



City of Seguin

210 E. Gonzales Street
Seguin TX, 78155

Meeting Agenda City Council

Tuesday, April 4, 2017

5:30 PM

Council Chambers

1. **Call to Order**
2. **Invocation - Council Member Mark Herbold**
3. **Pledge of Allegiance/Salute to the Texas Flag**
4. **Roll Call**
5. **Hearing of Residents:**
Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting.
6. **Presentation**
 - a. [17-084](#)
Certificate of Recognition presented to Seguin Police Chief Kevin Kelso for continued involvement and support of the Texas Police Chief's Association Best Practices Program - Max Westbrook, Jr., TPCA Program Director
7. **Consent Agenda**
 - a. [17-102](#)
City Council Minutes of March 21, 2017 Regular Meeting
Attachments: [CityCouncilMeetingMinutes.3-21-2017](#)
8. **Action Items - Discussion and Possible Motion to Approve**

a. [ZC 04-17](#)

Public Hearing and Ordinance on first reading to consider a Zoning Change from Agricultural- Ranch (A-R) to Planned Unit District (PUD) for property located at 1301 E. Kingsbury; Property ID 15426 (ZC 04-17) - Pamela Centeno, Director of Planning & Codes

Attachments: [Memo- Zoning Change 1301 e kingsbury \(1\)](#)
 [ZC 04-17 PZ Packet- Commission Report](#)
 [ZC0417 Ordinance](#)
 [ZC017 ExhibitA_CC](#)

b. [ZC 06-17](#)

Public Hearing and Ordinance on first reading to consider a Zoning Change from Single Family Residential (R-1) to Multi-Family Medium Density (MF-2) for property located at 1561 N. Heideke Street; Property ID 22469 (ZC 06-17) - Pamela Centeno, Director of Planning & Codes

Attachments: [Staff Memo ZC 06_17](#)
 [ZC 06-17 PZ Packet and Commission Report](#)
 [ZC0617 Ordinance](#)
 [ZC0617 ExhibitA_CC](#)

c. [17-097](#)

Public Hearing and Ordinance on first reading to consider amendments to the Seguin Code of Ordinances, Section 90-138 - Street Signs; and Section 4.7.8 of the Seguin Unified Development Code- Street Signs; providing for a severability clause, publication, and an effective date - Pamela Centeno, Director of Planning & Codes

Attachments: [Memo- UDC Amendment Street Signs March 2017](#)
 [Ordinance_UDC_Amendments Street Signs CC Apr_4_2017](#)
 [P&Z Commission Report.pdf](#)

d. [17-096](#)

Public Hearing and Ordinance on first reading to consider amendments to the City of Seguin Unified Development Code Section 4.9.4- Parkland and Open Space Dedication, General Provisions, Section 4.9.5.E- Fee-in-Lieu of Parkland Dedication and Park Development, and Section 4.9.8.B- Conveyed Parkland; providing for a severability clause, publication, and effective date- Pamela Centeno, Director of Planning & Codes

Attachments: [Memo- UDC Amendment Parkland March 2017](#)
 [Ordinance UDC Amendments Parkland CC Apr_4_2017](#)
 [P&Z Commission Report.pdf](#)

e. [17-095](#)

Public Hearing and Ordinance on first reading to consider amendments to the Seguin Unified Development Code, Section 3.4.3- Land Use Matrix, Section 3.5.3- Development Standards for Limited Use Permits, and Definitions; creating and defining a new land use for Food Truck Parks; providing for a severability clause, publication, and effective date - Pamela Centeno, Director of Planning & Codes

Attachments: [Memo-Limited use permits for Food Truck Parks](#)
[Ordinance UDC Amendments CC FoodTruckParks](#)
[P&Z Commission Report.pdf](#)

f. [17-106](#)

Resolution of the City Council of the City of Seguin, Texas approving the submittal for a grant from the Office of the Governor, Criminal Justice Division to support Operation Border Star in FY 18 ; and declaring an effective date - Dana Losey, Grant Coordinator

