



City of Seguin

210 E. Gonzales Street
Seguin TX, 78155

Meeting Agenda City Council

Tuesday, October 18, 2016

5:30 PM

Council Chambers

1. **Call to Order**
2. **Invocation - Council Member Ernesto Leal**
3. **Pledge of Allegiance/Salute to the Texas Flag**
4. **Roll Call**
5. **Hearing of Residents:**
Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting.
6. **Presentation**
 - a. [16-286](#)
Guadalupe Regional Medical Center FY2017 Budget - Robert Haynes, CEO
7. **Consent Agenda**
 - a. [16-298](#)
City Council Minutes 10-4-2016 REGULAR
Attachments: [City Council Minutes 10-4-2016 REGULAR](#)

b. [ZC 25-16](#)

Ordinance on second reading to consider a Zoning Change from Single-Family Residential to Commercial for the property located at 210 Gravel St., Lot: C2 E 130' of Blk 455, Acre Addition, Property ID 13709 (ZC 25-16)

Attachments: [Staff Memo ZC 25_16](#)
[P&Z Commission and Staff Report for ZC 25-16](#)
[ZC 25-16 Ordinance](#)
[ZC2516 ExhibitA_CC](#)

c. [16-278](#)

Ordinance on second reading amending the City of Seguin Unified Development Code Section 2.16.2 Variance for onsite consumption of alcohol- Applicability and Section 2.16.3.B(2) Procedure for Requesting Variance- Hearing; providing for a Severability Clause; providing for an effective date; and authorizing city staff to prepare this ordinance for submission as a supplement to the Code of Ordinances

Attachments: [Memo-Alcohol Variance Amendments](#)
[P&Z Commission Report - Amendments to Section 2.16](#)
[Alcohol Ordinance](#)

d. [16-246](#)

Ordinance on second reading amending the City of Seguin Unified Development Code Sections 2.7.5 Variance (Board of Adjustments) - General Process, 2.9.8.E Subdivision Variance Request - General Process and 3.6.2 Lot Dimensional and Development Standards - Non-residential Districts; providing for a Severability Clause; providing for an effective date; providing for publication of this ordinance; and authorizing city staff to prepare this ordinance for submission as a supplement to the Code of Ordinances

Attachments: [CC Memo UDC Amend Variances and Accessory Setback](#)
[P&Z Commission Report - Amendments August](#)
[Ordinance UDC Amendments CC Oct 4 2016](#)

e. [16-282](#)

Ordinance on second reading amending the Seguin Code of Ordinances, Appendix C - Fee Schedule, **Chapter 74**, Parks and Recreation, Max Starcke Park Golf Course Fees; providing for a severability clause; declaring an effective date; providing for publication; and authorizing city staff to submit this ordinance as a supplement to the Seguin Code of Ordinances

Attachments: [MEMO- Golf fee adjustments](#)
[Ordinance-Revised golf fees for 16-17](#)

8. Action Items - Discussion and Possible Motion to Approve

a. [16-297](#)

Public Hearing and Ordinance on first reading amending the City of Seguin Unified Development Code Section 2.9.E - Subdivision Platting Exceptions, Section 3.2.16.A- Light Industrial Purpose, Definitions- Light Industry, and Section 3.4.3- Land Use Matrix; providing for a Severability Clause; providing for an effective date; providing for publication of this ordinance; and authorizing city staff to prepare this ordinance for submission as a supplement to the Code of Ordinances - Pamela Centeno, Director of Planning & Codes

Attachments: [Memo- UDC amendment](#)
[P&Z Commission Report - Plat exceptions and LI](#)
[Ordinance UDC Amendments CC Oct 18 2016](#)

b. [16-303](#)

Resolution calling for a Public Hearing on Land Use Assumptions and Capital Improvement Plans relating to possible Roadway Impact Fees- John Foreman, Assistant Director of Planning and Codes

Attachments: [Impact Fee Memo Council](#)
[Resolution Calling for Impact Fee Updates Public Hearing](#)

c. [16-301](#)

Resolution approving agreements between the City of Seguin and the following organizations that receive financial appropriations in the FY17 Hotel Occupancy Tax Fund - Susan Caddell, Director of Finance

