

## MEMORANDUM

**To:** Mayor and City Council Members  
Steve Parker, City Manager

**From:** Justin Ramirez, IT Operations Manager

**Through:** Tim Howe, Director of Utilities  
Shane McDaniel, Chief Information Officer  
Rick Cortes, Deputy City Manager

**Date:** June 17, 2025

**Subject:** Resolution authorizing the purchase of City approved IP-based video management system and supporting network server for the West Booster Station water utility project

### Historical Background

The City's Information Technology Department has been working alongside the City's project implementation team involved with the new West Booster Station Water Utilities facility currently under construction. As part of the planning and risk assessment process, the need for video surveillance cameras to be strategically installed throughout the facility and a supporting video surveillance server to store camera recordings was identified to ensure ongoing protection of this critical facility. Rather than incorporating the procurement of video surveillance system materials into the contractor's scope of work, it was agreed that the City's Information Technology Department would manage the procurement and configuration of a supporting video surveillance server and video surveillance cameras, which will be installed to the City's specification through the West Booster Station contractor's scope of work. This decision was based on the need to ensure compatibility with the City's existing security infrastructure and to allow centralized control and future scalability.

### Action Requested

The goal of this request is to seek approval to move forward with the purchase of materials and software licensing for nine (9) IP-based video surveillance cameras and a supporting video surveillance server as part of the West Booster Station CIP initiative.

## **Procurement Methodology & Funding Source**

Central Technologies, Inc. has provided the City's Information Technology Department with a quote utilizing the BuyBoard Purchasing Cooperative contract in the amount of \$48,990.72 for the West Booster Station's video surveillance system mat and software licensing. BuyBoard is a national purchasing cooperative that complies with all State of Texas bidding requirements.

Funding for this project is provided through Utility Fund Certificates of Obligation.

## **Staff Recommendation**

Staff recommends approval awarding the bid to Central Technologies, Inc. for the sum of \$48,990.72 plus \$1009.28 in contingency for a not to exceed amount of \$50,000.00. I will be available to answer any questions at the June 17<sup>th</sup> meeting of City Council.

## **Attachments**

Central Technologies, Inc. Quote 021086 Version 1