Attachments: [Border Star Memo](#)
[Resolution approving submission of a grant application to the Border Security P](#)

g. [17-107](#)

Resolution of the City Council of the City of Seguin, Texas approving the submission of a grant application to the Office of the Governor Crime Victims Services Division for a victim coordinator and liaison grant; authorizing the city manager to act as the City's chief executive officer and authorized representative in all matters pertaining to the City's participation in the grant program; and declaring an effective date - Dana Losey, Grant Coordinator

Attachments: [VCLG Memo](#)
[Resolution approving submission of a grant application to the Governor's Crime](#)

h. [17-117](#)

Ordinance amending the Fiscal Year 2017 General Fund Budget of the City of Seguin, Texas - Susan Caddell, Director of Finance

Attachments: [Mid year memo](#)
[Mid-Year General Fund](#)
[Sales tax reimbursement](#)
[Drainage memo](#)

i. [17-112](#)

Ordinance amending the Fiscal Year 2017 Utility Fund Budget of the City of Seguin, Texas - Susan Caddell, Director of Finance

Attachments: [Mid-Year Utility Fund](#)
[WB18 WWLN - Budget Adjustment](#)
[Additional funding Walnut Branch WWTP](#)
[Funding For Engineering Services at the Surface Water Plant CT Covers](#)

j. [17-113](#)

Ordinance amending the Fiscal Year 2017 Special Revenue Fund Budget of the City of Seguin, Texas - Susan Caddell, Director of Finance

Attachments: [Memo for the Coliseum Audio](#)
[Mid-Year Special Revenue Fund](#)

k. [17-114](#)

Resolution amending the Fiscal Year 2017 Seguin Economic Development Corporation Budget - Joshua Schneuker, Director of Economic Development

Attachments: [04-04-2017 SEDC Budget Amendment](#)
[Resolution approving FY 2017 SEDC Budget Amendment](#)
[SEDC Budget Amendmetn Resolution](#)

l. [17-104](#)

Resolution authorizing the City Manager to implement a homebuyer residency incentive for full-time, regular employees of the City of Seguin; and providing an effective date - Tammy Garcia, Director of Human Resources

Attachments: [Employee Homebuyer memo](#)
[Employee Hombuyer Residency Incentive Policy](#)
[Employee Homebuyer Incentive](#)

m. [17-110](#)

Resolution of the City Council of the City of Seguin, Texas awarding an Engineering Service Agreement to TRC Engineering for the Effluent Flow Meter Structure at Walnut Branch Wastewater Treatment Plant in the amount \$ 63,178.00, and declaring an effective date - Emery Gallagher, Director of Water Utilities

Attachments: [Memo - TRC eng svcs - effluent flow meter](#)
[Resolution approving a professional services agreement - TRC for replacement](#)
[TRC Engineering Proposal](#)

n. [17-116](#)

Resolution authorizing the City Manager to execute a Professional Services Agreement with Scott Bugai for the provision of veterinary services at the Seguin Animal Services Facility; and declaring an effective date - Kevin Kelso, Police Chief

Attachments: [17-026 Contract for Veterinarian Services](#)
[Resolution Approving Agreement with Scott Bugai](#)
[Bugai Contract](#)

o. [17-105](#)

Board and/or Committee Appointments
a. Convention and Visitors Bureau

Attachments: [CC Memo.CVB Appointments](#)

9. Acknowledgment of Bills**a. [17-103](#)**

Check Report: March 16, 2017 through March 28, 2017

Attachments: [Check Report \(24\)](#)

10. Adjournment**CERTIFICATE**

I certify that the above notice of meeting was posted in the display case at the front of the Municipal Building, 210 E. Gonzales Street of the City of Seguin, Texas on the 29th day of March 2017 at 3:30 p.m.

Naomi Manski
City Secretary

The City of Seguin is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at (830) 401-2468 at least 48 hours in advance. This meeting site is accessible to disabled persons as there are two (2) parking spaces reserved for the disabled on the east side of the Municipal Building.