



## MEMORANDUM

TO: Mayor and City Councilmembers  
Steve Parker, City Manager

FROM: Twila Wood, Purchasing Manager

DATE: November 3, 2020

RE: Purchase of Fleet Vehicles

Staff solicited competitive bids for the purchase of the following eight (8) Fleet vehicles authorized by the City's 2020-2021 Budget:

ITEM	BUDGET	BID	VENDOR
1/2 ton 4-door crew cab, 4x4, short bed Qty: 3 Electric Utilities	\$35,000 ea	\$32,975 ea	Caldwell Country Chevrolet
1/2 ton 4-door crew cab, 4x4, short bed Capital Projects/Engineering	\$42,000	\$32,975	Caldwell Country Chevrolet
1/2 ton extended cab, 4x2, short bed Planning/Codes	\$30,000	\$28,375	Caldwell Country Chevrolet
3/4 ton ext cab, 4x4, utility bed, lift gate Water Utilities- W/WW Maint	\$50,000	\$42,003.84	Griffith Ford
1 ton 4-door crew cab, 4x4, long bed Vehicle Maintenance	\$55,000	\$37,381.80	Griffith Ford
SUV, 4x4 Electric Utilities	\$35,000	\$27,845	Caldwell Country Chevrolet

Bids were received from four (4) vendors. A complete bid tabulation is attached indicating Caldwell Country Chevrolet of Caldwell, Texas submitted the lowest qualified bids for five (5) 1/2 ton pick-ups and the SUV. Griffith Ford of Seguin, Texas submitted the lowest qualified bid for a one-ton truck and by applying the City's local vendor preference policy, Griffith Ford is also the recommended vendor for a 3/4 ton truck.

Staff recommends approval of the bid awards as indicated.