



City of Seguin

210 E. Gonzales Street
Seguin TX, 78155

Meeting Agenda

City Council

Tuesday, May 6, 2014

5:30 PM

Council Chambers

1. **Call to Order**
2. **Invocation - Council Member Jeannette Crabb**
3. **Pledge of Allegiance/Salute to the Texas Flag**
4. **Roll Call**
5. **Hearing of Residents:**
Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting.
6. **Presentation**
 - a. [14-165](#) Certificate of Recognition honoring Mary Jo Langford upon her retirement - Mayor Don Keil
Attachments: [Mary Jo Landford](#)
7. **Consent Agenda**
 - a. [14-150](#) City Council Minutes 4-15-2014 REGULAR
Attachments: [MeetingMinutes.4-15-2014](#)
 - b. [14-151](#) City Council Minutes 4-23-2014 SPECIAL CALLED MEETING
Attachments: [MeetingMinutes.4-23-2014](#)

- c. [14-120](#) Ordinance on second reading amending the Seguin Code of Ordinances, Chapter 18, Building and Building Regulations, Article VII, Sections 18-271 and 18-272 to update the codes pertaining to swimming pools; providing for a severability clause; providing an effective date and authorizing city staff to prepare this ordinance for submission as a supplement to the code of ordinances
Attachments: [Swimming Pool Council Memo 04.09.14](#)
[Ordinance updating swimming pool code](#)
- d. [14-124](#) Ordinance on second reading amending section 50-31 of the Seguin Code of Ordinances by repealing 50-31 and replacing with new language that upgrades required water mains in new construction; providing for publication of this ordinance; providing a severability clause; providing for an effective date; and authorizing city staff to prepare this ordinance for submission as a supplement to the code of ordinances
Attachments: [water line extensions](#)
[Ordinance Upgrading Water Main Requirements](#)
- e. [14-138](#) Ordinance on second reading amending Chapter 18, Buildings and Building Regulations of the Seguin Code of Ordinances by creating a new Article III, Construction Board of Adjustments and Appeals including procedural provisions; providing for a severability clause; providing an effective date and authorizing city staff to prepare this ordinance for submission as supplement to the Code of Ordinances
Attachments: [CC Memo Construction Board of Adjustment and Appeals 032514](#)
[Ordinance Creating the Construction Board of Adjustments and Appeals](#)
- f. [14-140](#) Ordinance on second reading amending Chapter 18, Article II, of the Building Code, Section 18-35, Qualifications for license or registration by adding roofing contractors as a separate license; and Section 18-39, Reciprocal Agreement and Licenses, to allow Reciprocal Licenses for contractors that have passed an appropriate ICC Exam; providing for a severability clause; authorizing city staff to prepare this ordinance for submission as a supplement to the Code of Ordinances; and declaring an effective date
Attachments: [CC Memo Roofing and Contractor Recip.](#)
[Qualifications for license or registration - Roofing Contractor](#)
- g. [14-145](#) Ordinance on second reading amending the Fiscal Year 2014 Utility Fund Budget of the City of Seguin, Texas
Attachments: [OVN utility](#)

8. **Action Items - Discussion and Possible Motion to Approve**

- a. [14-158](#) Resolution of the City Council of the City of Seguin, Texas, approving a waiver of fees for use of the City Coliseum for the "Stuff the Bus" event hosted by the Lions Club of Seguin and Geronimo; and declaring an effective date - Jillian Boldway, Director of CVB
- Attachments:** [cc.Stuff the Bus](#)
[Stuff the Bus.Coliseum](#)
[CC.Stuff the Bus Coliseum Fees Waived](#)
- b. [14-163](#) Approval of reports for quarter ended March 31, 2014 for organizations that receive Occupancy Tax funding - Susan Caddell, Director of Finance
1. Seguin Conservation Society
 2. Mid-Texas Symphony
 3. Teatro de Artes de Juan Seguin
 4. Hispanic Chamber of Commerce
 5. Seguin Heritage Museum
 6. Guadalupe County Fair Association
 7. Seguin LULAC Council #682
 8. Seguin Area Chamber of Commerce
 9. Seguin Art League
 10. The Field of Huber Ranch
- Attachments:** [Civic organizations quarterly reports 033114](#)
[Occupancy Tax Quarterly reports for quarter ended March 31, 2014](#)
- c. [14-164](#) Resolution authorizing the City Manager to execute an interlocal purchasing agreement between the City of Seguin and the City of Fort Worth, Texas for mutually beneficial cooperative purchasing - Susan Caddell, Director of Finance
- Attachments:** [Memo to City Council](#)
[Resolution Approving interlocal agreement with Fort Worth](#)
[COOPERATIVE PURCHASING AGREEMENT City of Seguin after City Attorney](#)
- d. [14-148](#) Award of Bid -Brush Truck from Grande Ford through Buyboard Cooperative Purchasing Agreement - Dale Skinner, Fire/EMS Chief
- Attachments:** [Memo-Council-Brush Truck 2014](#)
[Seguin Brush Truck Proposal 4-22-14](#)
[Skeeter Type 5 Step-Side, Lifted, Seguin FD, 4-21-14](#)

