



# City of Seguin

210 E. Gonzales Street  
Seguin TX, 78155

## Meeting Agenda City Council

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Tuesday, March 7, 2017

5:30 PM

Council Chambers

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1. **Call to Order**
2. **Invocation - Mayor Don Keil**
3. **Pledge of Allegiance/Salute to the Texas Flag**
4. **Roll Call**
5. **Hearing of Residents:**  
**Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting.**
6. **Presentation**
  - a. **[17-080](#)**

Certificate of Recognition presented to Seguin PoliceTelecommunication Operators Mike Abrego, Jessica Martin, and Denara White - Mayor Don Keil

**Attachments:** [Mike Abrega- Certificate of Recognition 030717](#)  
[Jessica Martin - Certificate of Recognition 030717](#)  
[Denara White - Certificate of Recognition 030717](#)
  - b. **[17-079](#)**

Presentation of FY2016 Audit - Nancy Vaughan, Armstrong, Vaughan & Associates, P.C.

**Attachments:** [Audit Presentation to City Council](#)  
[Letter to Audit Committee 2016](#)  
[City of Seguin Audit Report 2016](#)

**7. Consent Agenda****a. 17-072**

City Council Minutes of February 21, 2017 Regular Meeting

**Attachments:** [CityCouncilMinutes.2-21-2017](#)

**b. ZC 29-16**

Ordinance on second reading to consider a Zoning Change from Agricultural-Ranch and Duplex-2 to Duplex-2 and Multifamily-3 for the properties located between N. King Street and Lucille street, approx. 19.449 acres, Property ID 59105 (ZC 29-16)

**Attachments:** [Staff Memo ZC 29\\_16](#)

[ZC 29-16 PZ Packet](#)

[ZC 29-16 Ordinance](#)

[ZC2916 ExhibitA\\_CC](#)

**c. ZC 01-17**

Ordinance on second reading to consider a Zoning Change from Single-Family Residential to Commercial for portions of the properties located at 734 E. Court (Prop. ID 115556), 725 E. Court (Prop. ID 15146), 805 E. Court (Prop. ID 13771), 616 Terrell (Prop. ID 22643), and 514 N. Camp (Prop. ID 33289) (ZC 01-17)

**Attachments:** [Staff Memo ZC 01\\_17](#)

[ZC0117 PZ Packet](#)

[ZC 01-17 Ordinance](#)

[ZC0117 ExhibitA\\_CC](#)

[ZC0117 ExhibitB\\_CC](#)

**d. ZC 02-17**

Ordinance on second reading to consider a Zoning Change from Single-Family Residential and Commercial to Multifamily-1 for a portion of the properties located at 1219 Eastwood Dr. (Prop. ID 59586) and 1332 Hummingbird Lane (Prop. ID 59066) (ZC 02-17)

**Attachments:** [Staff Memo ZC 02\\_17](#)

[ZC 02-17 PZ Packet](#)

[ZC 02-17 Ordinance](#)

[ZC0217 ExhibitA\\_CC](#)

[ZC0217 ExhibitB\\_CC](#)

**e. [ZC 03-17](#)**

Ordinance on second reading to consider a Zoning Change from Commercial to Public for the property located at 1440 E. Kingsbury St., Property ID 59609 (ZC 03-17)

**Attachments:** [Staff Memo ZC 03\\_17](#)  
[ZC 03-17 PZ Packet](#)  
[ZC 03-17 Ordinance](#)  
[ZC0317\\_ExhibitA\\_CC](#)

**f. [17-057](#)**

Ordinance on second reading amending the Seguin Code of Ordinances Chapter 74, Parks, amending Article IV, Standards of Care for Youth Recreation Programs; providing for publication of this ordinance; providing a severability clause; providing for an effective date; and authorizing city staff to prepare this ordinance for submission as a supplement to the Code of Ordinances

