



# City of Seguin

210 E. Gonzales Street  
Seguin TX, 78155

## Council Meeting & Workshop Meeting Agenda

### City Council

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Tuesday, August 16, 2016

5:30 PM

Council Chambers

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1. **Call to Order**
2. **Invocation - Council Member Mark Herbold**
3. **Pledge of Allegiance/Salute to the Texas Flag**
4. **Roll Call**
5. **Hearing of Residents:**  
**Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting.**
6. **Consent Agenda**
  - a. [16-242](#)

City Council Minutes 8-02-2016 WKSHP (3PM)  
City Council Minutes 8-02-2016 REGULAR (5:30 PM)  
City Council Minutes 8-9-2016 WKSHP and SCM

**Attachments:**    [City Council Minutes 8-2-2016 WKSHP](#)  
                          [City Council Minutes 8-02-2016 REGULAR](#)  
                          [City Council Minutes 8-9-2016 WKSHP and SCM](#)

**b. [ZC 21-16](#)**

Ordinance on second reading to consider a Zoning Change from Public to Commercial for the property located at 1231 E. Kingsbury St., Abstract 35, John Sowell Survey, approx. 1.9 out of 17.8240 acres, Property ID 59172 (ZC 21-16)

**Attachments:** [Staff Memo ZC 21 16](#)  
[P&Z Commission and Staff Report for ZC 21-16](#)  
[ZC2116 ExhibitA CC](#)  
[ZC 21-16 Ordinance](#)

**c. [ZC 22-16](#)**

Ordinance on second reading to consider Zoning Change requests from Commercial, Manufactured Home Park, Industrial and Light Industrial to Public for the properties located at 1217 Geronimo, 1731 Vetter, 110 Elm St., 1711 N. Austin, 650 Park Dr. West, and 2798 State Hwy 46 N., approx. 16.66 acres (ZC 22-16)

**Attachments:** [Staff Memo ZC 22 16](#)  
[P&Z Commission & Staff Report for ZC 22-16](#)  
[ZC 22 16 Staff Report](#)  
[ZC 2216 CC ExhibitA](#)  
[ZC 2216 CC ExhibitB](#)  
[ZC 2216 CC ExhibitC](#)  
[ZC2116 CC ExhibitD](#)  
[ZC 22-16 Ordinance](#)

**d. [16-128](#)**

Ordinance on second reading amending the Seguin Code of Ordinances, Chapter 2, Administration, Article IV, Officers and Employees, Division 2, City Secretary, to align the code provision related to the City Secretary with the City Charter; providing for an effective date; providing a severability clause; and authorizing city staff to prepare this ordinance for submission as a supplement to the code of ordinances

**Attachments:** [Council Memo - Changes to Code regarding City Secretary](#)  
[City Secretary Code Revision](#)

**7. Action Items - Discussion and Possible Motion to Approve**

**a. [16-236](#)**

Resolution authorizing the City Manager to sign an engagement letter for the fiscal year ended September 30, 2016 financial audit with Armstrong, Vaughan and Associates, PC - Susan Caddell, Director of Finance

**Attachments:** [Audit Engagement letter to City Council](#)  
[Audit Engagement 2016](#)  
[Audit Engagement Letter](#)

**b. [16-238](#)**

Resolution the authorizing the City Manager to enter into an Interlocal Agreement between Guadalupe Regional Medical Center, Guadalupe County, and the City of Seguin for the provision of Indigent Healthcare; and declaring an effective date - Susan Caddell, Director of Finance

**Attachments:** [Indigent Healthcare FY17](#)  
[GRMC CITY COUNTY.Indigent Healthcare.2016-2017](#)  
[Resolution Approving An Interlocal Agreement for Indigent Health Care - 2016](#)

**c. [16-235](#)**

Quarterly reports for period ending June 30, 2016 for the following organizations that receive Hotel Occupancy Tax Funding - Susan Caddell, Director of Finance

- a. Seguin Conservation Society
- b. Mid-Texas Symphony
- c. Teatro de Artes de Juan Seguin
- d. Hispanic Chamber of Commerce
- e. Seguin Heritage Museum
- f. Guadalupe County Fair Association
- g. Seguin LULAC Council #682
- h. Seguin Area Chamber of Commerce
- i. Seguin Art League
- j. The Fields of Huber Ranch, LLC

**Attachments:** [Civic organizations quarterly reports 063016](#)  
[HOT Organization Reports for quarter ended 063016](#)

**d. [16-230](#)**

Resolution of the City Council of Seguin, Texas approving a one-year extension of the agreement with National Tree Expert Company for tree trimming services needed by the Seguin Electric Utility; and declaring an effective date - Twila Wood, Purchasing Manager

**Attachments:** [Agenda Item Memo.Tree Trimming Aug 16](#)  
[Contract-FY16-17](#)  
[Resolution](#)

e. [16-220](#)

Resolution of the City Council of Seguin, Texas approving a professional services agreement with Pyro Shows of Texas, Inc. for the 2017 Fireworks Fiesta Celebration to be held on Monday, July 3, 2017, with a rainout date of Saturday, July 9, 2017, and authorizing the City Manager to execute an agreement - Jack Jones, Director of Parks and Recreation

**Attachments:** [Memo for 2017 Fireworks Display](#)  
[Resolution approving 2017 agreement with Pyro Shows](#)  
[City of Seguin 2017 Proposal from Pyro Shows](#)  
[2017 Pyro Shows Contract-City of Seguin](#)

f. [16-219](#)

