

MEMORANDUM

To: Mayor and City Council Members
Steve Parker, City Manager

From: Timothy J. Howe, Director – Water / Wastewater Utilities

Through: Rick Cortes, Deputy City Manager

Subject: Analysis of Water Supply Alternatives

Date: October 6, 2025

Historical Background

In July 2017, city staff occupied the newly constructed Utilities Operations Center located at 3027 N. Austin St. in Seguin Texas. The facility is a state-of-the-art facility, and staff continue their commitment to maintain the facility in a condition the City can be proud of. The entrance to the facility from Stremmel Rd. was intended for large vehicles and heavy equipment. However, the design of this entrance turned out to be inadequate and there has been repeated damage to the gate, the approach, and the electronic gate opening system as well as city and privately owned vehicles.

Action Requested

Consider the proposed professional service agreement submitted at the request of the City, by Ward, Getz, and Associates, LLC (WGA) to provide engineering services for an improved truck entrance for large utility vehicles off Stremmel Road. Scope of work includes:

1. Survey (Boundary and Topographical)
2. Civil, Landscape, Irrigation, and Electric Construction Documents
3. Bidding Support
4. Construction Phase Services

Staff Recommendation

Through this agreement, WGA will perform the tasks above on a lump sum basis for a \$130,000.00. This total includes \$3,885.00 in contingency monies. The funds are provided through utility fund capital projects. Staff recommends acceptance of this professional service proposal and will be available to answer any questions at the Tuesday, October 6, 2025, City Council Meeting.