



# City of Seguin

210 E. Gonzales Street  
Seguin TX, 78155

## Meeting Agenda

### City Council

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Tuesday, May 17, 2016

5:30 PM

Council Chambers

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1. **Call to Order**
2. **Invocation - Council Member Donna Dodgen**
3. **Pledge of Allegiance/Salute to the Texas Flag**
4. **Roll Call**
5. **Hearing of Residents:**  
**Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting.**
6. **Presentation**
  - a. [16-146](#) Texas Department of Agriculture designating the City of Seguin as a Certified Retirement Community - Commissioner Sid Miller, Texas Department of Agriculture  
  
**Attachments:** [Memo-Certified Retirement Community Certification Presentation](#)
  - b. [16-145](#) Progressive Waste Solutions residential solid waste and recycling services - Rick Cortes, Assistant City Manager  
  
**Attachments:** [CC.Memo.SolidWaste.5-17-16 \(1\)](#)  
[ProgressiveMemo.4-1-2016](#)
7. **Consent Agenda**

- a. [16-148](#)  
City Council Minutes 5-3-2016 REGULAR  
**Attachments:** [City Council Minutes 5-3-2016 REGULAR](#)
- b. [ZC 13-16](#)  
Ordinance on second reading to consider a Zoning Change from Commercial to Single-Family Residential for the property located at SH 46, Abstract 11, JD Clements Survey, approx. 3.9 out of 278.767 acres, Greenspoint Development (ZC 13-16)  
**Attachments:** [Staff Memo Zoning Changes Greenspoint](#)  
[P&Z Commission & Staff Report for ZC 13-16](#)  
[ZC 13-16 Ordinance](#)  
[ZC1316 ExhibitA\\_CC](#)  
[Greenspoint Site Layout](#)
- c. [ZC 14-16](#)  
Ordinance on second reading to consider a Zoning Change from Single-Family Residential to Neighborhood Commercial for the property located at SH 46, Abstract 11, JD Clements Survey, approx. 8.32 out of 278.767 acres, Property ID 52815, Greenspoint Subdivision (ZC 14-16)  
**Attachments:** [Staff Memo Zoning Changes Greenspoint](#)  
[P&Z Commission & Staff Report for ZC 14-16](#)  
[Greenspoint Site Layout](#)  
[ZC 14-16 Ordinance](#)  
[ZC1416 ExhibitA\\_CC](#)
- d. [ZC 15-16](#)  
Ordinance on second reading to consider a Zoning Change from Single-Family Residential to Commercial for the property located at SH 46, Abstract 11, JD Clements Survey, approx. 31.59 out of 278.767 acres, Property ID 52815, Greenspoint Subdivision (ZC 15-16)  
**Attachments:** [Staff Memo Zoning Changes Greenspoint](#)  
[P&Z Commission & Staff Report for ZC 15-16](#)  
[Greenspoint Site Layout](#)  
[ZC1516 ExhibitA\\_CC](#)  
[ZC 15-16 Ordinance](#)

**e.**      [ZC 16-16](#)

Ordinance on second reading to consider a Zoning Change from Retail to Neighborhood Commercial for the property located at 1052 Tabernacle, Lot 74 x 115, Block 63, River Addition, approx. 0.2048 acres, Property ID 38453 (ZC 16-16)

**Attachments:**    [Staff Memo ZC 16 16](#)  
[P&Z Commission & Staff Report for ZC 16-16](#)  
[ZC 16-16 Ordinance](#)  
[ZC1616\\_ExhibitA\\_CC](#)

**f.**      [ZC 12-16](#)

Ordinance on second reading to consider a Zoning Change from Retail to Single-Family Residential 1 for the property located at 1728 N. Guadalupe St., Abstack 6, H Branch Survey, approx. 0.28 acres, Property ID 51547 (ZC 12-16)

