

## Memorandum

**To:** Mayor and City Council Members  
Steve Parker, City Manager

**From:** Melissa Reynolds, P.E., MPA, CFM, City Engineer

**Through:** Rick Cortes, Deputy City Manager

**Subject:** Resolution of the City Council of the City of Seguin, Texas authorizing a contract amendment to the professional engineering services contract with Pape-Dawson Engineers for the Guadalupe Street GLO Drainage Project (a GLO CDBG-MIT Grant Project, Contract Number 22-085-008-D236) for construction phase services; authorizing the City Manager to execute contract amendments with providers; and declaring an effective date.

**Date:** July 1, 2025

### Historical Background

The City of Seguin was awarded a grant from the General Land Office for flood mitigation and infrastructure improvements in the amount of \$37,891,885.50. This grant is for construction of drainage improvements in the following four areas:

Walnut Branch – Phase I awarded 11/19/24, Phase II awarded 1/7/25

Mays Creek – Phase I awarded 3/4/25, Phase II pending construction of Phase I.

North Heideke – awarded 12/17/24

North Guadalupe – awarded 3/18/25

In December 2021, City Council awarded project related engineering services to Pape-Dawson Engineers. City Council authorized award of construction to E-Z Bel Contractors, Inc.

### Action Requested

Since the original engineering contract was awarded to Pape-Dawson Engineers, the scope of construction phase services has increased. During the design phase, additional work is required to accommodate appropriate drainage alignment, coordination with TxDOT, and replacement of water and wastewater systems. This contract amendment includes additional job site visits, construction administration, and construction materials and testing (CMT) for the increased construction duration associated with the Guadalupe Street GLO Drainage Project.

### Procurement Methodology & Funding Source

Funding for this project has been secured through bonds.

### Staff Recommendation

Staff recommends the contract amendment to the Pape-Dawson Engineers professional services contract be authorized in the amount of \$388,906.

### ATTACHMENT

1. 2025.07.01 Resolution Guadalupe Street PSA Amendment
2. North Guadalupe Construction Phase Services ASR