

It's real.

Memorandum

To: Mayor and City Council Members
Steve Parker, City Manager

From: Timothy J. Howe, Director of Utilities

Through: Rick Cortes, Deputy City Manager

Subject: Resolution awarding an annual contract for the purchase of Aclara Electric RF meters, Water Meter Transmitting Units, and Data Collection Units to Techline Inc.

Date: August 5, 2025

Historical Background

In 2008, the City of Seguin implemented an Automated Metering Reading (AMR) /Advanced Metering Infrastructure that allowed the City to move away from a handheld meter reading system to an automated system that collected data at various locations and sent the data to our Utility Billing division for processing and invoicing. The City selected Aclara Technologies for both electric and water meter reading collection and distribution. Aclara Technologies designated Techline, Inc. as the City of Seguin's account holder for Aclara Products used in the City's AMR system. The Aclara module used in the City's electric meters is a component part of the City's AMR system and cannot be substituted with other manufacturers' AMR components.

Action Requested

Consider a resolution awarding an annual contract for the purchase of Aclara Electric RF meters, Water Meter Transmitting Units, and Data Collection Units to Techline Inc.

Procurement Methodology & Funding Source

The City received one bid on July 22, 2025, from Techline Inc., as Aclara's designated distributor for Seguin Aclara products in an amount of \$288,715.79 for an estimated annual quantity of Aclara Electric RF meters, Water Meter Transmitting Units, and Data Collection Units. The contract proposal includes options for three annual renewals.

Funding for this purchase will come from the Utility Fund Electric Inventory account.



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Staff Recommendation

Staff recommends awarding an annual contract for the purchase of Aclara Electric RF meters, Water Meter Transmitting Units, and Data Collection Units to Techline Inc. in an amount estimated at \$288,715.79.

ATTACHMENTS

1. Resolution
2. Bid No. AF-2025-57 – Techline Inc. Submission