



City of Seguin

210 E. Gonzales Street
Seguin TX, 78155

Meeting Agenda

City Council

Tuesday, September 6, 2016

5:30 PM

Council Chambers

1. **Call to Order**
2. **Invocation - Council Member Phil Seidenberger**
3. **Pledge of Allegiance/Salute to the Texas Flag**
4. **Roll Call**
5. **Hearing of Residents:**
Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting.
6. **Presentation**
 - a. [16-269](#)
Certiciate of Appreciation recognizing Suzanne Sanders for her dedication to the "Pack the Bus" Program - Council Member Ernest Leal
Attachments: [Suzanne Sanders.Pack the Bus](#)
 - b. [16-217](#)
Seguin Housing Authority 2015 Annual Report - Brenda Edwards, Executive Director
Attachments: [SHA Annual Rpt.2015](#)
7. **Consent Agenda**
 - a. [16-249](#)
City Council Minutes 8-16-2016 REGULAR
Attachments: [City Council Minutes 8--16-2016 REGULAR](#)

8. Action Items - Discussion and Possible Motion to Approve**a. [16-252](#)**

Ordinance on first reading adopting the 2016-17 Fiscal Year General Fund Budget and making appropriation in accordance with said budget for the period beginning the first day of October 2016 and ending the last day of September 2017; appropriating money to a sinking fund to pay interest and principal due on the City's indebtedness; fixing the authorized number of employees; providing for the effective date of this ordinance; and providing for the publication of this ordinance - Susan Caddell, Director of Finance

Attachments: [Budget ordinances memo 2017](#)
[General Fund 2017](#)

b. [16-255](#)

Ordinance on first reading adopting the 2016-17 Fiscal Year Debt Service Funds Budget and making appropriation in accordance with said budget for the period beginning the first day of October 2016 and ending the last day of September 2017; appropriating money to a sinking fund to pay interest and principal due on the City's indebtedness; providing for the effective date of this ordinance; and providing for the publication of this ordinance - Susan Caddell, Director of Finance

Attachments: [Debt Service Fund 2017](#)

c. [16-254](#)

Ordinance on first reading adopting the 2016-17 Fiscal Year Special Revenue and Fiduciary Funds Budget and making appropriation in accordance with said budget for the period beginning the first day of October 2016 and ending the last day of September 2017; fixing the authorized number of employees; providing for the effective date of this ordinance; and providing for the publication of this ordinance - Susan Caddell, Director of Finance

Attachments: [Special Revenue 2017](#)

d. [16-253](#)

Ordinance on first reading adopting the 2016-17 Fiscal Year Utility Fund Budget and making appropriation in accordance with said budget for the period beginning the first day of October 2016 and ending the last day of September 2017; appropriating money to a sinking fund to pay interest and principal due on the City's indebtedness; fixing the authorized number of employees; providing for the effective date of this ordinance; and providing for the publication of this ordinance - Susan Caddell, Director of Finance

Attachments: [Utility Fund 2017](#)

e. [16-256](#)

Ordinance on first reading levying a tax rate of \$0.5412 per \$100 valuation for the City of Seguin for the Tax Year 2016; providing for the effective date of this ordinance; and providing for the publication of this ordinance - Susan Caddell, Director of Finance

Attachments: [Tax Ordinance-2016](#)

