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City of Seguin

210 E. Gonzales Street
Seguin TX, 78155

Public & Virtual Meeting Agenda

City Council

Tuesday, November 7, 2023

5:30 PM

Council Chambers

The City Council Meeting can be viewed live at:
https://cityofseguintx.granicus.com/MediaPlayer.php?publish_id=5e23b4e5-a862-4310-9852-8ef88a810c0d

1. **Call to Order**
2. **Invocation - Council Member Sonia Mendez**
3. **Pledge of Allegiance/Salute to the Texas Flag**
4. **Roll Call**
5. **Hearing of Residents:**
Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Due to the Open Meetings Act discussions on matters not on the agenda are not allowed, therefore discussion shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting; 4) For the record, please state your name and address before speaking.
6. **Presentation**
 - a. [23-496](#)

Certificate of Recognition presented to Houston Larson for serving as Seguin's Perk Your Park spokesperson while the city competed for a Niagara Bottling Perk Your Park Grant - Mayor Donna Dodgen

Attachments: [Certificate of Recognition \(3\)](#)

b. [23-494](#)

Presentation and discussion on the Noise Ordinance - Jason Brady, Police Chief and Mike McCann, Lieutenant

Attachments: [Council Noise Ord Presentation \(1\)](#)

[NDIS ORD Reports 20231026](#)

[Central Park NDIS Calls Map and Cases 2019 to 10152023](#)

c. [23-493](#)

Wells Fargo Building Revitalization Project Update - Josh Schneuker, Director of Economic Development

6a. **Closed Session**

In accordance with Texas Government Code, Subchapter D, Section 551, the City Council may convene in a closed session to discuss any of the following items, any final action or vote taken will be in public:

a. [23-495](#)

EXECUTIVE/CLOSED SESSION MEETING - An executive/closed session meeting will be held pursuant to Sections 551.071(2) and 551.072 of the Texas Government Code (consultation with attorney and deliberation regarding property negotiations) for the City Council to deliberate and/or consult with and seek advice from its attorney(s) regarding the purchase, exchange, lease, and/or value of real property located at or near 101 E. Nolte Street, Seguin, Texas - Steve Parker, City Manager

7. **Adjourn from Closed Session and Reconvene into the Regular City Council Meeting****8.** **Consent Agenda****a.** [23-474](#)

City Council Minutes of October 17, 2023

Attachments: [CC.MeetingMinutes October 17, 2023](#)

- b. [23-464](#) Ordinance on second and final reading to the proposed Seguin Stormwater Criteria Manual; various amendments to the City of Seguin's Unified Development Code (UDC) Chapters 1, 2, 3, 4, 5, and 7 related to the Stormwater Criteria Manual as approved by the Planning & Zoning Commission; and amendments to Seguin's City Code of Ordinances Chapters 22, 54, 90, and 102 also related to the Stormwater Criteria Manual proposed for adoption

Attachments: [Seguin Stormwater Criteria Manual \(Public Comment Draft\) - Revised 10-11-23](#)
[3_UDC_Proposed_SWCM_Amendments_Final](#)
[CH 22-403. Standards for gas well drilling and production](#)
[CH 54 Floods](#)
[CH 90 Streets, Sidewalks and other public places](#)
[CH 102 ARTICLE V. Municipal Stormwater Utility System](#)
[Memo_2023-10-17_SWCM & Updates](#)
[Ordinance Chapter 22](#)
[Ordinance Chapter 54](#)
[Ordinance Chapter 90](#)
[Ordinance Chapter 102](#)

- c. [23-483](#) Resolution of the City Council of the City of Seguin, Texas authorizing the City Manager to enter into an Agreement with CourTex Construction, Inc. regarding a BuyBoard quote in the amount of \$54,300 to resurface the six existing asphalt tennis courts at Max Starcke Park West located at 600 River Drive West; and declaring an effective date - Jack Jones, Director of Parks and Recreation

