [Check Report \(35\)](#)

9. Adjournment**CERTIFICATE**

I certify that the above notice of meeting was posted in the display case at the front of the Municipal Building, 210 E. Gonzales Street of the City of Seguin, Texas on the 15th day of September 2017 at 2:00 p.m.

Naomi Manski
City Secretary

The City of Seguin is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at (830) 401-2468 at least 48 hours in advance. This meeting site is accessible to disabled persons as there are two (2) parking spaces reserved for the disabled on the east side of the Municipal Building.