Resolution of the City Council of Seguin, Texas authorizing the City Manager to execute an Amendment to License Agreement between the City of Seguin and the Wilson Pottery Foundation for the Use of the Sebastopol House - Jack Jones, Director of Parks and Recreation

**Attachments:** [Memo for Amendment to the License Agreement with the Wilson Pottery License](#)  
[Wilson Pottery Foundation Contributions to the City of Seguin Letter](#)  
[Resolution Approving Amendment to Wilson Pottery License Agreement](#)  
[Amendment the to License Agreement with the Wilson Pottery Foundation](#)  
[License Agreement with the Wilson Pottery Foundation](#)

g. [16-210](#)

Ordinance on first reading amending the Seguin Code of Ordinances, Chapter 66, Library, to revise the current ordinance to meet the needs of the new Seguin Public Library; providing for publication of this Ordinance; providing a severability clause; providing an effective date; and authorizing city staff to prepare this Ordinance for submission as a supplement to the Code of Ordinances - Jacki Gross, Library Director

**Attachments:** [Council Memo - Changes to Library Ordinance](#)  
[New Library Codes](#)

h. [16-228](#)

Resolution amending the Fiscal Year 2016 Seguin Economic Development Corporation Budget - Joshua Schneuker, Interim Director of Economic Development

**Attachments:** [08-16-2016 SEDC Budget Amendment](#)  
[SEDC 16-06](#)  
[Resolution Approving Year End 2016 Budget Adjustment](#)

- i. [16-222](#) Resolution approving the Fiscal Year 2016-2017 Seguin Economic Development Corporation Budget - Joshua Schneuker, Interim Director of Economic Development  
**Attachments:** [08-16-2016 SEDC Budget Approval Memo](#)  
[Resolution approving FY 2017 SEDC Budget](#)  
[SEDC Budget FY 2016-2017](#)  
[SEDC 16-07](#)
- j. [16-223](#) Resolution authorizing the City Manager to execute a Management Services Agreement with Seguin Economic Development Corporation; and declaring an effective date - Joshua Schneuker, Interim Director of Economic Development  
**Attachments:** [ManagementServicesContractFY2016-2017](#)  
[Resolution approving FY 2017 management services agreement](#)  
[SEDC 16-08](#)  
[08-16-2016 Management Services Agreement Memo](#)
- k. [16-243](#) Resolution in connection with the North Heideke Street Improvement Project authorizing all appropriate action by the city manager, staff, attorneys, and consultants in the negotiation, purchase and the institution and prosecution of condemnation proceedings to acquire a 0.232 acre right of way by fee simple and a 0.048 acre utility easement from lands owned by Arvindbhai and Dhruvi Patel located within the City of Seguin, Guadalupe County, Texas; declaring each section of the Resolution to be severable one from the other in the event any section is determined to be invalid; and declaring an effective date. Andy Quittner- City Attorney  
  
**Attachments:** [Council Memo - Patel - North Heideke Condemnation](#)  
[Resolution for Condemnation of Patel property - N Heideke](#)  
[E7 - Patel - Aerial Survey 0.048 ACRES \(3-3-16\)](#)  
[TRACT 10- Patel - 1-21-15](#)
- l. [16-241](#) Ordinance on first reading amending the Seguin Code of Ordinances, Appendix C, Fee Schedule, Chapters 14, 18, and 74; providing for a severability clause; declaring an effective date, and authorizing city staff to submit this ordinance as a supplement to the Seguin Code of Ordinances - Andy Quittner, City Attorney  
**Attachments:** [16-039 2016 Animal Service Fee Memo](#)  
[Memo - Rate for FY 16-17 ..August 11-2016](#)  
[Memo for the proposed Parks fees 2016](#)  
[Ordinance Amending Appendix C - Fees](#)

**m. [16-247](#)**

Ordinance on first reading amending the Seguin Code of Ordinances, Appendix C - Fee Schedule, Chapter 102, Utilities, Article III Water Rates, And Article IV, Wastewater Rates; providing for publication of this ordinance; providing for a severability clause; declaring an effective date; and authorizing city staff to submit this Ordinance as a supplement to the Seguin Code of Ordinances - Rick Cortes, Assistant City Manager

**Attachments:** [2016-17 Proposed Water. Wastewater Rates](#)  
[Ordinance Amending Appendix C to set Utility Rates](#)

**8. Acknowledgment of Bills****a. [16-245](#)**

Check Report - July 28, 2016 through August 10, 2016

**Attachments:** [Check Report \(16\)](#)

**9. Executive Session**

*In accordance with Texas Government Code, Subchapter D, Section 551, the City Council may convene in a closed session to discuss any of the following items, any final action or vote taken will be in public:*

**a. [13-048](#)**

Consultation with City Attorney in accordance with Section 551.071 and Deliberation regarding Real Property in accordance with Section 551.072 - Doug Faseler, City Manager

**10. Adjournment of the Regular Meeting****11. Convene into a Budget Workshop****a. [16-237](#)**

Discussion of the FY2017 Budget - Doug Faseler, City Manager and Susan Caddell, Director of Finance  
General Fund  
Debt Service  
Special Revenue  
Utility Fund

**12. Adjournment****CERTIFICATE**

I certify that the above notice of meeting was posted in the display case at the front of the Municipal Building, 210 E. Gonzales Street of the City of Seguin, Texas on the 12th day of August 2016 at 3:30 p.m.

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**Naomi Manski**  
**City Manager's Office**

The City of Seguin is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at (830) 401-2468 at least 48 hours in advance. This meeting site is accessible to disabled persons as there are two (2) parking spaces reserved for the disabled on the east side of the Municipal Building.