Attachments: [Memo regarding the resurfacing of the tennis courts](#)
[Max Starcke Park resurfacing for 6 tennis courts](#)
[Resolution \(CourTex Construction\)\(Max.Starcke.Park.West\)](#)

- d. [23-473](#) Resolution authorizing the City Manager to execute a purchase order in the amount of \$66,300.50 for Dell rugged laptops and tablets; and declaring an effective date - Shane McDaniel, Chief Information Officer

Attachments: [IT Memo - 2023 Dell rugged laptop refresh](#)
[2023 Dell rugged laptop refresh](#)
[Resolution \(Dell.Rugged.Laptops\)](#)

e. [23-488](#)

Resolution authorizing the City Manager to execute a purchase order in the amount of \$72,393.90 to upgrade city firewalls - Shane McDaniel, Chief Information Officer

Attachments: [IT Memo - City firewall upgrade](#)
[2023 city firewall upgrade quote](#)
[Resolution \(Upgrade.Firewalls\)](#)

f. [23-489](#)

Resolution authorizing the City Manager to execute a purchase order in the amount of \$81,874 for citywide Microsoft renewal and license expansion - Shane McDaniel, Chief Information Officer

Attachments: [IT Memo - Microsoft renewal and license expansion](#)
[BC MS Renewal Quote Oct 2023](#)
[Resolution \(Renew.Expand.Microsoft\)](#)

g. [23-476](#)

Resolution approving an Interlocal Agreement between the City of Seguin and Guadalupe County for the provision of fire services in the unincorporated area of Guadalupe County; and assistance to Local Volunteer Fire Departments in those areas; and declaring an effective date - Dale Skinner, Fire/EMS Chief

Attachments: [Council Memo Interlocal Agreement Guadalupe County FY24](#)
[Guadalupe County Seguin ILA Fire Emergency Services FY2024](#)
[Exhibit A](#)
[Exhibit B](#)
[Resolution.ILA.GuadCo.Fire.Protection.Services](#)

h. [23-457](#)

Resolution authorizing the purchase of a Ford Med Duty Truck with Brush Dump Body from Cavender Grande Ford; and declaring an effective date - John Donnelly, Director of Public Works

Attachments: [2023 11 07 MEMO TO COUNCIL Ford Med Duty Truck W Brush Dump Body](#)
[Cavender Ford Quote Ford Med Duty Truck w Brush Dump Body](#)
[Resolution\(Brush.Truck\)\(Cavender.Grande.Ford\)](#)

i. [23-469](#)

Resolution of the City of Council for the City of Seguin, Texas, authorizing the submission of a grant application in response to Alamo Area Council of Governments (AACOG) for a Regional Solid Waste Grants program; authorizing the City Manager in all matters related to the application; and pledging that if a grant is received the City of Seguin will comply with the grant requirements of the Alamo Area Council of Governments (AACOG), the Texas Commission on Environmental Quality (TCEQ) and the State of Texas - Justice Holmes, Grant Specialist

Attachments: [11-07-23 City Council MEMO to submit HHW grant application](#)
[11-07-23 City Council RESOLUTION to submit HHW grant application](#)

j. [23-475](#)

Check Report: October 16, 2023 through November 3, 2023

Attachments: [Check Report \(5\)](#)

9. Action Items - Discussion and Possible Motion to Approvea. [23-470](#)

Resolution to award the bid for the construction of the Geronimo Creek Wastewater Treatment Plant Expansion, the Walnut Branch Sanitary Sewer Lift Station, the abandonment of the Walnut Branch Wastewater Treatment Plant, and the installation of fiber optic cable to include complete project startup to PLW Waterworks, LLC in the amount of \$179,584,530.38; and declaring an effective date - Timothy J. Howe, Director - Water/Wastewater Utilities