- f. [16-264](#)
- Resolution to the City Council of Seguin, Texas authorizing the Finance Department to establish the Golf Fund - Susan Caddell, Director of Finance
- Attachments:** [Establishment of Golf Fund](#)
[Resolution to establish Golf Fund](#)
- g. [16-266](#)
- Ordinance on first reading amending the Fiscal Year 2016 General Fund Budget of the City of Seguin, Texas; and declaring an effective date - Susan Caddell, Director of Finance
- Attachments:** [End of year memo](#)
[End of year General](#)
- h. [16-267](#)
- Ordinance on first reading amending the Fiscal Year 2016 Utility Fund Budget of the City of Seguin, Texas; and declaring an effective date - Susan Caddell, Director of Finance
- Attachments:** [End of year Utility Fund](#)
- i. [16-268](#)
- Ordinance on first reading amending the Fiscal Year 2016 Special Revenue Fund Budget of the City of Seguin, Texas; and declaring an effective date - Susan Caddell, Director of Finance
- Attachments:** [End of Year Special Revenue Fund](#)
- j. [16-234](#)
- Investment Report for quarter ended June 30, 2016 - Susan Caddell, Director of Finance
- Attachments:** [June 30, 2016 memo](#)
[June 30, 2016](#)
- k. [16-198](#)
- Furniture, Fixtures and Equipment bid award and purchases through various purchasing cooperatives and informal bidding for the new Utilities Operations Center building project; and declaring an effective date - Twila Wood, Purchasing Manager
- Attachments:** [FF&E Agenda Memo](#)
[Seguin Utilities Overall Totals & Contracts 062416](#)
[Seguin Utilities Furniture Presentation](#)

I. [16-265](#)

Resolution of the City Council of Seguin, Texas adopting a meeting room usage policy for the Seguin Public Library; and providing an effective date - Jacki Gross, Library Director

Attachments: [Comm Meeting Room.REV 9.2.16](#)
[Conference.Study Rooms.REV 8.31.16](#)
[Meeting Room resolution](#)

m. [16-261](#)

Street Closure Request for the 100 Block of West Gonzales on October 29, 2016 as part of the Pecan Fest Heritage Days - Kyle Kramm, Seguin Main Street and CVB Director

Attachments: [Pecan Fest - West Gonzales St Closure](#)

n. [16-262](#)

Street Closure Request for the 100 and 200 blocks of South River and East Donegan, and the 100 block of East Nolte and request to sell alcohol in downtown Seguin on November 12 by the Hill Country Cookoff Association for their annual Menudo Cookoff - Kyle Kramm, Main Street and CVB Director

Attachments: [Street Closures for Menudo Cookoff](#)

o. [16-240](#)

Resolution approving a one year lease for the Convention & Visitors Bureau office space at 116 North Camp Street; declaring an effective date - Kyle Kramm, Main Street and CVB Director

Attachments: [CVB Lease Agreement Council Memo](#)
[CVB-Chamber Lease Agreement 2017](#)
[Resolution approving 2016-17 CVB-Chamber Lease Agreement](#)

p. [16-005](#)

Ordinance on first reading adopting Truck Routes within the city limits of Seguin; providing for a severability clause; providing for an effective date; providing for publication of this ordinance; and authorizing staff to submit this ordinance as a supplement to the Seguin Code of Ordinances - Jose (Joe) R. Ramos, Jr., P.E., City Engineer

Attachments: [Memo to Council Truck Routes September 6, 2016](#)
[Ordinance Establishing Truck Routes - Final](#)
[Seguin Truck Route Exhibits 072016](#)

q. [16-259](#)

Official Ballot of Texas Municipal League Intergovernmental Risk Pool Board of Trustees Election - Doug Faseler, City Manager

Attachments: [ccMemo.TML Ballot.2016](#)
[TML Ballot.2016](#)

9. Acknowledgment of Bills

a. [16-270](#)

Check Report 8-11-2016 through 8-31-2016

Attachments: [Check Report \(16\)](#)

10. Executive Session

In accordance with Texas Government Code, Subchapter D, Section 551, the City Council may convene in a closed session to discuss any of the following items, any final action or vote taken will be in public:

a. [13-048](#)

Consultation with City Attorney in accordance with Section 551.071 and Deliberation regarding Real Property in accordance with Section 551.072 - Doug Faseler, City Manager

11. Adjournment**CERTIFICATE**

I certify that the above notice of meeting was posted in the display case at the front of the Municipal Building, 210 E. Gonzales Street of the City of Seguin, Texas on the 2nd day of September 2016 at 3:30 p.m.

Naomi Manski
City Manager's Office

The City of Seguin is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at (830) 401-2468 at least 48 hours in advance. This meeting site is accessible to disabled persons as there are two (2) parking spaces reserved for the disabled on the east side of the Municipal Building.