- e. [14-160](#) Resolution of the City Council of Seguin, Texas authorizing the City Manager to pursue "LEED" certification for the library building project - Doug Faseler, City Manager
Attachments: [cc050114](#)
[LEED Info.pdf](#)
[LEED Resolution](#)
[LEED Scoring](#)
[LEED Fee Schedule \(2\)](#)
- f. [14-154](#) Resolution authorizing the City Manager to negotiate a contract with Quorum for architectural designs, needs assessment, and site location for a new Animal Services facility - Kevin Kelso, Police Chief
Attachments: [14-008 Contract for Architect Negotiation](#)
[Resolution approving Quorum Architects to design a new animal services facility](#)
[2014 animal quorum proposal](#)
- g. [14-076](#) Resolution authorizing the City Manager to execute a contract with Klotz & Associates for engineering and design services of the College/Cedar Streets Sidewalk Network Expansion Program and the Jefferson Street Sidewalk Network Expansion Program as part of the Texas Department of Transportation Enhancement Program - Joe Ramos, City Engineer
Attachments: [Memo to Council - TEP Engineering Services Award 05062014](#)
[Resolution approving a professional services agreement - Klotz - STEP Sidewalk](#)
[Klotz Proposal Seguin TEP Sidewalk Project 04_30_14](#)
- h. [14-161](#) Ordinance on first reading amending Appendix A, Subdivisions of the City of Seguin Code of Ordinances By adding Section 4 Guarantee of Performance for Public Improvements to Article III, Plat Submittal, including Procedural Provisions; providing for a Severability Clause; Providing an Effective Date; and authorizing City Staff to prepare this Ordinance for submission as a supplement to the Code of Ordinances for Submission as a Supplement to the Code of Ordinances - Andy Quittner, City Attorney
Attachments: [Council Memorandum - Financial Security for Public Improvements](#)
[Ordinance Amending Subdivision Ordinance to add Surety Requirements for Pu](#)
- i. [14-149](#) Resolution approving a five-year contract with Springs Hill Water Supply Corporation for Billing Services for sewer service provided by the City of Seguin to Springs Hill customers - Rick Cortes, Assistant City Manager
Attachments: [Springs Hill billing contract renewal Council Memo 2014 05.06.14](#)
[Resolution approving billing services contract with Springs Hill](#)
[Springs Hill Contract for Billing 05.06.14](#)

- j. [14-155](#) Public hearing and Ordinance on first reading adopting the Drought Contingency Plan and Water Emergency Response Plan by amending Chapter 102, Utilities, Article VII, Emergency Water Demand Management Plan to update the plan to cover drought contingencies and to set operationally relevant stage triggers; providing for publication of this ordinance; providing a severability clause; providing for an effective date; and authorizing city staff to prepare this ordinance for submission as a supplement to the Code of Ordinances - Emery Gallagher, Water & Wastewater Director
Attachments: [2014 Drought Contingency and Water Emergency Response Plan Council Mem](#)
[2014 Drought Contingency and Water Emergency Response Ordinance](#)
- k. [14-156](#) Resolution of the City Council adopting the 2014 Water Conservation Plan for the City of Seguin - Emery Gallagher, Water & Wastewater Director
Attachments: [Adoption of the 2014 Water Conservation Plan](#)
[Resolution adopting 2014 Water Conservation Plan 05.06.14](#)
[Water Conserv Plan 2014 05.06.14](#)
- l. [14-166](#) Ordinance on first reading amending Section 102-281 of the Seguin Code of Ordinances to update the City's Water Conservation Plan; providing for publication; providing for a severability clause; providing for an effective date; and authorizing city staff to prepare this Ordinance for submission as a supplement to the Code of Ordinances. - Rick Cortes, Assistant City Manager
Attachments: [Adoption of the 2014 Water Conservation Plan](#)
[2014 Water Conservation Plan Ordinance](#)
- m. [14-153](#) Ordinance on first reading authorizing the abandonment of the City's interest in street right-of-way running from Park to Bruns Streets and lying between East Elm and Ireland Streets; authorizing the issuance of a quit claim deed to the City's interest in said alley that returns the property measured from the centerline of the right of way to the adjoining properties; the cancellation of license agreements to use portions of said alley; and authorizing the city manager to execute all necessary documents - Andy Quittner, City Attorney
Attachments: [Council Memorandum - Abandon Unamed Street ROW](#)
[Ordinance to Abandoning Alley ROW](#)
[Park to Bruns Alley](#)
[Deed-release unnamed street row](#)

9. **Boards and/or Committee Appointments - Mayor Don Keil**

- a. [14-152](#) Guadalupe Regional Medical Center
Attachments: [GRMC Board Memo.4-25-14](#)
- b. [14-172](#) Seguin Economic Development Corporation
Attachments: [Council.SEDC Koenig](#)
- c. [14-171](#) Unified Code Task Force
Attachments: [Council.UDC Task Force.Sharp](#)

10. Acknowledgment of Bills

11. Executive Session

In accordance with Texas Government Code, Subchapter D, Section 551, the City Council may convene in a closed session to discuss any of the following items, any final action or vote taken will be in public:

- a. [13-048](#) Deliberation regarding Real Property in accordance with Section 551.071 and 551.072 - Doug Faseler, City Manager
- b. [13-094](#) Deliberation and Consultation with attorneys regarding Geronimo Creek Phase IV Project, litigation involving KIVA, Inc. and contemplation of litigation and settlement with First National Insurance Co., in accordance with Section 551.071 - Jeff Chapman, Special Counsel and Andy Quittner, City Attorney

12. Adjournment

CERTIFICATE

I certify that the above notice of meeting was posted in the display case at the front of the Municipal Building, 210 E. Gonzales Street of the City of Seguin, Texas on the 2nd day of May 2014 at 10:00 a.m.

Naomi Manski
City Manager's Office

The City of Seguin is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at (830) 401-2468 at least 48 hours in advance. This meeting site is accessible to disabled persons as there are two (2) parking spaces reserved for the disabled on the east side of the Municipal Building.