

AN ORDINANCE AMENDING THE FISCAL YEAR 2023 GENERAL FUND BUDGET OF THE CITY OF SEGUIN, TEXAS.

NOW, THEREFORE, BE IT ORDAINED THAT THE FISCAL YEAR 2023 GENERAL FUND BUDGET OF THE CITY OF SEGUIN, TEXAS, IS AMENDED AS FOLLOWS:

General Fund

Amount	Increase:	Increase:
\$ 17,351	General Fund Finance Department Appraisal District 001-1200-322500	General Fund Non-Departmental Use of Fund Balance 001-9800-970000

Reason requested: To increase appropriation of the City's allocation to the Guadalupe County Appraisal District. The original budget was based upon the district's proposed budget and allocation.

Amount	Increase:	Increase:
\$ 1,000	General Fund Fire/EMS Telephone-Mobile Phone 001-1700-415200	General Fund Non-Departmental Use of Fund Balance 001-9800-970000

Reason requested: To increase appropriation to add another air card for the mobile data command unit in the Assistant Fire Chief's vehicle. This vehicle, when purchased did not include the computer or an air card. IT was able to repurpose a computer without an air card.

Amount	Increase:	Increase:
\$ 33,573	General Fund Fire/EMS Personal Protective Equipment 001-1700-617800	General Fund Non-Departmental Use of Fund Balance 001-9800-970000

Reason requested: To reappropriate funds for bunker gear ordered in FY22, but not received until FY23.

Amount	Increase:	Increase:
\$ 1,303	General Fund Fire/EMS Fire Prevention 001-1700-673000	General Fund Non-Departmental Use of Fund Balance 001-9800-970000

Reason requested: To reappropriate funds for equipment ordered in FY22, but not received until FY23.

Amount	Increase:	Increase:
\$ 250,000	General Fund Planning Professional Services 001-2100-320500	General Fund Non-Departmental Use of Fund Balance 001-9800-970000
Reason requested:	To increase appropriation for professional services for third party inspection services. Due to the rapid increase in the number of building permits issued for new homes last year, the City of Seguin has seen an unpredictable and unprecedented increase in daily inspections. To address this demand the City outsources third-party inspections for a portion of the inspections conducted.	

Amount	Increase:	Increase:
\$1,943,068	General Fund Intragovernmental Transfers Transfers to General Fund Capital Projects 001-9000-823600	General Fund Non-Departmental Use of Fund Balance 001-9800-970000
Reason requested:	To transfer funds to General Fund Capital Projects to fund additional projects or additional funding towards current projects included in the individual amendment requests.	

General Fund Capital Projects

Amount	Increase:	Increase:
\$ 30,000	General Fund Capital Projects Professional Services Document Scanning 036-9000-320500	General Fund Capital Projects Intragovernmental Transfers Transfers from General Fund 036-391010
Reason requested:	To increase appropriation for the Document Scanning project. In fiscal year 2019, the City began the process of scanning all our records in order to put them on a document management program. Each department is allowed access through this system to view all their records. Another \$30,000 will be allocated in the Utility Fund. This will allow the completion of this project prior to the current City Secretary's retirement.	

Amount	Increase:	Increase:
\$ 70,390	General Fund Capital Projects Repairs and Maintenance Streets Maintenance 036-9000-434400	General Fund Capital Projects Intragovernmental Transfers Transfers from General Fund 036-391010
Reason requested:	Each year, at the end of our fiscal year, staff looks to see if there are available funds that we may have left in our budget in the Streets Maintenance line item within the Public Works Department. This amount is then transferred to our General Fund Capital Projects Fund to allow us to appropriate additional funds towards our streets maintenance program. At the end of FY 2022, \$29,971 of funds remained. In addition, when City Council approved adding sales tax on residential utility services, they requested that these funds be allocated to streets maintenance. The sales tax collection on residential utilities from the City, Centerpoint and GVEC for FY22 was \$240,419. There is already \$200,000 budgeted as transfers to General Capital Projects Fund. With this taken into consideration, an additional \$70,390 will be transferred.	

Amount	Increase:	Increase:
\$ 96,800	General Fund Capital Projects Rental Fleet Leases 036-9000-444000	General Fund Capital Projects Intragovernmental Transfers Transfers from General Fund 036-391010
Reason requested:	To provide funding for the Enterprise fleet lease payments for FY24. This includes current payments plus new fleet obtained in FY24.	

Amount	Increase:	Increase:
\$ 43,000	General Fund Capital Projects Improvements other than Buildings Bauer Park 036-9000-703000	General Fund Capital Projects Local Grants and Contributions Miscellaneous Grants and Donations 036-339001
Reason requested:	To appropriate additional funds toward Bauer Park from donations received from Guadalupe County MHMR, Niagra and Caterpillar.	