Attachments: [Council Memo - 11-7-2023](#)
[Resolution 11-7-2023](#)
[Bid Award Recommendation - Seguin Geronimo Creek WWTP Expansion](#)
[Bid Tab](#)

b. [23-480](#)

Resolution renewing the Indefinite Delivery, Indefinite Quantity (IDIQ) contract with Westhill Paving, Inc., in an amount not to exceed \$500,000.00, for utility trench repairs - John Donnelly, Director of Public Works

Attachments: [2023 11 07 MEMO TO COUNCIL RENEW IDIIQ for UTILITY REPAIRS](#)
[Resolution\(West.Hill.Paving\)](#)

- c. [23-492](#) Public Hearing and Ordinance on first reading amending the City of Seguin's Unified Development Code Sections 3.3.5 Historic Districts and Landmarks; providing for publication of this ordinance; providing a severability clause; providing for an effective date; and authorizing city staff to prepare this ordinance for submission as a supplement to the Seguin Code of Ordinances - Kyle Kramm, Main Street & CVB Director/HPO
Attachments: [Council Memo, Penalties and Enforcement.docx](#)
[New Braunfels](#)
[Paris](#)
[Plano](#)
[Fredericksburg](#)
[Georgetown](#)
[Ordinance Amending Procedures for Certificate of Appropriateness-revised.doc](#)
- d. [23-479](#) Resolution accepting the donation of a public art project from the Leadership Seguin Class of 2023-2024 - Kyle Kramm, Main Street & CVB Director/HPO
Attachments: [Council Memo - Donation of Public Art Project.docx](#)
[Leadership Seguin 2024 Presentation for Parks & City Council](#)
[Resolution - Donation of Leadership Seguin Project.docx](#)
- e. [23-486](#) Resolution of the City Council of the City of Seguin, Texas authorizing the City Manager to enter into an Agreement with Play & Park Structures of Southern Texas regarding the BuyBoard quote in the amount of \$644,093.96 for the purchase and installation of an inclusive playground at Max Starcke Park East; and declaring an effective date - Jack Jones, Director of Parks and Recreation
Attachments: [Memo regarding constructing a new playscape at Max Starcke Park East](#)
[Max Starcke Park East Playscape 2D Overview](#)
[Max Starcke Park East Playscape Aerial Overview](#)
[Temple Trolley](#)
[Double Flying Saucer Swing](#)
[A Maze 4 Panel Fun Station](#)
[Swing Shade](#)
[Roundabout and Four4all Rocker](#)
[Horizontal S Loop Ladder and Inclusive Orbit](#)
[Orchestra](#)
[Vortex Station](#)
[Resolution \(Play&Park\)\(Max.Starcke.Park.East\)](#)

- f. [23-487](#) Resolution authorizing the City Manager to execute change order number 2 in the amount of \$68,522.94 for emergency repairs associated with a waterline break near Max Starcke Park and Austin Street; and change order number 3 in the amount of \$273,443.23 for remove and replace sanitary sewer instead of doing CIPP as bid, to D&D Contractors, Inc. for Milam Street Reconstruction Project; and declaring an effective date - Melissa Reynolds, P.E., MPA, CFM - Director of Engineering & Capital Projects
- Attachments:** [2023-11-07 Memo Milam Street CO 2 and 3](#)
[Change Order No. 2 - Austin Repair](#)
[Change Order No. 3 - CIPP vs Open Cut SS](#)
[Resolution Milam Street CO 2 and 3](#)
- g. [23-478](#) Ordinance on first reading amending the Seguin Code of Ordinances Chapter 98-107, No parking zones by adding no parking zones on the east side of Jay Road from the westbound IH-10 Frontage Road; providing for publication of this Ordinance; providing a severability clause; providing for an effective date; and authorizing city staff to prepare this ordinance for submission as a supplement to the code of ordinances - Melissa Reynolds, P.E., CFM - Director of Engineering & Capital Projects
- Attachments:** [2023-11-07 Memo Jay Road No Parking](#)
[2023-11-07 Jay Road No Parking Ordinance](#)
- h. [ZC](#)
[16-23 CC](#) Public hearing and Ordinance on first reading to consider a Zoning Change from Zero Lot Line (ZL) to Multi-Family High Density (MF-3) for a property located at 920 W. San Antonio Avenue, Property ID: 166892 (ZC 16-23)-Pamela Centeno, Director of Planning and Codes
- Attachments:** [Staff Memo ZC 16_23](#)
[ZC 16-23 Planning Commission Report and agenda packet_pc](#)
[ZC 16-23 Ordinance](#)
[ZC16-23 ExhibitA CC](#)
- i. [23-484](#) Resolution of the City Council of Seguin, Texas accepting the Petition for Release from the City's Extraterritorial Jurisdiction filed by Jessica Gardner for a property in Guadalupe County (Property ID 65989) and granting the request for Release effective the date of the passing of this Resolution - Pamela Centeno, Director of Planning & Codes
- Attachments:** [Staff Memo_ETJ Release Request from Gardner](#)
[Resolution Release Gardner](#)
[Petition Release Gardner](#)

