



# City of Seguin

210 E. Gonzales Street  
Seguin TX, 78155

## Meeting Agenda

### City Council

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Tuesday, August 2, 2016

5:30 PM

Council Chambers

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1. **Call to Order**
2. **Invocation - Mayor Pro-Tem Jeannette Crabb**
3. **Pledge of Allegiance/Salute to the Texas Flag**
4. **Roll Call**
5. **Hearing of Residents:**  
**Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting.**
6. **Presentation**
  - a. [16-204](#)  
Certificate of Appreciation honoring Eff Dade upon his retirement - Mayor Don Keil  
**Attachments:** [Eff Dade.August](#)
  - b. [16-216](#)  
Certificate of Appreciation honoring Gregorio Rodriguez upon his retirement - Mayor Don Keil  
**Attachments:** [Certificate.Rodriguez](#)
7. **Consent Agenda**
  - a. [16-211](#)  
City Council Minutes 7-19-2016 REGULAR  
**Attachments:** [City Council Minutes of July 19, 2016 REGULAR](#)

**8. Action Items - Discussion and Possible Motion to Approve****a. ZC 21-16**

Public Hearing and Ordinance on first reading to consider a Zoning Change from Public to Commercial for the property located at 1231 E. Kingsbury St., Abstract 35, John Sowell Survey, approx. 1.9 out of 17.8240 acres, Property ID 59172 (ZC 21-16) - Pamela Centeno, Director of Planning and Codes

**Attachments:** [Staff Memo ZC 21\\_16](#)  
[P&Z Commission and Staff Report for ZC 21-16](#)  
[ZC2116 ExhibitA CC](#)  
[ZC 21-16 Ordinance](#)

**b. ZC 22-16**

Public Hearing and Ordinance on first reading to consider Zoning Change requests from Commercial, Manufactured Home Park, Industrial and Light Industrial to Public for the properties located at 1217 Geronimo, 1731 Vetter, 110 Elm St., 1711 N. Austin, 650 Park Dr. West, and 2798 State Hwy 46 N., approx. 16.66 acres (ZC 22-16) - Pamela Centeno, Director of Planning and Codes

**Attachments:** [Staff Memo ZC 22\\_16](#)  
[P&Z Commission & Staff Report for ZC 22-16](#)  
[ZC 22\\_16 Staff Report](#)  
[ZC 2216 CC ExhibitA](#)  
[ZC 2216 CC ExhibitB](#)  
[ZC 2216 CC ExhibitC](#)  
[ZC2116 CC ExhibitD](#)  
[ZC 22-16 Ordinance](#)

**c. 16-215**

Resolution of the City Council of Seguin, Texas approving the name Seguin Public Library as the name for the new library facility - Jacki Gross, Library Director

**Attachments:** [CC.Memo.LibraryNameChange](#)  
[Naming New Public Library](#)

**d. 16-218**

Downtown Street Closure request to barricade the 100 and 200 Block of South Crockett Street, 200 and 300 Block East Donegan on Saturday, October 29, 2016, between the hours of 12:00 noon and 12:00 midnight for the Second Annual Halloween Event sponsored by the owners of the Magnolia Hotel during Pecan Fest - Kyle Kramm, Main Street and CVB Director

**Attachments:** [Memo-Magnolia Hotel Street Closure](#)

- e. [16-214](#) Resolution of the City Council of the City of Seguin, Texas approving the selection of Sherwood Surveying for the performance of surveying services related to the Downtown Sidewalks Project; directing staff to negotiate a Professional Services Contract; and declaring an effective date - Kyle Kramm, Main Street and CVB Director  
**Attachments:** [Memo-Sherwood Surveying Selection](#)  
[Draft Agreement Surveying Services TF-2016-33](#)  
[Resolution approving Sherwood as the surveying firm for Downtown Sidewalk P](#)
- f. [16-225](#) Resolution authorizing the sale of surplus property in accordance with the City's Disposal of Assets Policy - Twila Wood, Purchasing Manager  
**Attachments:** [Agenda Item Memo.Auction Aug 2016](#)  
[Resolution.Auction.Aug 2016](#)
- g. [16-201](#) Resolution of the City Council of the City of Seguin, Texas awarding the bid for Pavement Maintenance Project-1 to Lone Star Paving in the amount of \$371,768.78 for the implementation of the street maintenance improvements; authorizing the City Manager to execute a service contract; and providing an effective date - Jose (Joe) R. Ramos, Jr., P.E., City Engineer  
**Attachments:** [Memo to Council\\_BidAward PMPTF201634\\_080216](#)  
[PMP\\_TF201634\\_BidTabulation](#)  
[PMP\\_TF20163\\_LocationMaps](#)  
[LoneStarPaving.PavementMaintProject.1](#)
- h. [16-213](#) Resolution approving the Management Services Agreement with Schertz-Seguin Local Government Corporation; authorizing the City Manager to execute the documents; and declaring an effective date - Alan Cockerell, General Manager  
**Attachments:** [Memo.7262016](#)  
[MSA.SSLGC.2016-2017](#)  
[Resolution Approving SSLGC Management Services Agreement-2016](#)
- i. [16-128](#) Ordinance on first reading amending the Seguin Code of Ordinances, Chapter 2, Administration, Article IV, Officers and Employees, Division 2, City Secretary, to align the code provision related to the City Secretary with the City Charter; providing for an effective date; providing a severability clause; and authorizing city staff to prepare this ordinance for submission as a supplement to the code of ordinances - Doug Faseler, City Manager  
**Attachments:** [Council Memo - Changes to Code regarding City Secretary](#)  
[City Secretary Code Revision](#)

## 9. **Acknowledgment of Bills**

a. [16-224](#)

Check Report - July 18, 2016 through July 27, 2016

**Attachments:** [Check Report \(16\)](#)

10. **Workshop**a. [16-212](#)

Presentation of the FY2017 Budget - Doug Faseler, City Manager and Susan Caddell, Director of Finance

- a. General Fund
- b. Debt Service
- c. Special Revenue
- d. Utility Fund

b. [16-226](#)

Starcke Golf Course Operations Update - Rick Cortes, Assistant City Manager

**Attachments:** [Memo-Starcke Golf Course Operations Update](#)

11. **Adjournment****CERTIFICATE**

I certify that the above notice of meeting was posted in the display case at the front of the Municipal Building, 210 E. Gonzales Street of the City of Seguin, Texas on the 29th day of July 2016 at 2:30 p.m.

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**Naomi Manski**  
**City Manager's Office**

The City of Seguin is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at (830) 401-2468 at least 48 hours in advance. This meeting site is accessible to disabled persons as there are two (2) parking spaces reserved for the disabled on the east side of the Municipal Building.