Amount	Increase:	Increase:
\$ 4,000	General Fund Capital Projects Mach. & Equip.-Office Bluebeam Revu Upgrades 036-9000-706100	General Fund Capital Projects Intragovernmental Transfers Transfers from General Fund 036-391010
Reason requested:	To appropriate funds for the upgrade to this software. This is an engineering software that allows departments access to edit plans within our Energov system. An additional \$4,000 will be included in Utility Fund mid-year amendments.	

Amount	Increase:	Increase:
\$ 5,000	General Fund Capital Projects Machine & Equipment-Small Equipment Security Cameras 036-9000-706500	General Fund Capital Projects Intragovernmental Transfers Transfers from General Fund 036-391010
Reason requested:	To appropriate funds to purchase security cameras for the Public Works Warehouse. Late last year, one of the City's vehicles was stolen from the yard. An additional \$5,000 will be funded from the Utility Fund.	

Amount	Increase:	Increase:
\$ 425,000	General Fund Capital Projects Transportation-Vehicles Police Vehicles 036-9000-707100	General Fund Capital Projects Intragovernmental Transfers Transfers from General Fund 036-391010
Reason requested:	To provide funding for the lease payments and down payment for the police vehicles for FY24.	

Amount	Increase:	Increase:
\$ 33,693	General Fund Capital Projects Capital Lease Principal Zipper 036-9000-930000	General Fund Capital Projects Intragovernmental Transfers Transfers from General Fund 036-391010
\$ 2,139	General Fund Capital Projects Capital Lease Interest Zipper 036-9000-940000	General Fund Capital Projects Intragovernmental Transfers Transfers from General Fund 036-391010
\$ 25,529	General Fund Capital Projects Capital Lease Principal Tandem Wheel Roller 036-9000-930000	General Fund Capital Projects Intragovernmental Transfers Transfers from General Fund 036-391010
\$ 854	General Fund Capital Projects Capital Lease Interest Tandem Wheel Roller 036-9000-940000	General Fund Capital Projects Intragovernmental Transfers Transfers from General Fund 036-391010
\$ 33,541	General Fund Capital Projects Capital Lease Principal Motor Grader 036-9000-930000	General Fund Capital Projects Intragovernmental Transfers Transfers from General Fund 036-391010
\$ 1,122	General Fund Capital Projects Capital Lease Interest Motor Grader 036-9000-940000	General Fund Capital Projects Intragovernmental Transfers Transfers from General Fund 036-391010
Reason requested:	To provide funding for the principal and interest payments for all leased equipment for FY24.	
Amount	Increase:	Increase:
\$ 350,000	General Fund Capital Projects Mach. & Equip.-Heavy Equipment Pothole Patch Truck-Public Works 036-9000-706200	General Fund Capital Projects Intragovernmental Transfers Transfers from General Fund 036-391010
\$ 100,000	General Fund Capital Projects Mach. & Equip.-Heavy Equipment JD Loader Replacement-Public Works 036-9000-706200	General Fund Capital Projects Intragovernmental Transfers Transfers from General Fund 036-391010
\$ 180,000	General Fund Capital Projects Mach. & Equip.-Heavy Equipment 55HP Excavator-Public Works 036-9000-706200	General Fund Capital Projects Intragovernmental Transfers Transfers from General Fund 036-391010

\$ 240,000	General Fund Capital Projects Mach. & Equip.-Heavy Equipment Case Loader Replacement-Public Works 036-9000-706200	General Fund Capital Projects Intragovernmental Transfers Transfers from General Fund 036-391010
\$ 55,000	General Fund Capital Projects Mach. & Equip.-Heavy Equipment Distributor Oil Pot-Public Works 036-9000-706500	General Fund Capital Projects Intragovernmental Transfers Transfers from General Fund 036-391010
\$ 15,000	General Fund Capital Projects Transportation-Vehicles 4x4 Truck Enterprise Add-Ons-Fire/EMS 036-9000-707100	General Fund Capital Projects Intragovernmental Transfers Transfers from General Fund 036-391010
\$ 275,000	General Fund Capital Projects Transportation-Vehicles Brush Truck-Fire/EMS 036-9000-707100	General Fund Capital Projects Intragovernmental Transfers Transfers from General Fund 036-391010

Reason requested: Each year after staff receives the audit results, fund balance is reviewed to see whether any funds are available above the required three-months operating threshold. After other needed amendments are made, the unfunded capital equipment requested for the current fiscal year is reviewed. Staff was able to fund these additional equipment requests that were not able to be funded during the original budget process.

The Council finds that these budget adjustments are required because of changes and unforeseen conditions that could not have been anticipated in the original budget.

This ordinance shall become effective and applicable on the date of its approval and passage.

PASSED ON FIRST READING BY THE CITY COUNCIL OF THE CITY OF SEGUIN, TEXAS, on this the 21st day of March, 2023.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SEGUIN, TEXAS, on this the 4th day of April, 2023.

Donna Dodgen, Mayor

ATTEST:

Naomi Manski, City Secretary