- a. Seguin Conservation Society
- b. Mid Texas Symphony
- c. Teatro de Artes de Juan Seguin
- d. Hispanic Chamber of Commerce
- e. Seguin Heritage Museum
- f. Guadalupe County Fair Association
- g. Seguin LULAC Council #682
- h. Seguin Area Chamber of Commerce
- i. Seguin Art League
- j. The Fields of Huber Ranch

Attachments: [City Council Memo on Agreements](#)
[Civic organization agreements and resolutions](#)

d. [16-300](#)

Resolution approving the official City of Seguin Tax Roll for 2016 - Susan Caddell, Director of Finance

Attachments: [Certified Roll Memo 2017](#)
[Certified tax roll resolution FY17](#)
[Certified Tax Roll presentation](#)

e. [16-296](#)

Resolution approving an Interlocal Agreement between Guadalupe County and the City of Seguin for Free Library Services to Citizens of Guadalupe County; authorizing the City Manager to execute the Agreement; and declaring an effective date - Jacki Gross, Library Services Director

Attachments: [Interlocal Agreement Library Cover Memo](#)
[Resolution Approving 2016 Interlocal Agreement with Guadalupe County for Lib](#)
[FY 2017 Library Interlocal Agreement](#)

f. [16-295](#)

Proposed street closure request from the Disabled American Veterans-Chapter 61 to close the 100 and 200 Blocks of South River, 100 Block of East Nolte, South Erkel Avenue, and the 700 block of Jefferson Avenue on November 11, 2016, between the hours of 8:30 a.m. and 1:00 p.m. while hosting a Veteran's Day parade and ceremony - Jack Jones, Director of Parks and Recreation

Attachments: [Memo for Street Closures related to a Veterans Day Parade 2016](#)
[Veteran's Day Parade Route Map](#)

g. [16-293](#)

Resolution by the City Council of the City of Seguin, Texas waiving the Special Event Permit Fees for the Veteran's Day Parade and Celebration on behalf of the Disabled American Veterans - Chapter 61; and declaring an effective date - Jack Jones, Director of Parks and Recreation

Attachments: [Memo for Fees to be Waived for the Veterans Day Parade 2016](#)
[Resolution waiving 2016 fees for veterans day celebration](#)

h. [16-263](#)

Resolution of the City Council of Seguin, Texas authorizing the acceptance by the City of Seguin of real property in the Northern Trails and the Rob Roy Subdivisions; directing the city manager to execute all documents necessary to effectuate the acceptance; and declaring an effective date - Jack Jones, Director of Parks and Recreation

Attachments: [Memo for the City to take ownership of the Northern Trails and Rob Roy Subdivi](#)
[Resolution to accpet land from the Rob Roy and Northern Trails Subdivisions](#)
[Proposed Parkland in the Northern Trails and Rob Roy Subdivisions](#)

i. [16-302](#)

Direction on Downtown Parking Enforcement - Kyle Kramm, Main Street and CVB Director

Attachments: [Memo- Mainstreet- Parking enforcement officer](#)

- j. [16-294](#) Resolution approving the purchase of a 0.115 acre, more or less, parcel of land located at the southeast corner of the intersection of South Camp and West Donegan Streets; authorizing the city manager to execute all documents necessary to purchase the property; and establishing an effective date - Kyle Kramm, Main Street and CVB Director.

Attachments: [Council Memo - Purchase of Parking Lot](#)
[HUD Settlement Statement - 068762\(2\)](#)
[Inner Addition NCB 165 B24 L9 IMPRV Donegan & Camp St](#)
[Resolution approving purchase of the Camp at Donegan Parking Lot](#)

- k. [16-299](#) Resolution of the City Council of the City of Seguin, Texas authorizing the City Manager to renew a contract with Intermedix Corporation for the purpose of EMS billing; and declaring an effective date - Dale Skinner, Fire/EMS Chief

Attachments: [Council Memo Service Agreement Intermedix 2016](#)
[Resolution Approving Intermedix Contract - 2016](#)
[Intermedix Billing Services Agreement 2016](#)

- l. [16-274](#) Resolution authorizing the City Manager to execute an Interlocal Agreement between the City of Seguin and cities of Schertz and Cibolo for the provision of fire services in the unincorporated area of Guadalupe County; and assistance to Local Volunteer Fire Departments in those areas; and declaring an effective date - Dale Skinner, Fire/EMS Chief

