



Regular Meeting & Budget Workshop
Meeting Agenda
City Council

Tuesday, August 15, 2017

5:30 PM

Council Chambers

1. **Call to Order**
2. **Invocation - Council Member Donna Dodgen**
3. **Pledge of Allegiance/Salute to the Texas Flag**
4. **Roll Call**
5. **Hearing of Residents:**
Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting.
6. **Presentation**
 - a. [17-214](#)
Certificate of Recognition honoring Jerry Hernandez upon his retirement - Mayor Don Keil
Attachments: [Jerry Hernandez.August](#)
7. **Consent Agenda**
 - a. [17-234](#)
City Council Minutes of August 1, 2017 Regular/Budget Workshop and August 8, 2017 Budget Workshop/Special Called
Attachments: [CityCouncilMinutes.8-1-2017](#)
[CityCouncilWorkshopMinutes&SpecialMtg.8-8-2017](#)

b. [ZC 17-17](#)

Ordinance on second reading to consider a Zoning Change from Commercial (C) to Light Industrial (LI) for property located in the 700 block of Grein Place, Property ID 116420 (ZC 17-17)

Attachments: [SEDC Zoning Change Request](#)
[ZC 17-17 PZ Packet and PZ Report](#)
[ZC 17-17 Ordinance](#)
[ZC1717_ExhibitA_CC](#)

8. Action Items - Discussion and Possible Motion to Approve**a. [17-230](#)**

Resolution ordering a Special Election to be held November 7, 2017 for the purpose of electing a City Council Member for District Three; Ordering that Notice of the Election be published; approving a Joint Election Agreement; and Declaring an effective date - Andy Quittner, City Attorney

Attachments: [Resolution for November 2017 Election](#)
[ORDER OF SPECIAL ELECTION \(English version\) November 7, 2017](#)
[ORDER of SPECIAL ELECTION \(Spanish version\) November 7, 2017](#)
[NOTICE OF SPECIAL ELECTION November 7, 2017 \(English version\)](#)
[NOTICE OF SPECIAL ELECTION November 7, 2017 \(Spanish version\)](#)
[JointElectionAgreement.Nov72017](#)
[ElectionDayVotingLocations](#)

b. [17-238](#)

Resolution designating the City Secretary, Naomi Manski, as the open records official to whom all requests shall be directed; and declaring an effective date - Andy Quittner, City Attorney

Attachments: [Council Memo - Open Records Official](#)
[Appoint Naomi Open Records Official](#)

c. [17-212](#)

Resolution appointing the Interim Animal Services Manager, Shelley Lutz, as the City's rabies control authority; and setting an effective date - Kevin Kelso, Chief of Police

Attachments: [20170731135130](#)
[Resolution Appointing Rabies Control Authority+](#)

- d. [17-213](#) Resolution authorizing the City Manager to execute an amendment to the ICMA-RC/457 Deferred Compensation Plan - Tammy Garcia, Director of Human Resources
Attachments: [ICMA-RC memo](#)
[ICMA Resolution for plan amendment](#)
- e. [17-217](#) Resolution of the City Council of Seguin Texas, awarding the bid amount of \$973,862 to Qro Mex Construction Company, Inc. for LG 0915-46-043 for the North Vaughan/San Antonio Avenues and Park West Sidewalk Project; authorizing the City Manager to enter into a construction contract with Qro Mex Construction Company, Inc.; and declaring an effective date - Jack Jones, Director of Parks and Recreation
Attachments: [MPO Sidewalk-Trail Project Bid Recommendation](#)
[Award of a Local Government Project TxDOT Concurrence Letter](#)
[Signed Bid Award Recommendation Letter from TRC](#)
[Bid Tabulation](#)
[Resolution awarding bid and contract to Qro Mex for San Antonio Vaughan Park](#)
- f. [17-227](#) Update, discussion, and approval of the 5-year Street Capital Improvement Plan presented to Council on August 1, 2017 - Jose (Joe) R. Ramos, P.E., City Engineer
Attachments: [CC Memo.08092017](#)
[Street Funding Spreadsheet PRESENTED TO COUNCIL AUGUST 1%2c 2017](#)
- g. [17-215](#) Ordinance on first reading establishing a stop intersection at the intersection of Corral Sky and Range Road within the City of Seguin, Texas; providing for penalties for violations thereof; providing for a severability clause; providing for an effective date; and providing for publication - Jose (Joe) R. Ramos, P.E., City Engineer
Attachments: [Stop sign Coral Sky Drive at Range Road 08072017](#)
[Stop Sign Ordinance Coral Sky Drive and Range Road](#)
[MCC Signage Map](#)
[MCC Signage Map Aerial View](#)

