



City of Seguin

210 E. Gonzales Street
Seguin TX, 78155

Meeting Agenda City Council

Tuesday, December 6, 2016

5:30 PM

Council Chambers

1. **Call to Order**
2. **Invocation - Council Member Mark Herbold**
3. **Pledge of Allegiance/Salute to the Texas Flag**
4. **Roll Call**
5. **Hearing of Residents:**
Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to
1) Statements of specific factual information given in response to any inquiry;
2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting.
6. **Presentation**
 - a. [16-357](#)
Certificate of Recognition honoring Susan Stubbs upon her retirement - Mayor Don Keil
Attachments: [Susan Stubbs.December](#)
7. **Consent Agenda**
 - a. [16-372](#)
City Council Minutes of November 22, 2016 Special Called Meeting
Attachments: [CityCouncilMinutes.11-22-2016](#)
8. **Action Items - Discussion and Possible Motion to Approve**

a. [ZC 26-16](#)

Public Hearing on Ordinance on first reading to consider a Zoning Change from Commercial to Single-Family Residential for the properties located at the 800 Block of N. Austin St. (East Side), approx. 1.08 acres, Property ID's 22776, 22777, 116395 and 116397 (ZC 26-16) - John Foreman, Assistant Director of Planning & Codes.

Attachments: [Staff Memo ZC 26 16](#)
[ZC 26 16 Packet](#)
[ZC 26-16 Ordinance](#)
[ZC2616 ExhibitA CC](#)

b. [ZC 27-16](#)

Public Hearing on Ordinance on first reading to consider a Zoning Change from Single-Family Residential to Rural Residential for the properties within the Windwood Estates Subdivision, Lots 1-43, Windwood Estates Addition, approx. 78.33 acres (ZC 27-16) - John Foreman, Assistant Director of Planning & Codes.

Attachments: [Staff Memo ZC 27 16](#)
[ZC 27 16 Packet](#)
[ZC 27-16 Ordinance](#)
[ZC2716 ExhibitA CC](#)

c. [ZC 28-16](#)

Public Hearing on Ordinance on first reading to consider a Zoning Change from Commercial to Neighborhood Commercial for the following properties: 2460-2806 W. Kingsbury St., 12 properties, Abstract 3 of Isaac Baker Survey, approx. 12.99 acres, Property ID's 50447, 50475, 50476, 50480, 50489, 50502, 50503, 50507, 50508, 50536, 50540 and 50541 (ZC 28-16) - John Foreman, Assistant Director of Planning & Codes.

Attachments: [Staff Memo ZC 28 16](#)
[ZC 28 16 Zoning Packet](#)
[ZC 28-16 Ordinance](#)
[ZC2816 ExhibitA CC](#)

d. [16-370](#)

Public hearing to consider a Resolution adopting Land Use Assumptions and Capital Improvement Plan relating to the possible creation of Roadway Impact Fees - John Foreman, Assistant Director of Planning and Codes

Attachments: [Impact Fee Memo Council LUA CIP for packet](#)
[20161003 CIP LUA Report DRAFT](#)
[Resolution Adopting LUA and CIP](#)

e. [16-362](#)

Ordinance on first reading amending the Seguin Code of Ordinances, Chapter 14, Animals, Article 1, In General, to add a new section 14-8, Trapping; providing for penalties; providing for publication of this Ordinance; providing for a severability clause; and providing for an effective date. Leah Lewis - Animal Services Superintendant

Attachments: [AS-16-010 Trapping](#)
[Ordinance on Trapping Animals](#)

f. [16-359](#)

Resolution by the City Council of the City of Seguin, Texas authorizing City Staff and its Council to move forward with the Sale of Obligations designated as "City of Seguin, Texas Utility System Revenue Bonds, Series 2017"; authorizing city staff and consultants to proceed with matters relating to this financing; and other matters in connection therewith - Duane Westerman, SAMCO Capital Markets

Attachments: [CC Memo.11-29-2016](#)
[Seguin Transmittal Letter \(5\)](#)
[Seguin Moving Forward Resolution \(1\)](#)

g. [16-374](#)

Resolution relating to establishing the City's intention to reimburse itself for the prior lawful expenditure of funds relating to constructing various city utility system improvements from the proceeds of tax-exempt obligations to be issued by the City for authorized purposes; authorizing other matters incident and related thereto; and providing an effective date - Duane Westerman, SAMCO Capital Markets

Attachments: [Seguin Transmittal Letter \(5\)](#)
[Seguin Reimbursement Resolution \(5\)](#)

h. [16-373](#)

Approval of Quarterly Investment Report for Quarter Ended September 30, 2016 - Susan Caddell, Director of Finance

Attachments: [September 30, 2016 memo](#)
[September 30, 2016](#)

i. [16-369](#)

Resolution authorizing participation in Choice Partners national purchasing cooperative offered by the Harris County Department of Education - Twila Wood, Purchasing Manager

Attachments: [Council Memo.Choice Partners](#)
[Resolution.Choice Partners](#)
[Interlocal Contract - City 346](#)
[Form-1295 HCDE](#)

j. [16-371](#)

Resolution authorizing the purchase of four pick-up trucks for use by various City departments - Twila Wood, Purchasing Manager

Attachments: [Trucks.Agenda Item](#)
[Resolution. Trucks](#)
[Bid Tab.Trucks](#)

k. [16-365](#)

Resolution of the City Council of Seguin of Texas awarding a primary contract to Brauntex Materials in the amount of \$207,000; a secondary contract in the amount of \$213,750 to Century Asphalt; and an alternate contract in the amount of \$218,250 to Industrial Asphalt for Hot Mix Asphalt Annual Contract, #TF-2017-09 - Jose (Joe) R. Ramos, Jr., P.E., City Engineer