**Attachments:**    [Staff Memo ZC 12 16](#)  
[P&Z Commission & Staff Report for ZC 12-16](#)  
[ZC 12-16 Ordinance](#)  
[ZC1216\\_ExhibitA\\_CC](#)

**g.**      [16-137](#)

Ordinance on second reading amending the Seguin Code of Ordinances Chapter 90, Streets, Sidewalks, and other Public Places, Article IV, Excavations, Division 2, Permit, to add a new Section 90-117 to establish a minimum depth for the placement of utility lines in city right of way; providing for an effective date; providing a severability clause; and authorizing city staff to prepare this Ordinance for submission as a supplement to the Code of Ordinances

**Attachments:**    [Council Memorandum - Ordinance establishing a minimum Utility Line Depth Ordinance setting depth for placement of utilities](#)

**8.**      **Action Items - Discussion and Possible Motion to Approve**

**a.** [16-147](#)

Quarterly reports for period ending March 31, 2016 for the following organizations that received Hotel Occupancy Tax Funding - Tracy Stalnaker, Assistant Director of Finance

- a. Seguin Conservation Society
- b. Mid-Texas Symphony
- c. Teatro de Artes de Juan Seguin
- d. Hispanic Chamber of Commerce
- e. Seguin Heritage Museum
- f. Guadalupe County Fair Association
- g. Seguin LULAC Council #682
- h. Seguin Area Chamber of Commerce
- i. Seguin Art League
- j. The Fields of Huber Ranch, LLC

**Attachments:** [Civic organizations quarterly reports 033116](#)  
[HOT Organizations' Reports for Qtr ended 033116](#)

**b.** [16-153](#)

Resolution authorizing the City Manager to execute an Agreement for the use of the Seguin Events Complex between the City of Seguin, Texas and Buck Fever, Inc.; and declaring an effective date - Jack Jones, Director of Parks and Recreation

**Attachments:** [Memo for Buck Fever 2016](#)  
[Resolution approving the Buck Fever Agreement for Events Complex](#)  
[Buck Fever Agreement](#)

**c.** [16-155](#)

Resolution authorizing the City Manager to execute an Agreement for the use of the Seguin Events Complex between the City of Seguin, Texas and Our Lady of Guadalupe Catholic Church; and declaring an effective date - Jack Jones, Director of Parks and Recreation

**Attachments:** [Memo for Our Lady of Guadalupe Catholic Church 2016](#)  
[Resolution approving Our Lady of Guadalupe Catholic Church for Events Comp](#)  
[OLG Agreement](#)

**d.** [16-151](#)

Resolution authorizing the City Manager to execute an Agreement for the use of the Seguin Events Complex between the City of Seguin, Texas and Guadalupe County Youth Livestock and Homemakers Show; and declaring an effective date - Jack Jones, Director of Parks and Recreation

**Attachments:** [Memo for Youth Show Agreement 2016](#)  
[Resolution approving Youth Show Agreement for Events Complex](#)  
[Youth Show Agreement - Final](#)

- e. [16-159](#) Pilot Park Ranger Program to operate through the Labor Day Holiday at all City parks and trails- Jack Jones, Director of Parks and Recreation  
**Attachments:** [cc.05102016](#)  
[park ranger memo](#)
- f. [16-150](#) Public Hearing and Ordinance on first reading amending Chapter 82 of the Seguin Code of Ordinances, Section 82-101 Pole and Pole-Mounted Signs, and Section 82-98 Wall Signs, Providing for an effective date, publication and a severability clause, and authorizing staff to prepare this ordinance for submission as a supplement to the Code of Ordinances- Pamela Centeno, Director of Planning and Codes  
**Attachments:** [Staff Memo\\_Sign Ord May 2016](#)  
[SignOrdRevision\\_May 2016](#)
- g. [16-092](#) Resolution approving the conversion of parallel parking on the 100 and 200 blocks of East Nolte, and the 300 block of South River to angled parking; declaring an effective date - Kyle Kramm, Main Street Program Director  
**Attachments:** [Memo - Parking Conversion in Downtown](#)  
[Resolution Converting Parallel Parking to Angle Parking](#)  
[100 Block E Nolte Parking](#)  
[200 Block East Nolte Parking](#)  
[300 Block South River Parking](#)
- h. [16-142](#) Ordinance on first reading establishing the lawful speed limit at 40 miles per hour on Rudeloff Road from FM 78 to Ridge Crest Drive; and establishing the lawful speed limit at 30 miles per hour on River Oak Drive from FM 725 to the north end of River Oak Drive; providing for penalties for violations thereof; providing for a severability clause; providing for an effective date; and providing for publication of ordinance - Michael Sharp, Engineer Associate  
**Sponsors:** Mathis and Seidenberger  
**Attachments:** [Memo to Council-Speed Reduction-River Oak Drive](#)  
[Memo to Council-Speed Reduction-Rudeloff Road](#)  
[Rudeloff Road and River Drive Speed Ordinance](#)

