



**MEMORANDUM**

**TO:** Mayor and City Councilmembers  
Steve Parker, City Manager

**FROM:** Adam Ryals, Utility Warehouse Manager

**DATE:** March 30, 2022

**RE:** Purchase of Pad Mount Transformers Bid #TF-2022-16

Bids were solicited for the purchase of fifty-five (55) pad mount transformers as described on the attached bid tabulation for use by the City's Electric Utilities Department. Two (2) bids were received ranging from \$265,015.00 to \$266,340.00. KBS Electric Distributors submitted the lowest bid (\$265,015.00) but did not meet the City's specifications. Anixter Inc did however submit a bid that meets the City's specifications and has been awarded the bid for those reasons. Anixter has provided transformers numerous times in the past.

The transformers are being purchased for restocking purposes and for use on future projects. Due to extensive lead times, we are also trying to stay ahead of scheduled projects, so that we do not run the risk of not having the ability to provide power to new homes being built in our community.

Staff recommends approval.