



It's real.

City of Seguin

210 E. Gonzales Street
Seguin TX, 78155

Public & Virtual Meeting Agenda

City Council

Tuesday, November 21, 2023

5:30 PM

Council Chambers

The City Council Meeting can be viewed live at:
https://cityofseguintx.granicus.com/MediaPlayer.php?publish_id=03db7594-9025-4bdd-9527-347b0a30b861

1. **Call to Order**
2. **Invocation - Council Member Bill Keller**
3. **Pledge of Allegiance/Salute to the Texas Flag**
4. **Roll Call**
5. **Hearing of Residents:**
Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Due to the Open Meetings Act discussions on matters not on the agenda are not allowed, therefore discussion shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting; 4) For the record, please state your name and address before speaking.
6. **Presentation**
 - a. [23-500](#)
Seguin - Springs Hill Water Supply Corporation CCN Transfer Area Phase 1 Update - Timothy Howe, Director of Water / Wastewater Utilities
Attachments: [Council Memo - 11-21-2023](#)
[T. Howe - Council PowerPoint 11-21-2023](#)
[New Customer Welcome Letter](#)
7. **Consent Agenda**

a. [23-498](#)

City Council Minutes of November 7, 2023

Attachments: [CC Meeting Minutes November 7, 2023](#)

b. [23-492](#)

Ordinance on second and final reading amending the City of Seguin's Unified Development Code Sections 3.3.5 Historic Districts and Landmarks; providing for publication of this ordinance; providing a severability clause; providing for an effective date; and authorizing city staff to prepare this ordinance for submission as a supplement to the Seguin Code of Ordinances

Attachments: [Council Memo, Penalties and Enforcement.docx](#)

[New Braunfels](#)

[Paris](#)

[Plano](#)

[Fredericksburg](#)

[Georgetown](#)

[Ordinance Amending Procedures for Certificate of Appropriateness-revised.doc](#)

c. [ZC](#)
[16-23_CC](#)

Ordinance on second and final reading to consider a Zoning Change from Zero Lot Line (ZL) to Multi-Family High Density (MF-3) for a property located at 920 W. San Antonio Avenue, Property ID: 166892 (ZC 16-23)

Attachments: [Staff Memo ZC 16 23](#)

[ZC 16-23 Planning Commission Report and agenda packet_pc](#)

[ZC 16-23 Ordinance](#)

[ZC16-23_ExhibitA_CC](#)

d. [23-490](#)

Ordinance on second and final reading amending the Fiscal Year 2024 General Fund Budget of the City of Seguin, Texas; and declaring an effective date

Attachments: [Playscape, MHO, Bulletproof vest memo](#)

[GF Playscape, MHO, Bulletproof vest](#)

e. [23-491](#)

Ordinance on second and final reading amending the Fiscal Year 2024 Special Revenue Fund Budget of the City of Seguin, Texas; and declaring an effective date

Attachments: [SRF Playscape and Bulletproof vest](#)

f. [23-497](#)

Resolution authorizing the sale of surplus property in accordance with the City's Disposal of Assets Policy; and declaring an effective date - Clarence Smith, Director of Electric Utilities

Attachments: [Council Memo - 11-21-2023](#)

[Resolution. 11-21-2023.doc](#)

g. [23-514](#)

Resolution of the City Council for the City of Seguin, Texas, authorizing the submission of a Community Development Block Grant - Mitigation Project as part of the Regional Mitigation Program application to the General Land Office (GLO); and authorizing the City Manager to act as the City's executive officer and authorized representative in all matters pertaining to the City's participation in the Community Development and Revitalization program.-Kathy Wood, Grant Administrator.

Attachments: [11-21-2023 City Council MEMO to Submit GLO MOD application](#)
[11-21-23 City Council RESOLUTION to submit GLO MOD application](#)

h. [23-499](#)

Check Report: November 6, 2023 through November 17, 2023

Attachments: [Check Report \(6\)](#)

8. Action Items - Discussion and Possible Motion to Approvea. [23-508](#)

Resolution authorizing the purchase of a grapple truck for Public Works from Cavender Grande Ford in the amount of \$243,836.00; and declaring an effective date - John Donnelly, Public Works Director

Attachments: [2023 11 21 MEMO TO COUNCIL GRAPPLE TRUCK](#)
[SeguinFordGrappleTruck11623](#)
[Resolution\(Grapple.Truck\)\(Cavender.Grande.Ford\)](#)

b. [23-511](#)

Resolution authorizing the City Manager to amend a professional services contract with Pape-Dawson Engineers by the amount of \$36,953 for Cordova Road Widening Project of the AAMPO STBG Grant; and providing an effective date - Melissa Reynolds, P.E., CFM - Director of Engineering & Capital Projects

Attachments: [2023-11-21 Memo PD Cordova CO1](#)
[2023-11-21 PD Cordova Change Order 1 Resolution](#)
[231027a5 \(P4734-23\) SA ASR 1 12775-00 R1](#)

c. [23-510](#)

Resolution authorizing the City Manager to amend a professional services contract with Pape-Dawson Engineers by the amount of \$73,225 for Cordova Road Widening Project of the AAMPO STBG Grant; and providing an effective date - Melissa Reynolds, P.E., CFM & Director of Engineering & Capital Projects

Attachments: [2023-11-21 Memo PD Cordova CO2](#)
[2023-11-21 PD Cordova Change Order 2 Resolution](#)
[231106c2 \(P4855-23\) SA ASR 2 12775-00 R1](#)

d. [23-509](#)

Board Appointments - Mayor Donna Dodgen

- a. Animal Services Advisory Board
- b. Building & Standards Commission
- c. Golf Advisory Board
- d. Library Advisory Board
- e. Parks & Recreation Advisory Board
- f. Planning & Zoning Commission
- g. Seguin Economic Development Corporation

Attachments: [Council.Appointments.November2023](#)

9. **Closed Session**

In accordance with Texas Government Code, Subchapter D, Section 551, the City Council may convene in a closed session to discuss any of the following items, any final action or vote taken will be in public:

a. [23-517](#)

EXECUTIVE/CLOSED SESSION MEETING - An executive/closed session meeting will be held pursuant to sessions 551.071(2) and 551.072 of the Texas Government Code (consultation with attorney and deliberation regarding property negotiations) for the City Council to deliberate and/or consult with and seek advice from its attorney(s) regarding approximately 5 acres of land along FM 466 within the corporate limits of the City of Seguin - Steve Parker, City Manager

10. **Adjournment****CERTIFICATE**

I certify that the above notice of meeting was posted in the outside display case at the front of the Municipal Building, 210 E. Gonzales Street of the City of Seguin, Texas on the 17th day of November 2023 at 4:00 p.m.

**Naomi Manski
City Secretary**

The City of Seguin is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at (830) 401-2468 at least 48 hours in advance. This meeting site is accessible to disabled persons.