

AN ORDINANCE AMENDING THE FISCAL YEAR 2023 UTILITY FUND BUDGET OF THE CITY OF SEGUIN, TEXAS.

NOW, THEREFORE, BE IT ORDAINED THAT THE FISCAL YEAR 2023 UTILITY FUND BUDGET OF THE CITY OF SEGUIN, TEXAS, IS AMENDED AS FOLLOWS:

Utility Fund

Amount	Increase:	Increase:
\$ 67,000	Utility Fund Water Plant Chemicals 002-5600-613300	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000
Reason requested:	To increase appropriation for chemicals due to unforeseen increase in cost of chemicals.	

Amount	Increase:	Increase:
\$ 20,000	Utility Fund Water/Wastewater Maintenance Overtime/On-Call 002-5700-112000	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000
Reason requested:	To increase appropriation for overtime due to numerous instances of contractor damage to service requiring overtime to restore service. Costs have been submitted to the City's Risk Manager in order to seek potential reimbursement.	

Amount	Increase:	Increase:
\$ 1,400	Utility Fund Water/Wastewater Maintenance Telephone-Mobile Phone 002-5700-415200	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000
Reason requested:	To increase appropriation to due to three new lift stations added. Each lift station is equipped with a wireless communication device that sends out an alarm when needed.	

Amount	Increase:	Increase:
\$ 30,000	Utility Fund Water/Wastewater Maintenance L&I Maint.-Lift Stations 002-5700-435700	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000
Reason requested:	To increase appropriation due to several unexpected equipment failures at lift stations. One of these failures included the Deer Circle lift station which had a pump fail.	

Amount	Increase:	Increase:
\$ 300,000	Utility Fund Water/Wastewater Maintenance Other Maintenance-Street Repairs 002-5700-435900	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000
Reason requested:	To appropriate funds for street repairs due to utility cuts. In February, City Council approved a contract with Westhill Paving, Inc. to provide an IDIQ contract for the street repairs due to open utility trenches and/or utility cuts.	

Amount	Increase:	Increase:
\$ 13,000	Utility Fund Water/Wastewater Maintenance Chemicals 002-5700-613300	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000
Reason requested:	To increase appropriation for chemicals due to unforeseen increase in cost of chemicals.	

Amount	Increase:	Increase:
\$ 2,000	Utility Fund Water/Wastewater Maintenance Uniforms 002-5700-616000	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000
Reason requested:	To increase appropriation for uniforms due to higher employee turnover than anticipated.	

Amount	Increase:	Increase:
\$ 4,000	Utility Fund Water/Wastewater Maintenance Fire Hydrants 002-5700-703700	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000
Reason requested:	To increase appropriation due to numerous fire hydrant replacements due to failures and other maintenance issues.	

Amount	Increase:	Increase:
\$ 20,500	Utility Fund Water/Wastewater Maintenance Service Lines-Sewer 002-5700-704100	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000
Reason requested:	To increase appropriation due to faster growth than anticipated.	

Amount	Increase:	Increase:
\$ 12,000	Utility Fund Geronimo Creek WWTP V&E Maint.-Machine & Tool 002-6500-432200	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000
Reason requested:	To increase appropriation due to unexpected equipment repairs and/or replacement including the replacement of an SO2 leak detector and underground communication cable failure in alarm banner radio.	

Amount	Increase:	Increase:
\$ 12,500	Utility Fund Geronimo Creek WWTP V&E Maint.-Pumps & Motors 002-6500-432500	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000
Reason requested:	To increase appropriation due to unexpected equipment repairs and/or replacement including a lift station starter replacement as well as a replacement of a reuse pump pressure transmitter.	

Amount	Increase:	Increase:
\$ 68,000	Utility Fund Geronimo Creek WWTP Chemicals 002-6500-613300	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000
Reason requested:	To increase appropriation for chemicals due to unforeseen increase in cost of chemicals.	

Amount	Increase:	Increase:
\$ 33,500	Utility Fund Walnut Branch WWTP V&E Maint.-Pumps & Motors 002-6600-432500	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000
Reason requested:	To increase appropriation due to unexpected equipment repairs and/or replacement including replacement of lift station valves and starter as well as a blower motor replacement.	

Amount	Increase:	Increase:
\$ 50,000	Utility Fund Walnut Branch WWTP Chemicals 002-6600-613300	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000
Reason requested:	To increase appropriation for chemicals due to unforeseen increase in cost of chemicals.	

Amount	Increase:	Increase:
\$1,900,000	Utility Fund Intragovernmental Transfers Transfers to Reserve Fund 002-9000-822600	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000
Reason requested:	With the issuance of the final bonds through the Texas Water Development Board, we are required to put \$9,545,442.16 in a reserve fund. This is the average annual payments over the life of the bonds. We have sixty months to build this fund to the required level. This begins the process towards establishing this required amount.	

Amount	Increase:	Increase:
\$ 826,991	Utility Fund Intragovernmental Transfers Transfers to Utility Fund Capital Projects 002-9000-822300	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000
Reason requested:	To transfer funds to Utility Fund Capital Projects to fund additional projects or additional funding towards current projects included in the individual amendment requests.	