Attachments: [MemoToCouncil_HotMixAsphaltAnnualContract_AwardofBid_12062016](#)
[Resolution to purchase hot mix asphalt](#)
[HotMixAsphalt BidTab TF-2017-09](#)

l. [16-367](#)

Resolution of the City Council of Seguin Texas, authorizing the City Manager to execute a professional services agreement in the amount of \$365,386.00 to TRC Solutions for the design and engineering services related to a new lift station and force main to replace the Springs Hill Wastewater Treatment Plant, and the Abandonment and Demolition of that plant; and declaring an effective date - Emery Gallagher, Director of Water and Wastewater Utilities

Attachments: [Memo -Engineering Services Proposal for the Spring Hill WWTP Abandonment,](#)
[Resolution approving a professional services agreement - TRC for replacement](#)
[TRC-Seguin Springs Hill WWTP Engineering Proposal](#)

m. [16-368](#)

Resolution of the City Council of Seguin Texas, approving a professional service contract in the amount \$92,903.00 to TRC Solution for the Walnut Branch Sanitary Sewer Main Upgrade and other related engineering services; and declaring an effective date - Emery Gallagher, Director of Water and Wastewater Utilities

Attachments: [TRC Engineering Services Proposal for Walnut Branch Sanitary Sewer Project I](#)
[TRC-Walnut Branch 24in Sewer Engineering Proposal](#)
[Resolution approving professional service agreement with TRC for Walnut Bran](#)

n. [16-361](#)

Resolution authorizing the purchase of (11) in-car camera and mobile data systems, as well as (2) motorcycle camera systems in the amount of \$117,306.00; and declaring an effective date - Kevin Kelso, Police Chief

Attachments: [16-060 Purchase of In-Car Video-MDT](#)
[Resolution to purchase police video systems with JAAG grant funds](#)

o. [16-377](#)

Ordinance on first reading creating a No Parking Zone and a Stopping Only Zone on parts of Heritage Drive; in the City of Seguin, Texas; and providing for an effective date - Jose (Joe) R. Ramos, Jr., P.E., City Engineer

Sponsors: Dodgen

Attachments: [MemotoCouncil_NoParking&StoppingOnly_HeritageDr_12062016](#)
[Ordinance creating no parking and no stopping zones on Heritage South](#)
[HertiageSouth_No Parking & Stopping Only_Map_12062016](#)

p. [16-358](#)

Resolution approving a letter of engagement with the Law Office of James S. Frost for handling eminent domain proceedings for the Schertz/Seguin Local Government Corporation pipeline project; and setting an effective date - Andy Quittner, City Attorney

Attachments: [Council Memo - Frost Engagement Letter - SSLGC Project](#)
[Resolution Approving Frost Engagement for SSLGC Pipeline Project](#)
[Law Office of James S. Frost-Fee Engagement Letter to City of Seguin](#)

q. [16-331](#)

Resolution authorizing the negotiation and purchase, including the use of eminent domain proceedings, for the acquisition of three tracts of land on Medlin Street owned by James Baker (520 Medlin), Joshua Jacob Rangel and Erika Lopez Tristan (524 Medlin) and Kermit and J. Antwine (530 Medlin) for use by the City for parking expansion of Police Department facilities; ratifying all actions taken to date towards such acquisition of land; declaring each section of this Resolution to be severable one from the other in event that any section is determined to be invalid; and declaring and effective date - Andy Quittner, City Attorney

Attachments: [Council Memo - Medlin Property Eminent Domain](#)
[EminentDomain-Auth -Medlin](#)
[20161123111019](#)

r. [16-375](#)

Appointment of Board/Committees - Mayor Don Keil

- a. Animal Services Advisory
- b. Building & Standards Commission
- c. Parks & Recreation Advisory
- d. Seguin Economic Development Corporation
- e. Seguin Housing Authority

Attachments: [Council.AppointmentsDec62016](#)

s. [16-363](#)

Changing the date of the first City Council meeting in July 2017 - Naomi Manski, City Secretary

Attachments: [CC.11302016](#)

9. Acknowledgment of Bills**a. [16-379](#)**

Check Report 11-11-2016 through 12-1-2016

Attachments: [Check Report \(22\)](#)

10. Executive Session

In accordance with Texas Government Code, Subchapter D, Section 551, the City Council may convene in a closed session to discuss any of the following items, any final action or vote taken will be in public:

a. [13-048](#)

Consultation with City Attorney in accordance with Section 551.071 and Deliberation regarding Real Property in accordance with Section 551.072 - Doug Faseler, City Manager

b. [13-057](#)

Deliberation and consultation with attorneys regarding Geronimo Creek Phase V Project and contemplated litigation as a result of dispute with Salinas Contruction Technologies, in accordance with Section 551.071 - Andy Quittner, City Attorney

c. [15-048](#)

In accordinace with Section 551.071 - Deliberate pending litigation in the case Grafe v City of Seguin - Andy Quittner, City Attorney

11. Adjournment**CERTIFICATE**

I certify that the above notice of meeting was posted in the display case at the front of the Municipal Building, 210 E. Gonzales Street of the City of Seguin, Texas on the 1st day of December 2016 at 3:30 p.m.

Naomi Manski
City Secretary

The City of Seguin is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at (830) 401-2468 at least 48 hours in advance. This meeting site is accessible to disabled persons as there are two (2) parking spaces reserved for the disabled on the east side of the Municipal Building.