



-Memorandum-

**Finance Department**

P. O. Box 591, Seguin, Texas 78156-0591  
Phone (830) 401-2450 Fax (830) 401-2499

**Date:** February 20, 2024

**To:** Seguin City Council  
Steve Parker, City Manager

**From:** Kathy I. Wood, Grants Administrator

**Subject:** Submittal of FY25 Local Border Security Program Grant

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The Office of the Governor, Public Safety Office, Homeland Security Grants Division is soliciting grant applications for the FY25 Local Border Security Program (LBSP) Grant.

The Police Department will be submitting a grant application in response to this solicitation. The grant application is for funding to provide overtime salaries and benefits to law enforcement officers. There are no required matching funds for this program, the grant amount will not exceed \$50,000. The grant project title is FY25 Local Border Security Program. This grant is available to law enforcement agencies located in one of the six DPS Joint Operations and Intelligence Centers Regions, including Guadalupe County.

The grant application requires an approved resolution from the City Council that contains the following:

1. Authorization for the submission of the application to the Public Safety Office (PSO) that clearly defines the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of the Authorized Official who is given the authority to apply for, accept, reject, alter or terminate a grant; and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to the Public Service Office.

Staff requests approval of the resolution to submit with the grant application.