- h. [17-198](#) Resolution approving the Fiscal Year 2017-2018 Seguin Economic Development Corporation Budget - Joshua Schneuker, Director of Economic Development
Attachments: [08-15-17 SEDC Budget Approval Memo](#)
[SEDC Budget Narrative FY 17-18](#)
[FY 17-18 Proposed SEDC Budget](#)
[SEDC 17-08](#)
[Resolution approving FY 2018 SEDC Budget](#)
- i. [17-209](#) Resolution authorizing the City Manager to execute a Management Services Agreement with Seguin Economic Development Corporation; and declaring an effective date - Joshua Schneuker, Director of Economic Development
Attachments: [08-15-17 Management Services Agreement Memo](#)
[Resolution approving FY 2018 management services agreement](#)
[Management Services Agreement FY 17-18](#)
- j. [17-240](#) Resolution authorizing the City Manager to execute a professional services agreement with TRC for engineering services for the Huber Road Sewer Main Extension project; and declaring an effective date - David Rabago, P.E., Utilities Engineer
Attachments: [Memo-HuberWWLNEExtension](#)
[Resolution approving professional service agreement with TRC for Huber Road Huber Rd. Sewer Main Engineering Proposal](#)
- k. [17-231](#) Ordinance on first reading amending the Seguin Code of Ordinances, Chapter 102, Utilities, Division IV, Deposit and Services Charges and amending Appendix C, Fee Schedule, Chapter 102 Utilities, Article III, Water Rates, to add a new section establishing reuse water rates; providing for a severability clause; declaring an effective date; and authorizing city staff to submit this ordinance as a supplement to the Seguin Code of Ordinances Rick Cortes - Assistant City Manager
Attachments: [Reuse Water Rate Increase 2017-18](#)
[Ordinance Amending Appendix C to set Reuse Water Rate](#)
- l. [17-239](#) Consideration of plans for the development services center - Rick Cortes, Assistant City Manager
Attachments: [Discussion and Consideration of Development Services Center](#)
[City of Seguin - Development Center 8.8.2017](#)

m. [17-229](#)

Resolution authorizing the city manager to execute a Professional Services Agreement in the amount of \$295,000.00 with TSG Architects for design and engineering services related to the construction of the new development center; and declaring an effective date - Rick Cortes, Assistant City Manager

Attachments: [Agreement with TSG Architects for Architectural Services for new Development](#)
[Resolution approving a professional services agreement with TSG for the new d](#)
[Architectural Services Agreement - Development Center](#)

n. [17-236](#)

Ordinance on first reading amending the FY2017 Utility Fund Budget of the City of Seguin, Texas; and declaring an effective date - Susan Caddell, Director of Finance

Attachments: [Huber Sewer](#)

o. [17-237](#)

Boards and Commission Appointments - Mayor Don Keil

- a. Main Street Advisory Board
- b. Zoning Board of Adjustments

Attachments: [Council.MainStreet&ZBAAppointments.8-15-2017](#)

9. Acknowledgment of Bills**a. [17-235](#)**

Check Report July 26, 2017 through August 10, 2017

Attachments: [Check Report \(33\)](#)

10. Executive Session

In accordance with Texas Government Code, Subchapter D, Section 551, the City Council may convene in a closed session to discuss any of the following items, any final action or vote taken will be in public:

a. [13-057](#)

In accordance with Section 551.071: Deliberation and consultation with attorneys regarding Geronimo Creek Phase V Project and litigation as a result of dispute with Salinas Construction Technologies, and Oak Village North Subdivision - Andy Quittner, City Attorney

11. Action Item - Discussion and Possible Motion to Approve:

a. [17-242](#)

Resolution approving a Settlement Agreement with Salinas Construction Technologies, LTD, Fidelity and Deposit Company of Maryland and American Casualty and Surety Company for settling all claims and litigation with respect to the Geronimo Creek Sanitary Sewer Project Phase V-Oak Village North - Andy Quittner, City Attorney

Attachments: [Resolution approving Phase V Settlement with Salinas and Zurich](#)

12. Adjournment from Regular Meeting and Convene into Budget Workshop**13. Budget Workshop****a. [17-241](#)**

Discussion on the FY2017/2018 Budgets - Doug Faseler, City Manager and Susan Caddell, Director of Finance

- a. General Fund
- b. Debt Service
- c. Special Revenue
- d. Utility Fund

14. Adjournment**CERTIFICATE**

I certify that the above notice of meeting was posted in the display case at the front of the Municipal Building, 210 E. Gonzales Street of the City of Seguin, Texas on the 11th day of August 2017 at 10:00 a.m.

Naomi Manski
City Secretary

The City of Seguin is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at (830) 401-2468 at least 48 hours in advance. This meeting site is accessible to disabled persons as there are two (2) parking spaces reserved for the disabled on the east side of the Municipal Building.