Amount	Increase:	Increase:
\$ 30,000	Utility Fund Capital Projects Professional Services Document Scanning 038-9000-320500	Utility Fund Capital Projects Intragovernmental Transfers Transfers from General Fund 038-391010
Reason requested:	To increase appropriation for the Document Scanning project. In fiscal year 2019, the City began the process of scanning all our records in order to put them on a document management program. Each department is allowed access through this system to view all their records. Another \$30,000 will be allocated in the General Fund. This will allow the completion of this project prior to the current City Secretary's retirement.	

Amount	Increase:	Increase:
\$ 43,000	Utility Fund Capital Projects Miscellaneous Business Improvement Grant 038-9000-656300	Utility Fund Capital Projects Intragovernmental Transfers Transfers from Utility Fund 038-391020
Reason requested:	To provide additional funding towards the Business Improvement Grant (BIGS) program. Due to the high number of applications received this cycle, grant funding needed to award all eligible applicants exceeded the amount of grant funding available. For this award cycle, application were scored using specific criteria. Those scores were used to rank the Projects for awarding of BIG funding. After scoring all the applications, the minimum score needed to receive funding was 60 points. Unfortunately we have three applications that scored at 60 points, and only enough funding to process two of the three applications. We only need an additional \$8,301.87 to be able to process those three projects that are tied for the last spot. With this additional funding, the City will be able to fund 20 projects, out of the 27 applications that were received.	

Amount	Increase:	Increase:
\$ 140,000	Utility Fund Capital Projects Improvements other than Buildings Upgrade SE 20 Circuit 038-9000-703000	Utility Fund Capital Projects Intragovernmental Transfers Transfers from Utility Fund 038-391020
Reason requested:	To provide additional funding for the Upgrade SE 20 Circuit due to higher costs than anticipated.	

Amount	Increase:	Increase:
\$ 4,000	Utility Fund Capital Projects Mach. & Equip.-Office Bluebeam Revu Upgrades 038-9000-706100	Utility Fund Capital Projects Intragovernmental Transfers Transfers from Utility Fund 038-391020
Reason requested:	To appropriate funds for the upgrade to this software. This is an engineering software that allows departments access to edit plans within our Energov system. An additional \$4,000 will be included in General Fund mid-year amendments.	

Amount	Increase:	Increase:
\$ 60,610	Utility Fund Capital Projects Rental Fleet Leases 038-9000-444000	Utility Fund Capital Projects Intragovernmental Transfers Transfers from Utility Fund 036-391020
Reason requested:	To provide funding for the Enterprise fleet lease payments for FY24. This includes current payments plus new fleet obtained in FY24.	

Amount	Increase:	Increase:
\$ 199,500	Utility Fund Capital Projects Capital Outlay Water Tank Maintenance Program 038-9000-703000	Utility Fund Capital Projects Intragovernmental Transfers Transfers from Utility Fund 038-391020
Reason requested:	To provide funding for the water tank maintenance program for FY24.	

Amount	Increase:	Increase:
\$ 250,000	Utility Fund Capital Projects Capital Outlay Water Asset Management Program 038-9000-706100	Utility Fund Capital Projects Intragovernmental Transfers Transfers from Utility Fund 038-391020
Reason requested:	To provide funding for the water asset management program for FY24.	

Amount	Increase:	Increase:
\$ 5,000	Utility Fund Capital Projects Machine & Equipment-Small Equipment Security Cameras 038-9000-706500	Utility Fund Capital Projects Intragovernmental Transfers Transfers from Utility Fund 038-391020
Reason requested:	To appropriate funds to purchase security cameras for the Public Works Warehouse. Late last year, one of the City's vehicles was stolen from the yard. An additional \$5,000 will be funded from the General Fund.	

Amount	Increase:	Increase:
\$ 94,881	Utility Fund Capital Projects Capital Lease Principal Sewer Vac Truck Payment 038-9000-930000	Utility Fund Capital Projects Intragovernmental Transfers Transfers from Utility Fund 038-391020
Reason requested:	To appropriate funds to for the lease payment on the sewer vac truck as approved by City Council in January. This appropriation will provide for the lease payment for FY24.	

Utility Reserve Fund

Amount	Increase:	Increase:
\$1,900,000	Utility Reserve Fund Intragovernmental Transfers Transfers from Utility Fund 040-391020	Utility Reserve Fund Fund Balance 040-297020
Reason requested:	With the issuance of the final bonds through the Texas Water Development Board, we are required to put \$9,545,442.16 in a reserve fund. This is the average annual payments over the life of the bonds. We have sixty months to build this fund to the required level. This begins the process towards establishing this required amount.	

Utility I&S Fund

Amount	Increase:	Increase:
\$2,460,245	Utility I&S Fund Interest Payments 2022A Certificates of Obligation-UF 041-9200-915700	Utility I&S Fund Long-Term Debt Proceeds Bond Proceeds 041-393000
Reason requested:	To appropriate funds for interest payments for the 2022A Certificates of Obligation-Utility Fund portion. The first two and a half years are being paid out of capitalized interest.	

The Council finds that these budget adjustments are required because of changes and unforeseen conditions that could not have been anticipated in the original budget.

This ordinance shall become effective and applicable on the date of its approval and passage.

PASSED ON FIRST READING BY THE CITY COUNCIL OF THE CITY OF SEGUIN, TEXAS, on this the 21st day of March, 2023.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SEGUIN, TEXAS, on this the 4th day of April, 2023.

Donna Dodgen, Mayor

ATTEST:

Naomi Manski, City Secretary