j. [23-485](#)

Resolution of the City Council of Seguin, Texas accepting the Petition for Release from the City's Extraterritorial Jurisdiction filed by David Lorenz and Tammy Lorenz for two properties in Guadalupe County (Property ID's 66025 & 66026) and granting the request for Release effective the date of the passing of this Resolution - Pamela Centeno, Director of Planning & Codes

Attachments: [Staff Memo ETJ Release Request from Lorenz](#)
[Resolution Release_Lorenz](#)
[Petition Release_Lorenz](#)

k. [23-482](#)

Election of Mayor Pro Tem - Mayor Donna Dodgen

Attachments: [Mayor Pro Tem.Carter.11-7-2023](#)

l. [23-481](#)

Resolution approving agreements between the City of Seguin and the following organizations that receive financial appropriation in the FY2024 Hotel Occupancy Tax Funding - Susan Caddell, Director of Finance

- a. Seguin Conservation Society
- b. Mid-Texas Symphony
- c. Teatro de Artes de Juan Seguin
- d. Seguin-Guadalupe County Hispanic Chamber of Commerce
- e. Seguin Heritage Museum
- f. Guadalupe County Fair Association
- g. Seguin LULAC Council #682
- h. Seguin Art League
- i. The Fields of Huber Ranch, LLC

Attachments: [City Council memo on agreements 2024](#)
[Resolutions and Agreements](#)

m. [23-490](#)

Ordinance on first reading amending the Fiscal Year 2024 General Fund Budget of the City of Seguin, Texas; and declaring an effective date - Susan Caddell, Director of Finance

Attachments: [Playscape, MHO, Bulletproof vest memo](#)
[GF Playscape, MHO, Bulletproof vest](#)

n. [23-491](#)

Ordinance on first reading amending the Fiscal Year 2024 Special Revenue Fund Budget of the City of Seguin, Texas; and declaring an effective date - Susan Caddell, Director of Finance

Attachments: [SRF Playscape and Bulletproof vest](#)

9. Closed Session

In accordance with Texas Government Code, Subchapter D, Section 551, the City Council may convene in a closed session to discuss any of the following items, any final action or vote taken will be in public:

a. [14-108](#)

Deliberate regarding Real Property and Economic Negotiations in accordance with Section 551.087, 551.071 and 551.072 - Steve Parker, City Manager

10. Adjournment**CERTIFICATE**

I certify that the above notice of meeting was posted in the outside display case at the front of the Municipal Building, 210 E. Gonzales Street of the City of Seguin, Texas on the 3rd of November 2023 at 3:40 p.m.

**Naomi Manski
City Secretary**

The City of Seguin is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at (830) 401-2468 at least 48 hours in advance. This meeting site is accessible to disabled persons.