**Attachments:** [Memo for Standards of Care for 2017](#)  
[Standards of Care Ordinance 2017](#)  
[2017-2018 JAAM PARENT HANDBOOK](#)  
[Summer Day Camp Parent Handbook 2017](#)

**g. [17-056](#)**

Ordinance on second reading amending the Seguin Code of Ordinances, Chapter 22, Businesses, adding Article 10, Food Trucks; providing a severability clause; providing for publication; providing for an effective date; and authorizing city staff to prepare this ordinance for submission as a supplement to the Code of Ordinances

**Attachments:** [Staff Memo Food Trucks](#)  
[CC Ordinance\\_Food Trucks\\_Feb 2017](#)

**h. [17-068](#)**

Ordinance on second reading amending the Seguin Code of Ordinances, Chapter 18- Building and Building Regulations, Article II, Building Codes, Section 18-35, Qualifications for license or registration, repealing Section 18-39, Reciprocal Licenses, and replacing Section 18-39 with roles and responsibilities for licensed contractors; providing a severability clause; providing for publication; providing an effective date; authorizing city staff to prepare this ordinance for submission as a supplement to the Code of Ordinances

**Attachments:** [Staff Memo Contractors and Licensing](#)  
[CC Ordinance\\_Contractors and Licensing\\_Feb 2017](#)

**8. Action Items - Discussion and Possible Motion to Approve**

**a.**      [ZC 05-17](#)

Public Hearing and Ordinance on first reading to consider a Zoning Change from Single Family Residential (R-1) to Manufactured and Residential (M-R) for the property located at **220 Ilka Switch**, Property ID 68449 (ZC 05-17) - Pamela Centeno, Director of Planning & Codes

**Attachments:**    [Staff Memo ZC 05\\_17](#)  
                          [P&Z packet with Planning Report](#)  
                          [ZC 05-17 Ordinance\\_pc](#)  
                          [ZC0517\\_ExhibitA\\_CC](#)

**b.**      [17-036](#)

Resolution authorizing the City Manager to execute a Facilities Use Agreement between the City of Seguin, Texas and the Seguin Independent School District for the operation of the "Latch Key Program" - Jack Jones, Director of Parks and Recreation

**Attachments:**    [Memo for Latch Key Program 2017](#)  
                          [Resolution approving 2017 Latchkey Agreement](#)  
                          [Latch Key Agreement 2017](#)

**c.**      [17-037](#)

Resolution authorizing the City Manager to execute a Facilities Use Agreement between the City of Seguin and the Seguin Independent School District for the operation of the "Day Camp Program" - Jack Jones, Director of Parks and Recreation

**Attachments:**    [Resolution approving 2017 Day Camp Agreement](#)  
                          [Day Camp Agreement 2017](#)  
                          [Memo - JFK Summer Day Camp 2017](#)

**d.**      [17-070](#)

Street Closure request for Texas Lutheran University Homecoming Celebration in the 100 Blocks of East and West Gonzales Street - Kyle Kramm, Director of Main Street & CVB

**Attachments:**    [MEMO- TLU homecoming](#)

**e.**      [17-010](#)

Resolution authorizing the City Manager to execute a Letter of Agreement with the Texas Main Street Program demonstrating the City of Seguin's commitment to continue as a "Sustaining Level Official Main Street City" - Kyle Kramm, Director of Main Street & CVB

**Attachments:**    [MEMO- TX Main Street Participation](#)  
                          [Resolution Sustaining Level Official MS 2016-2017](#)  
                          [Annual Contract - Texas Main Street and City of Seguin](#)

f. [17-071](#)

Resolution approving the First Amendment to the Mutual Regional Water Supply Agreement between the Schertz-Seguin Local Government Corporation and the San Antonio Water Systems; and declaring an effective date - Alan Cockerell, General Manager

**Attachments:** [SAWS Amendment.Memo](#)

[Resolution Approving First Amendment to SSLGC-SAWS Water Supply Contra](#)

[SAWS Agreement.First Amendment](#)

g. [17-076](#)

Resolution calling for a Public Hearing on the final Impact Fee Study relating to possible Roadway Impact Fees- John Foreman, Assistant Director of Planning & Codes.

