



City of Seguin

210 E. Gonzales Street
Seguin TX, 78155

Meeting Minutes

City Council

Tuesday, May 17, 2016

5:30 PM

Council Chambers

1. **Call to Order**

2. **Invocation - Council Member Donna Dodgen**

3. **Pledge of Allegiance/Salute to the Texas Flag**

4. **Roll Call**

Present: 8 - Council Member Ernest Leal, Council Member Jeannette Crabb, Council Member Tomas V. Castellon, Council Member Fonda Mathis, Council Member Carlos Medrano, Council Member Phil Seidenberger, Council Member Donna Dodgen, and Council Member Mark Herbold

Presiding: 1 - Mayor Don Keil

5. **Hearing of Residents:**

Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting.

Citizen Comments

Kyle Kramm, Main Street Director, invited everyone to the Main Street downtown workshop to be held on June 2, 2016 at the Chop House from 5:30 pm to 8:30 pm.

Councilmember Jett Crabb invited everyone to the Badges, Bikes and Tykes event that is hosted by the City of Seguin Police and Fire Departments.

Councilmember Tomas Castellon thanked Kyle Kramm, Main St. Director, for his efforts on the new city logo. He reminded the public that everyone had an opportunity to voice their opinions during the process.

Mayor Don Keil stated that he has decided that he will run for another term for Mayor.

6. **Presentation**

- a. **16-146** Texas Department of Agriculture designating the City of Seguin as a

Certified Retirement Community - Commissioner Sid Miller, Texas
Department of Agriculture

Dan Hunter, Richard De Los Santos and Jamie McCool, representatives from the Texas Department of Agriculture, recognized and designated the City of Seguin as a Certified Retirement Community.

This Presentation was received and filed

b. [16-145](#)

Progressive Waste Solutions residential solid waste and recycling services -
Rick Cortes, Assistant City Manager

Rick Cortes, Assistant City Manager provided a status report on the services provided by Progressive Waste Solutions.

This Presentation was received and filed

7. **Consent Agenda**

A motion was made by Council Member Medrano, seconded by Council Member Dodgen, to approve the Consent Agenda. (Item 7f Councilmember Tomas Castellon abstained) The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

a. [16-148](#)

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The minutes were approved.

b. [ZC 13-16](#)

Ordinance on second reading to consider a Zoning Change from Commercial to Single-Family Residential for the property located at SH 46, Abstract 11, JD Clements Survey, approx. 3.9 out of 278.767 acres, Greenspoint Development (ZC 13-16)

This Zoning Ordinance was adopted.

Enactment No: ORD 2016-034

c. [ZC 14-16](#)

Ordinance on second reading to consider a Zoning Change from Single-Family Residential to Neighborhood Commercial for the property located at SH 46, Abstract 11, JD Clements Survey, approx. 8.32 out of 278.767 acres, Property ID 52815, Greenspoint Subdivision (ZC 14-16)

This Zoning Ordinance was adopted.

Enactment No: ORD 2016-035

d. [ZC 15-16](#)

Ordinance on second reading to consider a Zoning Change from Single-Family Residential to Commercial for the property located at SH 46, Abstract 11, JD Clements Survey, approx. 31.59 out of 278.767 acres, Property ID 52815, Greenspoint Subdivision (ZC 15-16)

This Zoning Ordinance was adopted.

Enactment No: ORD 2016-036

e. [ZC 16-16](#)

Ordinance on second reading to consider a Zoning Change from Retail to Neighborhood Commercial for the property located at 1052 Tabernacle, Lot 74 x 115, Block 63, River Addition, approx. 0.2048 acres, Property ID 38453 (ZC 16-16)

This Zoning Ordinance was adopted.

Enactment No: ORD 2016-037

f. [ZC 12-16](#)

Ordinance on second reading to consider a Zoning Change from Retail to Single-Family Residential 1 for the property located at 1728 N. Guadalupe St., Abstract 6, H Branch Survey, approx. 0.28 acres, Property ID 51547 (ZC 12-16)

This Zoning Ordinance was adopted. (Councilmember Tomas Castellon abstained)

Enactment No: ORD 2016-038

g. [16-137](#)

Ordinance on second reading amending the Seguin Code of Ordinances Chapter 90, Streets, Sidewalks, and other Public Places, Article IV, Excavations, Division 2, Permit, to add a new Section 90-117 to establish a minimum depth for the placement of utility lines in city right of way; providing for an effective date; providing a severability clause; and authorizing city staff to prepare this Ordinance for submission as a supplement to the Code of Ordinances

This Ordinance was adopted.

Enactment No: ORD 2016-039

8. **Action Items - Discussion and Possible Motion to Approve**

a. [16-147](#)

Quarterly reports for period ending March 31, 2016 for the following organizations that received Hotel Occupancy Tax Funding - Tracy Stalnaker, Assistant Director of Finance

- a. Seguin Conservation Society
- b. Mid-Texas Symphony
- c. Teatro de Artes de Juan Seguin

- d. Hispanic Chamber of Commerce
- e. Seguin Heritage Museum
- f. Guadalupe County Fair Association
- g. Seguin LULAC Council #682
- h. Seguin Area Chamber of Commerce
- i. Seguin Art League
- j. The Fields of Huber Ranch, LLC

A motion was made by Council Member Mathis, seconded by Council Member Herbold, that this Action Item be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

b. [16-153](#)