- i. [16-158](#)
- Resolution of the City Council of the City of Seguin, Texas, approving the Terms and Conditions of an Interlocal Agreement with Guadalupe County for reworking Link Road including the portion within the city limits; authorizing the City Manager to execute this agreement on behalf of the city; and declaring an effective date - Doug Faseler, City Manager
- Attachments:** [CC.Memo.LinkRd.5-12-16](#)  
[Interlocal Agreement with Guadalupe County for Link Road](#)  
[Inter-Local Agreement](#)  
[Exhibit A](#)
- j. [16-156](#)
- Award of bid to Insource Technology Direct for network equipment and services contingent on USAC E-rate funding - Jacki Gross, Library Director
- Attachments:** [Memo Insource Bid Award](#)  
[E-Rate Managed Hardware Scoring Matrix](#)  
[CDW-G E-Rate Managed Hardware Quote](#)  
[Gov Connection E-Rate Managed Hardware Quote](#)  
[Insource E-Rate Managed Hardware Quote](#)  
[Secure Designs E-Rate Managed Hardware Quote](#)
- k. [16-161](#)
- Bid Award - Purchase of a Crematorium Unit for new Animal Services Facility - Kevin K. Kelso, Chief of Police
- Attachments:** [16-027 Council Recommendation to Award Crematorium Bid to FC Industries](#)  
[Bid Tab - Crematorium](#)  
[Crematorium Unit](#)
- l. [16-139](#)
- Ordinance on first reading amending the Seguin Code of Ordinances Chapter 102, Utilities, Article IV, Wastewater, by adding two new Sections to Division 3, Connections, that set out maintenance and repair for service lines; providing for an effective date; providing a severability clause; and authorizing city staff to prepare this ordinances for submission as a supplement tot he code of ordinances - Emery Gallagher, Director of Water/Wastewater Services
- Attachments:** [Memo-Private Sanitary sewer service lines](#)  
[Ordinance-Sanitary Sewer svc lines](#)
9. **Acknowledgment of Bills**
- a. [16-160](#)
- Check Report 4-26-2016 through 5-10-2016
- Attachments:** [Check Report \(13\)](#)

**10. Executive Session**

*In accordance with Texas Government Code, Subchapter D, Section 551, the City Council may convene in a closed session to discuss any of the following items, any final action or vote taken will be in public:*

**a. [13-048](#)**

Deliberation regarding Real Property in accordance with Section 551.071 and 551.072 - Doug Faseler, City Manager

**11. Adjournment****CERTIFICATE**

I certify that the above notice of meeting was posted in the display case at the front of the Municipal Building, 210 E. Gonzales Street of the City of Seguin, Texas on the 13th day of May 2016 at 2:30 p.m.

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**Naomi Manski**  
**City Manager's Office**

The City of Seguin is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at (830) 401-2468 at least 48 hours in advance. This meeting site is accessible to disabled persons as there are two (2) parking spaces reserved for the disabled on the east side of the Municipal Building.