Attachments: [Council Memo Interlocal Agreement Schertz Cibolo 2016](#)
[Guadalupe County-Seguin-Schertz-Cibolo Fire FY2017](#)
[ExhibitA](#)
[ExhibitB](#)
[ExhibitC](#)
[Resolution approving One Year - 2017- Interlocal Agreement with Schertz and C](#)

- m. [16-289](#) Resolution approving the Seguin Economic Development Corporation's Funding for the Advanced Technology and Manufacturing Technology Academy and the Information and Technology Security Academy offered through the Central Texas Technology Center - Joshua Schneuker, Interim Director of Economic Development

Attachments: [10-18-2016 Alamo Academies Funding](#)
[SEDC 16-12](#)
[Resolution approving funding for CTTC Academies -2016-17](#)

- n. [16-290](#) Resolution of the City Council of Seguin, Texas approving the Seguin Economic Development Corporation's expenditure of an amount not to exceed \$60,000.00 for the development of a Small Business Development Satellite Center by the University of Texas at San Antonio - Joshua Schneuker, Interim Director of Economic Development
Attachments: [10-18-2016 UTSA SBDC Funding](#)
[SEDC 16-10](#)
[Resolution approving SEDC expenditure for UTSA SBA satellite-2016](#)
- o. [16-308](#) Approval of an Annual Maintenance Agreement for all City Radio Equipment - James Vassar, Manager IT
Attachments: [Motorola maintenance memo.docx](#)
MotorolaAgreement.pdf
- p. [16-291](#) Resolution of the City Council of Seguin, Texas approving a professional service contract in the amount of \$72,101 to TRC Solutions, for the engineering of the Walnut Branch WWTP Outfall Structure Replacement and all other related engineering service, and declaring an effective date - Emery Gallagher, Director of Water and Wastewater Utilities
Attachments: [CM- Walnut Branch WWTP Outfall Structure](#)
[Resolution approving a professional services agreement - TRC for Waste Water](#)
[Seguin Walnut Creek Outfall Engineering Proposal](#)
- q. [16-292](#) Resolution of the City Council of Seguin, Texas approving the Purchase of Six Sanitary Sewer Flow Meters and services for an amount not to exceed \$ 100,000.00 from Macaulay Control Company, the Sole Source representative in the State of Texas for the Hach Company Flowmeters; and declaring an effective date - Emery Gallagher, Director of Water and Wastewater Utilities
Attachments: [Memo-Sanitary Flow Meters Revised](#)
[Seguin.Hach FL900 Flowmeter REV.1](#)
[Six Sanitary Flow Meters Quote](#)
[Resolution approving a sole source agreement Macaulay Controls for flow meters](#)

9. **Acknowledgment of Bills**

- a. [16-313](#) Check Report 10-3-2016 to 10-14-2016
Attachments: [Check Report \(19\)](#)

10. **Executive Session**

In accordance with Texas Government Code, Subchapter D, Section 551, the City Council may convene in a closed session to discuss any of the following items, any final action or vote taken will be in public:

a. [13-048](#)

Consultation with City Attorney in accordance with Section 551.071 and
Deliberation regarding Real Property in accordance with Section 551.072 -
Doug Faseler, City Manager

11. Action Items

a. [16-305](#)

Resolution of the City Council of the City of Seguin, Texas authorizing City
Manager to execute an agreement with the Guadalupe-Blanco River Authority
(GBRA) for the purchase of the Springs Hill Wastewater Treatment Plant; and
declaring an effective date - Rick Cortes, Assistant City Manager

Attachments:

[Memo-purchase GBRA SHWS plant](#)

[CONTRACT FOR PURCHASE AND SALE OF THE SPRINGS HILL WASTE W](#)

[OPCC-SpringsHillWWTP](#)

[Resolution approving purchase of the Springs Hill Wastewater Treatment Plant](#)

12. Adjournment

CERTIFICATE

I certify that the above notice of meeting was posted in the display case at the front of the Municipal
Building, 210 E. Gonzales Street of the City of Seguin, Texas on the 14th October 2016 at 3:30 p.m.

Naomi Manski
City Secretary

The City of Seguin is committed to compliance with the Americans with Disabilities Act (ADA).
Reasonable accommodations and equal access to communications will be provided to those who
provide notice to the City Secretary at (830) 401-2468 at least 48 hours in advance. This meeting site
is accessible to disabled persons as there are two (2) parking spaces reserved for the disabled on the
east side of the Municipal Building.