Resolution authorizing the City Manager to execute an Agreement for the use of the Seguin Events Complex between the City of Seguin, Texas and Buck Fever, Inc.; and declaring an effective date - Jack Jones, Director of Parks and Recreation

A motion was made by Council Member Crabb, seconded by Council Member Dodgen, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2016-057

c. [16-155](#)

Resolution authorizing the City Manager to execute an Agreement for the use of the Seguin Events Complex between the City of Seguin, Texas and Our Lady of Guadalupe Catholic Church; and declaring an effective date - Jack Jones, Director of Parks and Recreation

A motion was made by Council Member Dodgen, seconded by Council Member Leal, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2016-058

d. [16-151](#)

Resolution authorizing the City Manager to execute an Agreement for the use of the Seguin Events Complex between the City of Seguin, Texas and Guadalupe County Youth Livestock and Homemakers Show; and declaring an effective date - Jack Jones, Director of Parks and Recreation

A motion was made by Council Member Herbold, seconded by Council Member Castellon, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2016-059

e. [16-159](#)

Pilot Park Ranger Program to operate through the Labor Day Holiday at all City parks and trails- Jack Jones, Director of Parks and Recreation

Citizen Comments

Name: Beth Raetzsch

Address: 827 E. College

City: Seguin, Texas

She stated that she was supportive of the Pilot Park Ranger Program.

A motion was made by Council Member Dodgen, seconded by Council Member Medrano, that this Action Item be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

f. [16-150](#)

Public Hearing and Ordinance on first reading amending Chapter 82 of the Seguin Code of Ordinances, Section 82-101 Pole and Pole-Mounted Signs, and Section 82-98 Wall Signs, Providing for an effective date, publication and a severability clause, and authorizing staff to prepare this ordinance for submission as a supplement to the Code of Ordinances- Pamela Centeno, Director of Planning and Codes

The regular meeting was recessed and the public hearing was called to order.

Citizen Comments

Name: Jack Shanafelt, Owner of Sign Shop

Address: 1201 N. Vaughn Avenue

City: Seguin, Texas

He recommended that there be a 15 to 20 % embellishment for franchisees.

The public hearing was adjourned and the regular meeting was reconvened.

A motion was made by Council Member Crabb, seconded by Council Member Dodgen, that this Action Item be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: ORD 2016-040

g. [16-092](#)

Resolution approving the conversion of parallel parking on the 100 and 200 blocks of East Nolte, and the 300 block of South River to angled parking; declaring an effective date - Kyle Kramm, Main Street Program Director

A motion was made by Council Member Dodgen, seconded by Council Member Herbold, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2016-060

h. [16-142](#)

Ordinance on first reading establishing the lawful speed limit at 40 miles per hour on Rudeloff Road from FM 78 to Ridge Crest Drive; and establishing the lawful speed limit at 30 miles per hour on River Oak Drive from FM 725 to the north end of River Oak Drive; providing for penalties for violations thereof; providing for a severability clause; providing for an effective date; and providing for publication of ordinance - Michael Sharp, Engineer Associate

Sponsors: Mathis and Seidenberger

A motion was made by Council Member Dodgen, seconded by Council Member Seidenberger, that this Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: ORD 2016-041

i. [16-158](#)

Resolution of the City Council of the City of Seguin, Texas, approving the

Terms and Conditions of an Interlocal Agreement with Guadalupe County for reworking Link Road including the portion within the city limits; authorizing the City Manager to execute this agreement on behalf of the city; and declaring an effective date - Doug Faseler, City Manager

A motion was made by Council Member Crabb, seconded by Council Member Medrano, that this Resolution be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2016-061

j. [16-156](#)

Award of bid to Insource Technology Direct for network equipment and services contingent on USAC E-rate funding - Jacki Gross, Library Director

A motion was made by Council Member Herbold, seconded by Council Member Medrano, that this Action Item be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

k. [16-161](#)

Bid Award - Purchase of a Crematorium Unit for new Animal Services Facility - Kevin K. Kelso, Chief of Police

A motion was made by Council Member Crabb, seconded by Council Member Castellon, that this Action Item be approved. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

l. [16-139](#)

Ordinance on first reading amending the Seguin Code of Ordinances Chapter 102, Utilities, Article IV, Wastewater, by adding two new Sections to Division 3, Connections, that set out maintenance and repair for service lines; providing for an effective date; providing a severability clause; and authorizing city staff to prepare this ordinances for submission as a supplement tot he code of ordinances - Emery Gallagher, Director of Water/Wastewater Services

A motion was made by Council Member Dodgen, seconded by Council Member Mathis, that this Ordinance be approved on first reading. The motion carried by the following vote:

Presiding: 1 - Mayor Keil

Aye: 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: ORD 2016-042

9. Acknowledgment of Bills

This was acknowledged

a. [16-160](#)

Check Report 4-26-2016 through 5-10-2016

This Acknowledgement of Bills was approved

10. Executive Session

a. [13-048](#)

Deliberation regarding Real Property in accordance with Section 551.071 and 551.072 - Doug Faseler, City Manager

The regular meeting was recessed and the council went into Executive Session at 6:12 pm. The regular meeting reconvened at 6:21 pm.

11. Adjournment

There being no further business before the council the meeting adjourned at 6:21 pm.

Don Keil, Mayor

Thalia Patlan Stautzenberger, City Secretary