**Attachments:** [Roadway Impact Fee Memo Final](#)

[Resolution Calling for Impact Fee Updates Public Hearing final](#)

h. [17-075](#)

Resolution correcting an error by amending Resolution 2017R-13 and all previous construction contract agreements with Skyblue Utilities, Inc., to substitute Lupe Rubio Construction, Co., a sister company under common ownership, in place of Skyblue Utilities, Inc. - Joe Ramos, City Engineer

**Attachments:** [Memo to Council Amend 2017R-13 LupeRubio\\_03072017](#)

[Resolution correcting an error in 2017R-13](#)

[BID TAB - OVN Groundwater Lupe Rubio Construction](#)

[Resolution No. 2017R-13](#)

i. [17-074](#)

Resolution of the City Council of the City of Seguin, Texas awarding a bid and authorizing the City Manager to execute a contract with Austin Armature Works, LP in the amount \$120,191.29 for the removal of the existing 1,000 GPM Turbine Pump and the 50 HP Motor and the Installation of the New 2,800 GPM Turbine Pump and 300HP Motor at the Surface Water High Service Pump Station; and declaring an effective date - Emery Gallagher, Director of Water Utilities

**Attachments:** [MEMO BID- 2800 GPM turbine pump](#)

[High Service Water Plant Turbine Bidss](#)

[Resolution approving purchase of turbine pump and motor for Surface High Wa](#)

j. [17-082](#)

Ordinance on first reading amending the Seguin Code of Ordinances, Chapter 14, Animals, Article I, In General, to clarify the sale of prohibited animals; Article II, Administration, to add a new section related to the surrender of animals; and Appendix C, fees; providing for an effective date; providing a severability clause; and authorizing City Staff to prepare this Ordinance for Submission as a supplement to the Code of Ordinances.

**Attachments:** [Council Memo - Animal Services Prohibited Animals and Surrender of Animals](#)  
[Ordinance amending prohibited animals and surrender of animals](#)

k. [17-073](#)

Board and/or Committee Appointments

- a. Library Board
- b. Public Library Foundation
- c. Zoning Board of Adjustments

**Attachments:** [Council.Library.Appointment.Donley](#)  
[Council.LibraryFoundation.Appointments](#)  
[Council.ZBA.Appointment.Barnett](#)

9. **Acknowledgment of Bills**a. [17-083](#)

Check Report: February 16, 2017 through March 2, 2017

**Attachments:** [Check Report \(21\)](#)

10. **Executive Session**

*In accordance with Texas Government Code, Subchapter D, Section 551, the City Council may convene in a closed session to discuss any of the following items, any final action or vote taken will be in public:*

a. [14-132](#)

In accordance with Section 551.071 -Deliberation with City Attorney regarding litigation in the case Meuth vs City of Seguin - Andy Quittner, City Attorney

b. [14-032](#)

Personnel Matters in accordance with Section 551.074: Annual Evaluation of City Manager and amending the Employment Agreement - Mayor Don Keil

11. **Action Items - Discussion and Possible Motion to Approve**a. [17-081](#)

Resolution of the City of Seguin City Council amending the Employment Agreement for the City Manager; authorizing the Mayor to execute such agreement; and declaring an effective date - Mayor Don Keil

**Attachments:** [City Manager Agreement Extension](#)

**12. Adjournment****CERTIFICATE**

I certify that the above notice of meeting was posted in the display case at the front of the Municipal Building, 210 E. Gonzales Street of the City of Seguin, Texas on the 3rd day of March 2017 at 11:45 a.m.

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**Naomi Manski**  
**City Secretary**

The City of Seguin is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at (830) 401-2468 at least 48 hours in advance. This meeting site is accessible to disabled persons as there are two (2) parking spaces reserved for the disabled on the east side of the Municipal Building.